

Ryerson Theatre School 2011/12

THP 201/202 Production III/IV Course Outline (supplemental)

Note: This is the Production portion of the course and is to be included in the general course outline provided in class.

Course Co-ordinator:	Sholem Dolgoy	
Instructor (Production)	Peter Fleming P205C X6789 Office Hours by appointment	p1femin@ryerson.ca
Staff Advisors:	Scott Martin Alex Gilbert Will Sutton	Rob Noble Kassie Hudson John Thomson

Course Content

The student will be assigned a technical production position on 2 different Theatre School shows, one in each term. Generally, there will be one position of greater responsibility and one position in a crew member capacity. These postings are the result of requests made by the student on his/her AWish List@ the previous April. Assignments are determined by the Course Co-ordinator(s) based on the student=s interests, their academic standing, and the needs of the production season. **NOTE: Although every effort is made to accommodate student requests, the needs of the season take precedence.**

Scope of Course Work on Productions

The student will function as a Theatre Technician (Crew) or Head of Department (H.O.D.) working in a near-to-professional production company, operating under the direction of the Resident Production Manager, but within a student management hierarchy. In some terms, due to the number of the staffing requests and the nature of the season, the student may be required to function in a senior management or design position in place of the H.O.D. call. The expectation of Faculty, staff and upper level student managers is that the positions are to be considered Aemployees@ of the production, and as such, the duties and responsibilities assigned to the student shall be similar to those found in professional, non-academic, theatrical environments.

In order to foster an appreciation for the business and contractual side of the Theatre industry, students placed in positions of key responsibility (including Stage Manager and Designer) will be required to sign a contract indicating that they acknowledge the specific tasks, goals and deadlines necessary for a successful production. All other students will sign a general contract indicating they will abide by the policies and procedures of the production department.

Participation in all phases of the production process is required for the successful completion of this course, including attendance at production meetings, work calls, show runs, and strikes. The submission of evaluations of other students and production-related paperwork is expected.

Required Texts

- \$ Ryerson Theatre School Production Handbook
- \$ Play texts/scripts (as required and assigned)

Required Materials

A list of required tools and clothing is listed in the Production Handbook. In addition to these tools and accessories, job specific equipment may be necessary, depending on the calls assigned. This will include

Stage Management kits and wardrobe kits. **Notebooks and pens/pencils are mandatory at every call.**

Attendance

Attendance at all calls or classes is mandatory, unless the student is previously excused. Students must abide by the APermission to be Absent@ policy as outlined in student contracts and the Production Handbook or face academic penalty. Failure to attend all calls or classes punctually could lead to academic failure in this course.

Evaluation

Each student will be evaluated by:

a) Faculty/Staff/Guest Artist/Consultant assessment. The Course Co-ordinators, Faculty Advisors, Guest Artists and Consultants all contribute to the evaluation of the student by determining the final grade. Input is provided by the Staff Advisors, although Staff members do not submit actual marks.

b) Peer-assessment, as documented on the Student Evaluation Forms. Due to the variety of production calls possible in a given season, 2 different forms may be used: The SHORT FORM, for crew evaluations, or the LONG FORM, for H.O.D, Manager and Designer evaluations. Marks are submitted to the Course Co-ordinator no later than the Post Mortem Meeting for each production.

The evaluation process works on a hierarchy basis, with student managers being responsible for marking those below them. Crew members and Production Assistants do not mark other students. All Technicians can evaluate a student manager if they first get the permission of the Course Co-ordinator. Although personal comments on the Forms will not be shared with individual students. Faculty and Staff may use some of these comments, if appropriate, in end of term interviews, without identifying the writer of the comment, as a basis for discussions about performance.

Evaluation Criteria

The final grade assigned in this course is based upon one of the following:

SHORT FORM (Crew and Production Assistant)

1)	Job Knowledge	10%
2)	Quality and Quantity of Work	20%
3)	Initiative and Work Commitment	20%
4)	Dependability and Reliability	20%
5)	Interpersonal Skills and Human Relations	20%
6)	Attendance, Punctuality and Preparedness	10%

LONG FORM (Management, Design and H.O.D.)

1)	Job Knowledge	10%
2)	Quality and Quantity of Work	20%
3)	Interpersonal Skills and Human Relations	20%
4)	Leadership and Initiative	20%
5)	Administration and Paperwork	20%
6)	Attendance, Punctuality and Preparedness	10%

Note: Attendance and Punctuality issues may be addressed in more than one area on either form.