



Graduate Program in Civil Engineering

Policies on Graduate Program Transfers

(Effective May 1, 2018)

The policies on graduate program transfers, approved by the Graduate Council on January 19, 2018, outline the requirements and procedures that regulate the transfer from Master of Applied Science (MAsc) program to Doctoral (PhD) program and the transfer from Master of Engineering (MEng) program to MAsc program in the Department of Civil Engineering, Ryerson University.

Transfer from Master of Applied Science (MAsc) program to Doctoral (PhD) program

According to Ryerson University Policy of Senate (Policy #142), in exceptional circumstances, a MAsc student may transfer into the Doctoral program of Civil Engineering, without completing the Master's degree. To be eligible, the student must be enrolled in the Civil Engineering MAsc program at Ryerson University at the time of transfer. The requirements for this transfer include:

- Completion of all required MAsc courses with a minimum CGPA of 4.0 (A);
- Demonstrated strong research potential;
- Submission of a research proposal; and
- "Excellent" rankings of all submitted progress reports.

To apply for transfer, the student must submit the **Change of Status Request** form, together with the required supporting documents outlined in the form and a support letter from the PhD supervisor. Recommendations on acceptance/rejection will be made by the Admissions and Recruitment Committee, and approved by the Associate Chair, Graduate Studies.

The transferred student will need to complete all requirements of a PhD degree in the Civil Engineering program, and may not use the MAsc courses for credit in the PhD program. However, if the student has already completed the research seminar course (CV8010) at the master's level, the credit will be transferred towards the PhD research seminar (CV8020). The student is still required to complete two (2) Research Seminar Presentations to complete the milestone requirements.

Subsequent to such a transfer, if the Doctoral program is not completed, the student may not transfer back to the Master's program, nor receive a Master's degree in that program.

Transfer from Master of Engineering (MEng) program to Master of Applied Science (MAsc) program

A MEng student may transfer into the MAsc program. To be eligible, the student must be enrolled in the Civil Engineering MEng program, either as a full-time or part-time student, at Ryerson University. The requirements for this transfer include:

- Completion of a minimum of 2 courses, with a minimum CGPA of 3.33 (B+); and
- Demonstration of research potential.

Normally, the student can apply after completing the first semester of his/her MEng program, and start the MAsc program in the following semester. To apply for transfer, the student must submit the **Change of Status Request** form, together with the required supporting documents outlined in the form and a support letter from the MAsc supervisor. Decision on acceptance/rejection will be made by the Associate Chair, Graduate Studies.

The transferred student may receive program funding for up to four semesters depending on the program budget and the semester the transfer becomes effective, and a stipend from the supervisor. S/he is also required to complete a research seminar course (CV8010), which runs each Fall and Winter semester. If the transfer is approved and effective in Winter or Spring/Summer semester, the earliest time the student can enroll in the research seminar course (CV8010) is Fall semester in the same year.