



English Language Proficiency Exemption Request Form

You must complete and submit **both pages** of this form (with all required supporting documents)

- In person – ServiceHub Document Counter ([Podium 150](#))
- Mail - Ryerson University, Undergraduate Admissions, English Language Proficiency Committee
350 Victoria Street, Toronto, Ontario, Canada, M5B 2K3
- Fax (416) 979-5221

The decision of the English Proficiency Committee will be communicated to you via your Choose>Ryerson applicant portal at choose.ryerson.ca.

Exemptions are not guaranteed. They are subject to space availability in your program choice(s), academic requirements, competition, and English proficiency policies.

Print clearly, check (v) your reason(s) for applying for an exemption, and provide all required information and documents.

First Name	Last Name	Ryerson Student Number – 9 digits
Program(s) Applied To:		
<input type="checkbox"/>	1.	In the last four calendar years (ie: prior to January 1, 2014), I have completed full-time academic studies in English, which was the official language of instruction. Please attach the profile of the school(s) and letter(s) from school officials (principal, headmaster or guidance counselor) stating that the courses completed were instructed in the English language. The name of the school(s), city, country and years of attendance are as follows:
<input type="checkbox"/>	2.	I hold citizenship from a country where English is not the first language, or where English is an official language but not the first language, but I have spent more than four years in an English-speaking country. The name of the country(s), my major activities and the length of time are as follows:
<input type="checkbox"/>	3.	I have completed the International Baccalaureate (IB) Diploma including Higher Level English with a <u>FINAL</u> grade of 4 or better or Standard Level English with a <u>FINAL</u> grade of 5 or better.
<input type="checkbox"/>	4.	I have completed GCE Advanced (A) Level English with a <u>FINAL</u> grade of C or better or GCSE / IGCSE / Ordinary (O) Level English Language, English Literature or English as a Second Language with a <u>FINAL</u> grade of B or better.
<input type="checkbox"/>	5.	I have completed the Advanced Placement (AP) College Board examination in English with a <u>FINAL</u> grade of 4 or better.
<input type="checkbox"/>	6.	I am applying for reinstatement or readmission to a program at Ryerson.
<input type="checkbox"/>	7.	I have submitted an English language proficiency test score to Ryerson Undergraduate Admissions within the last two years (with an acceptable score for my program(s) choice).
<input type="checkbox"/>	8.	Other (please explain on Page 2).



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You **MUST** also complete this section, legibly and in your own handwriting. Your request will not be considered if this section is not complete. In 100-150 words, explain in your own words why you are requesting an exemption.

First Name	Last Name	Ryerson Student Number – 9 digits

- I have provided all required information and documents to support my request. I understand that if I have failed to do so, my request will be denied.

- I have read and understood the instructions, and my signature below indicates that all responses are true and accurate. No relevant information, academic or otherwise, has been withheld; otherwise, my application may be denied by Ryerson at any time.

Signature	Date