ARCHITECTURAL SCIENCE
Fall 2019 Non-Academic Evaluation Session

The Department of Architectural Science’s Selection Committee reviews and evaluates each applicant’s non-academic work for entry into the program.

In February and March of each year, the department’s selection committee evaluates portfolios of creative work submitted by applicants. During scheduled evaluation sessions, applicants have an opportunity to present their portfolios and participate in exercises. The average length of a session is approximately three and a half hours.

- Applicants residing within a 400 kilometre radius of Ryerson University are encouraged to attend one of our evaluation sessions held in the Architecture Building at Ryerson University. If you cannot attend please follow the instructions for applicants residing more than 400 kilometres from Ryerson University.

- Applicants residing more than 400 kilometres from Ryerson University can apply using our Long Distance Applicant Procedure. They also have the option to attend an on-campus evaluation session if they prefer.

How to sign up for the Evaluation Session:
The Non-Academic Requirements Reminder will be placed in your Choose>Ryerson Applicant Portal by Undergraduate Admissions. To register for a session, please follow the instructions indicated in the communication. Note: You will not be able to register until you have received your Non-Academic Requirements Reminder. Your electronic registration will be confirmed via email. To expedite your application review, we recommend you book your evaluation session on the first available date.

Please Note: If you do not schedule an Evaluation Session or you do not make arrangements to submit your portfolio as a Long Distance Applicant within the time specified, we will assume you are no longer interested in the program and your application will be cancelled.

EVALUATION SESSION INFORMATION

1. What to bring to the Evaluation Session:
   i  A portfolio of work no larger than 32”x28” in size: a collection of your own creative work that highlights and demonstrates the range and variety of your creative interests and abilities through a range of media. Ensure all your creative work is secured within your portfolio. You should include photographs of 3 dimensional work and any work that does not fit in the portfolio. Scans or photos of flat work should be formatted with care. Your portfolio will be returned to you. The submission details will be included in the invitation to participate package.

   ii Your home exercise project that is detailed in the invitation to participate package

   iii One piece of Government Photo Identification (i.e. Passport, Driver’s Licence, etc.).

   iv A signed and completed copy of both the Statement of Authorship & Guarantor’s Statement of Authenticity must accompany your portfolio. If you do not include both the Statement of Authorship and Guarantor’s Statement of Authenticity, you will not be registered in the session and your application will be cancelled. Examples of a guarantor include a teacher, lawyer, physician, religious leader, or your employer.
They must be familiar with you and with the work that you are submitting. A family member **cannot** be a guarantor. **Do not** fasten, glue, or tape the “Statement of Authorship” to your portfolio.

v Resumé - A one-page summary resumé of your academic and extracurricular activities and interests must be included in your portfolio. **Do not** include original certificates or transcripts. Ensure all submissions are secure in your portfolio.

vi Your completed **Non-Academic Requirements Fee Form**

2. **Requirements of the Evaluation Session:**
You will bring your portfolio and home exercise to this session. While your portfolio is being reviewed, you will be asked to participate in a creative exercise (all necessary tools will be provided). This exercise provides the Committee with an indication of your creative abilities. Together, your portfolio and the two exercises comprise the non-academic requirements for the admission selection process.

3. **How to cancel or change a confirmed Evaluation Session:**
There is limited opportunity to change / switch sessions due to high demand and volume. However, should you need to cancel a session, please notify us via email at archsci@ryerson.ca with the subject “Cancel My Attendance at Evaluation Session.”

*Please Note:* We strongly recommend you carefully select a day and time that is suitable for you. If you ask to change a session because of travel plans, medical emergencies, etc., you will be required to prove you have a conflict before we attempt to fit you into another session. If you have difficulties with the registration system or have additional questions, please call (416) 979-5000 ext. 6483.

**FINAL NOTE TO ALL APPLICANTS**

Applicants are reminded that non-academic work may be assessed by the Committee **prior** to Ryerson University receiving your interim or final grades. Regardless of how your non-academic work is evaluated by the Committee, Ryerson’s academic admission standards will be maintained and will **ultimately determine your admission into our program**. The Selection Committee’s evaluation of non-academic work is **final**. Due to the volume of applications, re-evaluation/re-assessment of the non-academic work is not possible.