



**BOARD OF GOVERNORS**  
**Thursday, April 30, 2020**  
**12:00 p.m. to 2:00 p.m.**  
**Video and Teleconference**

**M I N U T E S**

Minutes of a meeting of the Board of Governors of Ryerson University (the "University") held on Thursday, April 30, 2020, at 12:00 p.m.

**ATTENDANCE:**

**Present:** K. Bahnan, S. Bukhari, N. Campbell, I. Chandran, J. Cockwell, J. Dallaire, C. Ellis, M. Frazer (Chair), J. Fukakusa, J. Gonzales, R. Graham, H. Harb, M. Ien, M. Lachemi, M. Kolios, R. Khonsari, C. MacDonald, A. McKee, N. Mohamed, C. Paisley, D. Porter, M. Rodrigues, S. Sinha, T. Staffieri (Vice-Chair)

**Board Secretariat:**

J. Shin Doi, General Counsel and Secretary of the Board of Governors  
H. Driscoll, Chief Enterprise Risk Management Officer and Director, Governance  
V. Luckiram, Governance Coordinator  
J. MacInnis, Senior Legal Counsel and Assistant Secretary

**Others in Attendance:**

M. Anthony, Director of Real Estate, Facilities Management and Development  
M. Benarroch, Provost and Vice President, Academic  
D. Brown, Vice President, Administration and Operations  
G. Craney, Deputy Provost and Vice Provost, University Planning  
F. Forbes, Chief of Staff & Executive Director, Communications  
R. Frankle, Assistant Vice-President of Development  
J. Grass, Assistant Vice President, University Relations  
S. Liss, Vice President, Research and Innovation  
G. Mallon, Interim Assistant Vice President, Facilities Management and Development  
M. McEachrane Mikhail, Executive Director, Office of Provost and Vice President Academic  
J. McKee, Chief Financial Officer  
J. McMillen, Vice Provost, Students  
I. Mishkel, Vice President, University Advancement and Alumni Relations  
J. Neiman, Director, Pension & Benefits  
J. O'Donnell, Chief Human Resources Officer  
D. O'Neil Green, Vice President, Equity and Community Inclusion  
A. Saloojee, Assistant Vice President, International

- 1. IN-CAMERA DISCUSSION (Board Members Only)**
- 2. IN-CAMERA DISCUSSION (Executive Group Invited)**

**END OF IN-CAMERA DISCUSSION**

**3. INTRODUCTION**

**3.1. Chair's Remarks**

M. Frazer acknowledged the land and welcomed attendees to the meeting. M. Frazer congratulated M. Benarroch on his appointment as the President of the University of Manitoba and thanked him for his leadership and guidance as Provost. M. Frazer advised that the Board of Governors is donating to Ryerson's Student Relief Fund as a token of appreciation.

**3.2. Approval of the April 30, 2020 Agenda**

The agenda was approved as presented.

**4. REPORT FROM THE PRESIDENT**

M. Lachemi spoke to M. Benarroch's many achievements during his time as Provost and thanked him for his leadership and service.

M. Lachemi reported that in response to the COVID-19 pandemic and the move to essential services, the University has created a Scenario Planning Working Group and an Opportunities Working Group, which will work together to plan and prepare for the future.

M. Lachemi provided an update about the support being offered to students during the spring and summer terms and advised that there has been a significant increase in online enrollment for these terms compared to last year. M. Lachemi reported that the University established the Ryerson Student Relief Fund to help students who are facing financial hardship due to COVID-19.

M. Lachemi advised that the University is engaging with faculty and staff through virtual sessions to provide updates and guidance on how to respond to COVID-19. M. Lachemi thanked J. Shin Doi for leading a lunch-and-learn with the Honourable Jean Charest and also D. O'Neil Green for hosting a session on "Women in Leadership During Uncertain Times".

M. Lachemi reported that the Scholarly, Research and Creative ("SRC") Community has been active in responding to COVID-19 related funding opportunities and has

experienced early success. M. Lachemi advised that the National Institute on Ageing has submitted a proposal for projects related to nursing and that the Biomedical Zone is working with NEXT Canada to collaborate on solutions to the pandemic. M. Lachemi explained that to support health care workers, the Creative Technology Lab has secured supplies needed to continue producing medical supplies and that the School of Fashion is sewing 4,000 masks for Toronto Hospitals.

