

FRESH START DEFERRAL FORM

If you have been Required to Withdraw (RTW) and wish to defer your Fresh Start EAP1 or EAP2 contract to the following term please complete this form. Fresh Start Deferral Forms must be submitted by the published deadline for Fresh Start Forms.

EAP1 Deferrals: Submit your completed Fresh Start Deferral Form along with your completed Request for Reinstatement/Fresh Start Form to your School/Program Department Advisor.

EAP2 Deferrals: Complete the Fresh Start Deferral Form and submit the completed form to your School/Program Department Advisor. Deferrals will be permitted for the maximum of one semester.

PART 1. Student Information

TMU Student Number

Term RTW was Assigned

First Name (s)

Last Name

Program Name (e.g. Journalism, Business Management, etc.)

Plan/Major (e.g. Building Science, Human Resources Management, etc.)

PART 2: To be completed by Student

I am requesting a Fresh Start Deferral for:

EAP1

EAP2

I wish to resume studies in the following term: _____

I am requesting a Fresh Start Deferral for the following reason (Please include supporting documentation):

Medical

Employment

Course Offering

Other

Signature of Student

Print Name

Date

PART 3 (a): To be completed by School/Department - Is the student eligible for a Fresh Start Deferral?

YES

NO



Notify student and forward form to Registrar's Office: Operations Support Unit (OSU).

EAP1

EAP2



Approved for Deferral to the following semester: _____

PART 3 (b): To be completed by School/Department - Does the student have a Barred Persons or Student Conduct Hold?

YES (Barred)



Contact Student Conduct Officer (studentconduct@torontomu.ca).

YES (Student Conduct)



Contact Student Conduct Officer (studentconduct@torontomu.ca).

NO



Forward form to Registrar's Office: Operations Support Unit (OSU) if the student does not have a Barred Persons or Student Conduct Hold.

Signature of Department Representative

Print Name

Date

PART 4: To be completed by the Operations Support Unit

OSU:

EAP 1 Deferral

EAP 2 Deferral

Deferral/Activation Complete

Deferral Complete

Activation Complete

Initials

Date

Initials

Date