

Student Guide to Avoiding Academic Misconduct

Basic Principles:

- Intellectual freedom and honesty are essential to the sharing and development of knowledge. All members of the Ryerson community must exhibit integrity in their teaching, learning, research, evaluation, and personal behaviour. As a Ryerson student, you are responsible for familiarizing yourself with the Student Code of Academic Conduct which can be found at www.ryerson.ca/senate/policies/pol60.pdf
- Ryerson has developed an **Academic Integrity website** for students, which contains valuable information along with tutorials and quizzes to help you learn about various types of misconduct, how to avoid misconduct and resources available to assist you. See www.ryerson.ca/academicintegrity.
- Ryerson has established an **Academic Integrity Office**. If you have any questions about academic integrity, are concerned with the academic integrity of a particular situation, or would like to consult about a charge of academic misconduct, either e-mail aio@ryerson.ca or call 416-979-5000 ext. 7800.

Academic misconduct is defined as:

- Plagiarism
- Cheating
- Misrepresentation of personal identity or performance
- Submission of false information
- Damaging or Tampering with the Scholarly Environment
- Contributing to Academic Misconduct
- Unauthorized Copying or Use of Copyrighted Materials
- Violations of Departmental Policies on Professional Behaviour

Penalties and consequences for academic misconduct:

- The minimum penalty for academic misconduct on any assignment or other form of evaluation is a mark of zero for the work, and a Disciplinary Notice (DN) will be placed on your record.
- A grade of "F" in a course may be assigned by the instructor.
- You may be required to participate in the Academic Integrity Tutorial in conjunction with another penalty.
- Disciplinary Suspension (DS) may be recommended by instructor, or may be assigned by the Faculty Appeals Committee or Academic Council Appeals Committee.
- Disciplinary Withdrawn (DW) may be recommended by instructor, or may be assigned by the Faculty Appeals Committee or Academic Council Appeals Committee.
- The Academic Council Appeals Committee may Expel you from the University.
- In some circumstances your degree, diploma or certificate may be rescinded.
- You may be required to replace damaged or destroyed material.

Resources available to assist students in avoiding academic misconduct:

- **The Writing Centre:** 416-979-5000 ext 7192. Located on the second floor of the Library. You can book a 50-minute one-on-one consultation to discuss your essay. www.ryerson.ca/writing-centre/
- **The Learning Success Centre:** 416-979-5000 ext. 7350 The L.S.C. offers workshops on essay writing, time management, exam writing etc. Visit this website for a schedule. www.ryerson.ca/learningsuccess
- **The Ryerson Library:** Will assist you on how to best research topics, and what resources to use. www.ryerson.ca/library/
- **RefWorks:** Offered to all Ryerson students - A quick and easy way to create and manage your bibliographies (software program). www.ryerson.ca/library/info/databases/refworks/
- **English Language Support:** Resources available for international and English as a second language students to assist in successful academic strategies. www.ryerson.ca/lss
- **Citation style guides:**
 - **APA:** owl.english.purdue.edu/owl/resource/560/01/ or www.liunet.edu/cwis/cwp/library/workshop/citation.htm
 - **Chicago:** www.liunet.edu/cwis/cwp/library/workshop/citation.htm or www.liunet.edu/cwis/cwp/library/workshop/citation.htm
 - **MLA:** owl.english.purdue.edu/owl/resource/557/01/ or www.liunet.edu/cwis/cwp/library/workshop/citation.htm

- **Turabian:** www.ithaca.edu/library/course/turabian.html or www.liunet.edu/cwis/cwp/library/workshop/citation.htm