## **5. REPORT FROM THE SECRETARY**

### **5.1. 2020 Board Election Report**

J. Shin Doi congratulated C. Evans for being elected to the Board of Governors in the faculty by-election. J Shin Doi thanked the Election Procedures Committee for their work on the election and thanked the Board Secretariat team for coordinating a successful board meeting.

## **6. REPORT FROM THE PROVOST AND VICE PRESIDENT ACADEMIC**

M. Benarroch in a farewell speech thanked the president and members of the Board, specifically M. Frazer and J. Fukakusa, for their leadership and support, D. Brown, J. McKee, and G. Craney for their hard work, and M. McEachrane for guidance and advice. M. Benarroch advised that his report is available in Diligent.

### **6.1. Ryerson Students' Union Operating Agreement**

M. Frazer advised that materials for this item are available on the board portal and asked if Board members had any questions.

It was moved, seconded, and carried:

### **BE IT AND IT IS HEREBY RESOLVED:**

**THAT it be recommended that the Board of Governors ratify the operating agreement dated April 30, 2020 (the "Agreement") entered into by Ryerson University and Ryerson Students' Union ("RSU"), as presented; and**

**pursuant to the Agreement, Ryerson shall collect and remit to Ryerson Students' Union ancillary fees paid by students in the Fall, Winter, and Spring/Summer terms each year.**

## **7. DISCUSSION ITEMS**

## **7.1. REPORT FROM THE CHAIR OF THE FINANCE COMMITTEE**

M. Frazer reported that on April 21, 2020, the Finance Committee met to discuss the 2020-2021 budget and the Committee agreed to recommend to the Board the approval of the 2020-21 preliminary university budget and fees.

### **7.1.1. 2020-21 University Budget and Fees**

M. Lachemi advised that prior to COVID-19, the University had developed a balanced budget plan; however, the pandemic created significant uncertainty in the budget process. M. Lachemi reported that the University is presenting a balanced preliminary plan that includes a prudent amount of assumed risk to allow the University to deal with the current situation as it evolves.

G. Craney provided an overview of the key drivers of the operating budget and high-level costs related to COVID-19.

J. McKee reported that the schedules in the materials provided to Board members reflect preliminary figures and will be updated going forward.

It was moved, seconded, and carried:

**BE IT AND IT IS HEREBY RESOLVED:**

**THAT the 2020-21 Preliminary Budget be approved as presented.**

It was moved, seconded, and carried:

**BE IT AND IT IS HEREBY RESOLVED:**

**THAT the 2020-21 Domestic Tuition Fees (including Continuing Education); International Fees; Non Tuition-Related Fees; Departmental Lab/Ancillary Fees; Service Fees; Residence Fees and Meal Plans be approved as presented.**

## **7.2. REPORT FROM THE CHAIR OF THE EMPLOYEE RELATIONS AND PENSION COMMITTEE**

M. Frazer reported that the Employee Relations and Pensions Committee met on April 21, 2020 and discussed the proposed amendments to the Ryerson Retirement Pension Plan Statement of Investment Policies and Procedures and the OMERS 2019 Investment Fund Review.

7.2.1. Amendments to the Ryerson Retirement Pension Plan (RRPP) Statement of Investment Policies & Procedures (SIP&P)

M. Frazer reported that the Committee is recommending that the Board approve the proposed amendments to the Ryerson Retirement Pension Plan Statement of Investment Policies and Procedures.

It was moved, seconded, and carried:

**BE IT AND IT IS HEREBY RESOLVED:**

**THAT the proposed amendments to the Ryerson Retirement Pension Plan Statement of Investment Policies and Procedures be approved as presented.**

7.2.2. OMERS 2019 Investment Fund Review

M. Frazer advised that the OMERS presentation is available on Diligent and asked if Board members had any questions.

**8. CONSENT AGENDA**

8.1. Approval of the November 28, 2019 Minutes

The minutes were approved as presented.

**9. TERMINATION**

**NEXT MEETING OF THE BOARD – June 30, 2020**