

Deadlines and dates vary year to year and will be emailed to students

Step 2 Detailed Instructions

1. Log in to HSPnet by going to <http://www.hspscanada.net/> and clicking on the province of Ontario on the map of Canada to go to Ontario login page.
2. Click on the “Site Selector for Students” under “Messages” tab > Quick Reference Guides and review all information available in this document (also appended at end of this document), keeping in mind the following:
 - a) Student Site Selector will open for 48 hours. You will **not** be able to access Student Site Selector before it opens or after it closes.
 - b) Make sure to only select placements available on your scheduled clinical day. Filter by start date to only view placements available for your clinical day. If you select placements that do not correspond to your clinical day, these will be removed from your selection and will not be taken into consideration.**
 - c) Make sure to follow all other steps as described in the “Site Selector for Students” Quick Reference Guide
 - d) Please note that maximum size of each clinical group is 8 students
 - e) You must pick 5 placements. If you pick fewer than 5 you will be at a disadvantage.
 - Students who pick only 1 placement will be considered last
 - Students who pick only 2 placements will be considered after students who have picked 3
 - Students who pick only 3 placements will be considered after students who have picked 4
 - Students who pick only 4 placements will be considered after students who have picked 5
 - **Therefore, you are strongly advised to choose 5 placements**
3. Thank you for completing “Step 2: Access to Student Site Selector (SSS) in HSPnet”.

If you experience difficulties with Student Site Selector in HSPnet, please contact CPO directly for assistance:

Central Placement Office (CPO)

cpo@ryerson.ca

<http://www.ryerson.ca/cpo>

416-979-5000 x4956