

**RESP VERIFICATION OF ENROLMENT  
NEW UNDERGRADUATE STUDENTS**

VALID RECEIPT WITH CASH REGISTER IMPRINT  
Account No. 1-11-12033-5266 (HK 98)

**PART 1. Complete personal/program information**

Mrs.      Ms.      Miss      Mr.

Ryerson Student Number \_\_\_\_\_

First Name(s) \_\_\_\_\_ Last Name \_\_\_\_\_

Other/Former Name on Ryerson Records (if applicable) \_\_\_\_\_ Email Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone Number Day \_\_\_\_\_ Telephone Number Other \_\_\_\_\_

**PART 2. Please indicate appropriate selection below**

**PLEASE DO NOT SUBMIT ANY COMPANY FORMS - RYERSON UNIVERSITY PROVIDES A STANDARDIZED VERIFICATION OF ENROLMENT FORM THAT CONTAINS ALL THE KEY INFORMATION REQUIRED BY RESP COMPANIES, BANKS, AND INSURANCE COMPANIES.**

SERVICE REQUEST	AMOUNTS
<p>I require a verification of enrolment form (once my admission conditions have been cleared) that I can submit to my financial institution. Completed forms will bear the Registrar's signature and official Ryerson seal. NOTE THAT WE DO NOT MAIL OR FAX TO FINANCIAL INSTITUTIONS/PLAN PROVIDERS/INSURANCE COMPANIES ON BEHALF OF STUDENTS.</p> <p>Please hold completed form for pick-up. (You will be notified once it is ready.)</p> <p>Please mail the sealed form to me at the address noted above and I will deliver to my RESP company.</p> <p>I require an extra copy of the completed form for my personal records ____ ADDITIONAL COPIES @ \$5.00</p>	<p><b>\$20.00</b></p> <p><b>\$ ____ .00</b></p>
<b>TOTAL AMOUNT</b>	<b>\$ ____ .00</b>

**PAYMENT/SUBMISSION METHODS:**

**By mail:** When you mail the form also enclose a cheque or money order payable to Ryerson University.

Mail to: ATTENTION: RENATO CAYARI, ServiceHub, Ryerson University, POD150, 350 Victoria St., Toronto, ON, M5B 2K3.

**By fax:** Complete credit card information as indicated below, and fax this form to 416-979-8097. Please do not repeatedly fax, as you will be charged for each fax received.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

<p>VISA      MASTERCARD      AMERICAN EXPRESS</p> <p>Card Number: _____</p> <p>Name on Card: _____</p> <p>Expiry Date:    Month: _____    Year: _____</p>	<p>I authorize Ryerson University to charge \$ _____ for the payment of my Verification Of Enrolment Form to my VISA/Mastercard/American Express (AMEX) account. I acknowledge that my Verification Of Enrolment Form will not be processed in the event of a declined credit card transaction.</p> <p style="text-align: center;">_____ CARDHOLDER SIGNATURE</p> <p style="text-align: right;">STUDENT NUMBER _____</p>
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**Office use only:** Term \_\_\_\_\_ Program \_\_\_\_\_ Plan \_\_\_\_\_ Action/Reason \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_