

Ryerson Theatre School 2011/12

## THP 101/102 Production I/II Course Outline (supplemental)

***Note: This is the Production portion of the course and is to be included in the general course outline provided in class.***

Course Co-ordinator:	Sholem Dolgoy	
Instructor (Production)	Peter Fleming, P205C X6789 Office Hours by Appointment	p1flemin@ryerson.ca
Staff Advisors:	Scott Martin Alex Gilbert Will Sutton	Rob Noble Kassie Hudson John Thomson

### Course Content

Students will be randomly and arbitrarily assigned as a Production Assistant on one of the Theatre School shows each term. It is then up to the Production Manager and Technical Director (senior students) of that production to further define the job duties of each APA@. All students will sign a contract indicating they will abide by the policies and procedures of the production department.

Depending on the nature of the show and owing to unforeseen circumstances, some students may be asked to perform duties normally associated with positions higher up in the theatrical hierarchy. Added responsibilities, however, have NO impact on the nature of the marking scheme for the course.

Students may be assigned work by, or report to, Faculty, staff or senior student managers during the term

### Scope of Course Work on Productions

The student will function as a Theatre Technician working in a near-to-professional production company, operating under the direction of the Production and Operations Manager, but within a student management hierarchy. The expectation of Faculty, staff and upper level student managers is that the Technician=s role is one of Aemployee@, and as such, the duties and responsibilities assigned to the student shall be similar to those found in non-school theatrical environments. Participation in all phases of the production process is required for the successful completion of this course, including attendance at production meetings, posterings, ushering and work calls, show runs, and strikes.

**Due to the fact that under the current curriculum First Year Production students do not receive Carpentry Shop instruction until part way through the Fall Term, NO 1<sup>st</sup> Year crew member may work on stationary power tools in the shop until Winter (2<sup>nd</sup> Term). This includes table, band and radial arm saws, lathes and air tools.**

**1<sup>st</sup> Years, during Fall term calls, may lift, carry, paint, and use hand tools. Certain motorized tools can be used, and are limited to power sanders and screw guns. NO motorized tools with blades can be used until the Winter term.**

### Hours of Work

Different shows, in different spaces, each with different scales and scopes and production values, make it hard to predict the actual numbers of hours required to complete the course work. Due to the variable nature of Production Assistant work, each student will be expected to complete a maximum of 100 hours of crew activity per term. Those students who reach their cap will be given the option to add to their total on a voluntary basis or be relieved of duties with no penalty. Those students who do not reach their cap on the show they are assigned to will be expected to contribute to other productions until the required hours are met. This process will be tracked and monitored by senior student managers.

## Required Texts

\$ Ryerson Theatre School Production Handbook

\$ Play texts/scripts (as required and assigned)

Note: Job duties may be outlined in the above texts, but it is expected that each student will perform research using other texts and sources to supplement his/her knowledge.

## Required Materials

A list of required tools and clothing is listed in both the general course outline and the Production Handbook. **NOTEBOOKS AND PENS/PENCILS ARE MANDATORY AT EVERY CALL**

## Attendance

Attendance at all calls is mandatory, unless the student is previously excused. Students must abide by the APermission to be Absent@ policy as outlined in student contracts and the Production Handbook or face academic penalty. Failure to attend all calls or classes punctually could lead to academic failure in this course.

## Evaluation

Each student will be evaluated by:

**a) Faculty/Staff/Guest Artist/Consultant assessment.** The Course Co-ordinator, Instructor, Faculty Advisors, Guest Artists and Consultants all contribute to the evaluation of the student by determining the final grade. Input is provided by the Staff Advisors, although Staff members do not submit actual marks.

**b) Peer-assessment, as documented on the Student SHORT Evaluation Form**

Marks are submitted to the Instructor no later than the Post Mortem Meeting for each production. The evaluation process works on a hierarchy basis, with student managers being responsible for marking those below them. Crew members and Production Assistants do not mark other students. All Technicians can evaluate a student manager if they first get the permission of the Instructor. Although personal comments on the Forms will not be shared with individual students, Faculty and Staff may use some of these comments, if appropriate, in end of term interviews, without identifying the writer of the comment, as a basis for discussions about performance.

## Evaluation Criteria

The final grade assigned in this portion of the course is based upon:

1)	Job Knowledge	10%
2)	Quality and Quantity of Work	20%
3)	Initiative and Work Commitment	20%
4)	Dependability and Reliability	20%
5)	Interpersonal Skills	20%
6)	Attendance and Punctuality	10%

Note: Attendance and Punctuality issues may be addressed in more than one area