

CHALLENGE CREDIT APPLICATION FORM

PURPOSE

A Challenge Credit enables students to earn academic credit for learning and experience outside of the traditional post-secondary environment without meeting the normal requirements of enrollment, attendance and instruction.

POLICIES

1. A Challenge Credit is subject to departmental regulations. It should not be assumed that all courses in all disciplines can be challenged. Also, it is the responsibility of the student to ensure he/she understands all criteria for successful completion of a challenge, as set by the teaching department of the course under challenge.
2. A Challenge Credit is available only to students formally admitted to, and enrolled in a program leading to an undergraduate degree or certificate. Special Students and/or students who have a Permanent Program Withdrawal or Required to Withdraw Standing are not eligible for Challenge Credit.
3. A maximum of five single-term Challenge Credits may be acquired in an undergraduate degree program. A maximum of two single-term Challenge Credits may be acquired in a certificate program.
4. A student may not challenge a course in which he/she is or has previously been enrolled in at Ryerson or at any other institution; or which he/she has already unsuccessfully challenged.
5. The passing grade of each Challenge Credit is determined by the academic program administering the exam. All grades are final and may not be appealed.

PROCEDURES

1. Complete the application form, pay the required fee and drop off the form at the Enrollment Services and Student Fees Office (POD 64).
2. If you are not eligible to proceed with the Challenge Credit application, you will be notified by e-mail (ryerson.ca) within two to four weeks and a full refund will be issued and mailed to the address on RAMSS within four to six weeks.
3. Supporting documentation, if applicable, must be submitted with your application (e.g. copy of a CNA certificate) .
4. If the challenge is successful, it will be recorded on your academic record as 'CHG' and will not be included in your Grade Point Average.

MORE INFORMATION

For more information on Challenge Credits please refer to the following websites:

www.ryerson.ca/calendar
www.ryerson.ca/studentguide
www.ryerson.ca/curriculumadvising