

ARCHITECTURAL SCIENCE

Fall 2020 Non-Academic In-Person Evaluation Session

For admission to our program you are required to submit non-academic work, described below under “**Evaluation Session Information.**” Students may a) submit this work online or b) at a scheduled evaluation session at Ryerson where applicants have an opportunity to present their portfolios and participate in exercises. The average length of an evaluation session is approximately three hours and are scheduled during February and March, 2020.

- In-Person Evaluation Sessions for non-academic work: Applicants living nearby are encouraged to attend one of our evaluation sessions (see below) held in the Architecture Building at Ryerson University. If you cannot attend please follow the instructions for Online Submission Procedure.
- Applicants residing **more** than 150 kilometres from Ryerson University can apply using our Online Submission Procedure. They also have the option to attend an on-campus evaluation session if they prefer. You will be required to submit an exercise and a digital portfolio. The portfolio and exercise should be submitted as one pdf file. Submission instructions and details can be found in the *Online Submission Procedure* document.

Please Note: If you do not schedule an evaluation session or you do not make arrangements to submit your portfolio online within the time specified, we will assume you are no longer interested in the program and your application will be cancelled.

How to sign up for the in-person Evaluation Session:

The **Non-Academic Requirements Reminder** will be placed in your Choose>Ryerson Applicant Portal by Undergraduate Admissions. To register for a session, please follow the instructions indicated in the communication. **Note: You will not be able to register until you have received your Non-Academic Requirements Reminder.** Your electronic registration will be confirmed via e-mail. We recommend you book as soon as you receive the letter in your Choose>Ryerson Applicant Portal, as sessions have a limited capacity.

Evaluation Session Information

1. What to bring to the Evaluation Session:

- i A portfolio of **reproductions** of between 12 and 15 examples of *your own* creative work that highlights and demonstrates the range and variety of your creative interests and abilities through a range of media. Please carefully and cleanly format your work to show it in the best way possible. For 3-dimensional work, include several photographs to show the work from different angles. Do not include Revit or AutoCad drawings. Do not include original work. For each piece, please include the title if you have one, the medium/media, the date executed, and the size of the original piece. Your portfolio **will be returned** to you. The submission details will sent to you by email once you have registered for your session.

Dimensions for your portfolio can be as small as 8 ½ x 11 inches (216 x 279 mm) to as large as 12 x 18 inches (roughly equivalent to A3 paper which is 297 x 420 mm). The portfolio cover can be slightly larger, to comfortably fit these pages.

- ii Your home exercise project (This will be sent to you via your Choose>Ryerson Applicant Portal two weeks

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before your session)

- iii One piece of Government Photo Identification (i.e. Passport, Driver's Licence, etc.).
- iv A signed and completed copy of both the *Statement of Authorship & Guarantor's Statement of Authenticity* must accompany your portfolio. If you do **not** include both the Statement of Authorship **and** Guarantor's Statement of Authenticity, you will **not** be registered in the session and your application will be cancelled. Examples of a guarantor include a teacher, lawyer, physician, religious leader, or your employer. They must be familiar with you and with the work that you are submitting. A family member **cannot** be a guarantor. **Do not** fasten, glue, or tape the "Statement of Authorship" to your portfolio.
- v Resume - A one- page summary resume of your academic and extracurricular activities and interests must be included in your portfolio. Do **not** include original certificates or transcripts. Ensure all submissions are secure in your portfolio.
- vi Your completed *Non-Academic Requirements Fee Form*

2. What happens during the Evaluation Session:

You will bring your portfolio and home exercise to this session. While your portfolio is being reviewed, you will be asked to participate in a creative exercise (all necessary tools will be provided). This exercise provides the Committee with an additional indication of your creative abilities. Together, your portfolio and the two exercises comprise the non-academic requirements for the admission selection process.

3. How to cancel or change a booked Evaluation Session:

There is limited opportunity to change / switch sessions due to high demand and volume. However, should you need to cancel a session, please notify us via e-mail at archsci@ryerson.ca with the subject "Cancel My Attendance at Evaluation Session."

Please Note: We strongly recommend you carefully select a day and time that is suitable for you. If you ask to change a session because of travel plans, medical emergencies, etc., you will be required to prove you have a conflict before we attempt to fit you into another session. If you have difficulties with the registration system or have additional questions, please call (416) 979-5000 ext. 556483.

FINAL NOTE TO ALL APPLICANTS

Applicants are reminded that non-academic work may be assessed by the Selection Committee **prior** to Ryerson University receiving your interim or final grades. Regardless of how your non-academic work is evaluated by the Selection Committee, Ryerson's academic admission standards will be maintained and will **ultimately determine your admission into our program**. The Selection Committee's evaluation of non-academic work is **final**. Due to the volume of applications, re-evaluation/re-assessment of the non-academic work is not possible.