

This report is used to maintain a record of student progress; to assign a term performance designation to the thesis; and in the awarding of teaching assistantships and research fellowships. Students must complete this report every term they are registered in their program and it is their responsibility to ensure the form is accurate and submitted to the Program Office on time. Progress Reports are due at the end of the first month of the following term. Please see YSGS Policy 170(b) section 18.3 for details about Progress Reports.

Please Note: Failure to submit a completed Progress Report by the deadline may be interpreted as Unsatisfactory Progress and a grade of 'UNS' can be entered on your academic record for the following term. **Students planning to transfer to the PhD program** should submit a completed transfer application to the Program Office by the admissions deadline for first consideration. Please see the MSc to PhD Transfer Guidelines for more information.

Section A to be completed by the Student

Student Name		Student ID Number	
Student Email			

Supervisor		Co-Supervisor	
Term of Entrance		Expected Completion Term	Progress Report for Term

Progress to date
(Report on your progress to date referring to any term objectives that you may have set in the previous term)

--

Course Work
(List any graduate courses that you have taken during the past term and their grades)

--

Objectives for the Next Term
(Outline your proposed research objectives/methodologies/milestones)

--

Provide your thesis topic or a working title

List conference participation or publications

Student's comments

Section B to be completed by the Supervisor

Supervisor Evaluation, attach additional pages if necessary.

(Please comment on the student's strengths and weaknesses during the reporting period)

Performance Designation of the Thesis

In Progress

Unsatisfactory

Not Applicable

If the Performance Designation of the Thesis is Unsatisfactory, please provide comments including a plan for improvement. Attach additional pages if necessary. (Students will be required to meet with the Program Director to complete a Provisional Plan, which will include this plan for improvement.)

Supervisory Committee Approval Form
(Submitted during the student's 1st term, required by the end of the 2nd term.)

Supervisory Committee has:
Check all that apply

Supervisory Committee Report Form for this term (Supervisory committee meetings are to be held in the student's 2nd, 4th and 5th terms of study)

Attached

Previously Submitted

Approved Thesis Proposal

Met in student's 4th Term

Met in student's 5th Term

Attached

Previously Submitted

Not Required

	Signatures	Date
Student		
Supervisor		
Co-Supervisor		

Check box to confirm that we, Student and Supervisor have reviewed and discussed this completed progress report and have each kept a copy.

Program Director Signature		
----------------------------	--	--

Program Directors Comments