

Logging Your Service Hours

Connect RU

ConnectRU, formerly *Passport*, is the new online platform where you can record your service hours. Follow the instructions below to get started logging your service hours.

Steps

1. Go to the *ConnectRU* RU Noted homepage:
<https://passport.ryerson.ca/organization/RUnoted>
2. Select “Join Organization” and sign in with your my.ryerson student user name and password.

ConnectRU

Home Events Organizations Campus Links **SIGN IN**

RU noted!
JOIN ORGANIZATION

Home News Profile Events Roster Gallery Documents Forms

SK Primary Contact
Shariya Kaiser

508 Members 0 Events 0 Albums

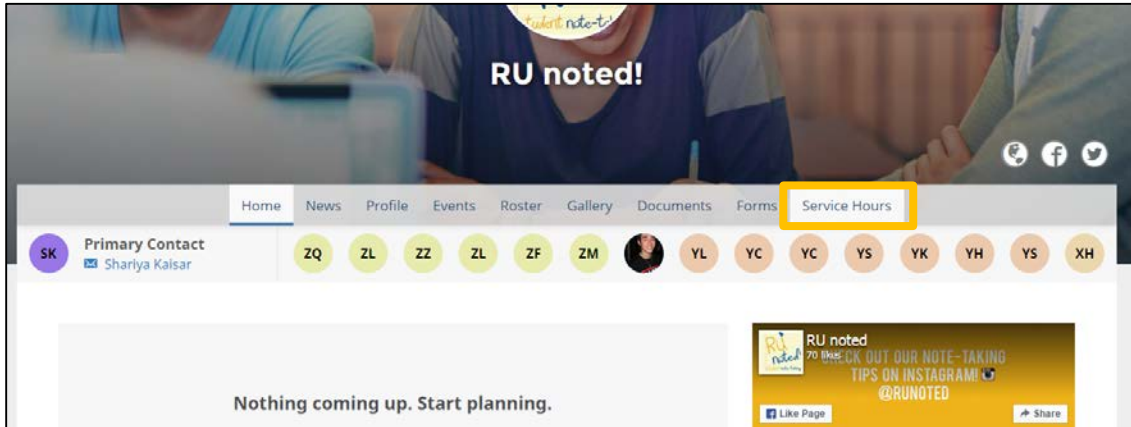
Take Notes? Upload Notes. Be Rewarded!
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Tweets Follow

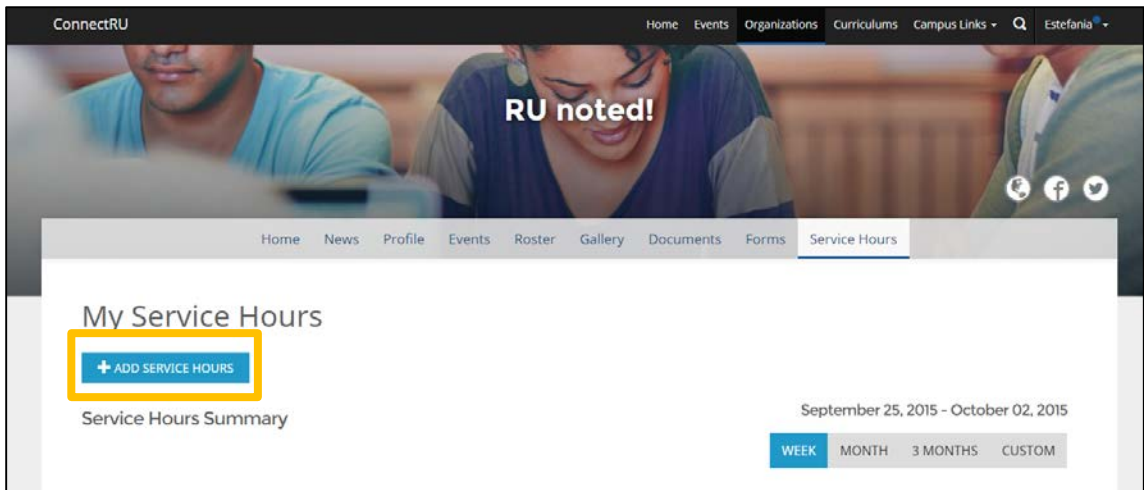
RU noted! @RUnoted
Advice straight from Sherlock himself #really #not really
pic.twitter.com/twWALJwGShi
7 Feb
Show Photo

Powered by CollegiateLink. CollegiateLink is part of Campus Labs. © Copyright 2015 Campus Labs. **SIGN IN**

3. Select the **Service Hours** tab



4. Select the **Add Service Hours** button



- Enter the service hours for note-taking support, select **create** when finished.

RU noted!

Home News Profile Events Roster Gallery Documents Forms **Service Hours**

Add Service Hours

* Organization
RU noted!

* Description

* Date * Hours * Minutes

Verification Contact
coordinator@servicegroup.org

CREATE CANCEL

- A message will indicate your request was sent to RU Noted for approval.

A service hours request was sent for approval. X

My Service Hours

+ ADD SERVICE HOURS

Service Hours Summary

September 25, 2015 - October 02, 2015

WEEK MONTH 3 MONTHS CUSTOM

2h 0m
PENDING HOURS

Zero
APPROVED HOURS

Zero
DENIED HOURS

Pending Approved Denied

DELETE SELECTED

Date Description Duration Verification Contact

- Here, you can also view hours that are Pending, Approved and Denied.

Contact Us

RU Noted

Email: runoted@ryerson.ca

Phone: 416.979.5290

Website: www.runoted.ca