

**1. SUPPLEMENTARY ADMISSION DATA FORM**

Please fill out the attached Master of Building Science (MASC/MBSc) Supplementary Admission Data form.

**2. LETTERS OF RECOMMENDATION**

**A minimum of two *Letters of Recommendation* are required for each application.**

The two recommendations should be from academic referees – former professors or research supervisors familiar with applicant's abilities. One recommendation may be substituted with a professional letter from a previous employer.

**IMPORTANT!**

A new online referee portal is now available for the fall 2012 session. You will be asked to complete the referee page on the online application form with their contact information including an active institution e-mail address. Your referee will be contacted electronically within 5-7 business days of your application submission with further instructions.

Reference letters are a key component of your application package and a close attention must be paid prior to selecting a referee. It is also your responsibility to contact the referee before filling out the online application form to confirm their availability.

Please note that we reserve the right to contact your referees at any stage during the application process.

**3. STATEMENT OF INTENT**

You are required to submit a brief written statement of about 500 words outlining your interests and experience that are relevant to this program, areas of research/study that you may wish to focus on, and reasons for applying.

**4. CURRICULUM VITAE (CV) OR RÉSUMÉ**

Please submit an updated CV or résumé highlighting your education, work experience, skills, awards and publications.

**5. DOSSIER OF RELEVANT WORK/ EXPERIENCE**

The Dossier is a collection of your work that demonstrates your competence level in aspects of building science. It should demonstrate a capacity to succeed in the program and a level of knowledge in core areas of building science.

**Dossier Format**

1. Letter (8 ½ x 11) or A4 size.
2. Include your name, mailing address, telephone number, email address, and other contact information.
3. Page two is to be the completed *Statement of Authorship* (see below).
4. You should include examples of work, written papers, designs, summaries of research projects, and any other information that demonstrates the student's level of building science ability. You should clearly identify your component of any group work

**6. APPLICATION CHECKLIST (# OF COPIES REQUIRED TO SUBMIT)**

**Please submit all required items in one package.**

- Hard copy of your signed .pdf application from printed from the online application (2 copies)
- Supplementary Admission Data Form (2 copies)
- Statement of Intent (2 copies)
- Résumé (2 copies)
- Two Letters of Recommendation (*referees will be contacted by Ryerson upon submission of the online application form*)
- All Official Transcripts (2 copies), *Hard copies not required ONLY if an official transcript(s) from an Ontario university was requested through the online OUAC application form.*
- Dossier with completed statement of Authorship
- English Proficiency Test Score (if applicable). Please note a personal interview may be required
- Write "*Building Science*" on the outside of your application package

**Important:** Incomplete applications will NOT be processed. It is the responsibility of the applicant to ensure that all required documentation is submitted correctly and promptly.

**NOTES:**

1. Ryerson reserves the right to withdraw or cancel programs or courses due to a lack of enrolment.
2. For further information about the program, please contact the graduate program administrator at 416-979-5000 ext. 2657, or e-mail [bidgsci@ryerson.ca](mailto:bidgsci@ryerson.ca)
3. For further information about your application, please contact the Graduate Admissions Office at 416-979-5150, [grdadmit@ryerson.ca](mailto:grdadmit@ryerson.ca) or visit [www.ryerson.ca/graduate/admissions](http://www.ryerson.ca/graduate/admissions).

RYERSON UNIVERSITY  
DEPARTMENT OF ARCHITECTURAL SCIENCE

STATEMENT OF AUTHORSHIP  
M.A.Sc. / M.B.Sc. Dossier

This form must be included as Page 2 of the applicant's Dossier.  
Any Dossier which does not contain this form will not be reviewed.

I \_\_\_\_\_, hereby certify that the  
(PLEASE PRINT)

Work submitted in my Dossier for review is entirely of my own hand, or,  
where produced in collaboration with others, has been clearly identified  
as such.

SIGNED: \_\_\_\_\_

DATED: \_\_\_\_\_

**Complete all sections. TYPE or PRINT carefully. Read and follow the attached Instruction Sheet.  
Include all submissions. Applications without the correct fee payment will not be processed.**

Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/>	Last Name		First Name		
E-mail	To ensure you receive your Ryerson University, School of Graduate Studies emails, please add <a href="mailto:grdadmit@ryerson.ca">grdadmit@ryerson.ca</a> to your address book.				
<b>PROGRAM Option:</b> (Please check one)	<input type="checkbox"/> MAsc Full-time <input type="checkbox"/> MBSc, Full-time <input type="checkbox"/> MBSc, Part-time			<b>PREVIOUS RYERSON STUDENT # (if applicable)</b>	
<b>Funding from External Sources</b>	Please list any Scholarships, Fellowships, Grants and/or other financial awards you hold or have applied for to support your graduate studies:				
<b>Major Work Experience</b> (if applicable)	Date	Employer and Your Job Responsibility			
<b>Publications (if applicable)</b>  Total # of published papers: _____					
<b>Letters of Recommendation</b>  Please list the names and contact information of your referees.	Name of Referee	Academic Institution	Address	Email Address	
	1.				
	2.				
Signature			Date		

*If evidence of misrepresentation or fraudulent or falsified documentation is found, the penalty is severe. Ryerson University reserves the right to revoke any offer of admission and/or financial support from the University.*

*Ryerson University may disclose evidence of any misrepresentation or fraudulent or falsified documentation to all Canadian university, to Citizenship and Immigration Canada and to law enforcement personnel where appropriate*