

## **CUE-Toronto Hydro Corporation Student Award Program Guidelines**

**APPLICATION DEADLINE: 4:00 PM, Tuesday, September 7th 2021**

**Applications must be submitted via email to: [lalitha.subramanian@ryerson.ca](mailto:lalitha.subramanian@ryerson.ca)**

### **Description of the Student Award**

Each student will receive up to a \$1,250 financial assistance paid under the usual university disbursement. The award recipient may be subject to taxes and other Ryerson University rules.

The purpose of the award is to enable new, innovative ideas for products, inventions and technologies that are relevant in tackling urban energy challenges.

In addition to financial assistance, the awardees will have access to the Centre for Urban Energy's Clean Energy Zone and a range of programs which are geared towards building the entrepreneurship foundation and developing hands-on tangible skills through idea exchanges (student panels, showcases) and fundamental entrepreneurial education.

Note: 4 students will be awarded this round. Fifty percent (50%) of awards will be reserved for women when sufficient number of qualified women candidates are available.

### **Expectations of the Recipients**

- Register in CEDZ 100, Optional Specialization in Zone Learning with Clean Energy Zone as the Home Zone.
- Meet with Supervisor fortnightly to discuss project progress over Fall/Winter 21/22.
- Attend 50% of the meetings/seminars/workshops organized by CUE/CEZ over Fall/Winter 21/22. A minimum of weeks' notice will be provided.
- Prepare a 1-page final report describing the research outcomes and submit a copy to the CUE office before the end of March 2022.
- Receive the award in-person (public health guidelines permitting) at a public ceremony to be held in Spring 2022 in the presence of Sponsor.

### **Expectations of the Academic Supervisor**

- Assist the student with the project plan and proposal document
- Provide on-going direction and support during the tenure of the award
- Meet with the student and provide guidance as necessary
- Ensure that the student complies with CUE's student award requirements including the submission of a final report and presentation/attendance at the Award Ceremony

### **Applicant Eligibility**

- Registered as a full-time student at Ryerson University and have a clear academic standing.
- Returning to their academic studies in Winter 2022.
- Have a minimum current CGPA of 3.0

## CUE-Toronto Hydro Corporation Student Award Application Form

<b>Last Name</b>	<b>First Name</b>	<b>Student number</b>	
<b>E-mail</b>		<b>Telephone number</b>	
<b>Program</b>		<b>CGPA</b>	
<b>ACADEMIC STANDING</b>			
<b>Degree</b>	<b>Program</b>	<b>Department</b>	<b>Date Received/Expected</b>
<input type="checkbox"/> YES, I have attached one (1) copy of my transcript to this application form			
<b>RESUME</b>			
<input type="checkbox"/> YES, I have attached one (1) resume to this application form			
<b>PROPOSAL</b>			
<input type="checkbox"/> YES, I have attached one (1) proposal document to this application form			
<b>LETTER OF SUPPORT</b>			
<input type="checkbox"/> YES, I have attached one (1) letter of support to this application form			
<b>SIGNATURE</b>			
<p>I accept the terms and conditions of this student award as set out in the CUE – Toronto Hydro Corporation Student Award Program Guidelines. I acknowledge and accept that CUE reserves the right to verify the information provided in the application for the purpose of validation.</p>			
<b>Student</b>		<b>Date</b>	

## **How to complete the CUE – Toronto Hydro Corporation Student Award Application**

In the applicable boxes, indicate your last name, first name, Ryerson University student number, and Ryerson email and telephone number. Please note that this contact information may be used to validate the information on your application, and will be used for the notification of results. Complete each section and mark the applicable boxes.

### **Section – Academic Standing**

Identify your department. List academic degrees attained and in progress. Identify your Cumulative Grade Point Average (CGPA). Minimum is 3.0.

Complete the check-box to confirm attachment of a printout of your unofficial transcript from the <https://my.ryerson.ca> RAMSS website. It should indicate your CGPA.

### **Section – Resume**

Complete the check-box to confirm attachment of a resume.

### **Section – Proposal**

On a maximum of one single-sided page (not including references), provide an overview of the proposed research project. Identify the research question/problem to be addressed. Use the following headings to develop your proposal:

- (1) Research question/problem
- (2) Proposed Methodology
- (3) Expected outcome(s) (eg. a paper or a report)
- (4) Project Milestones – indicate the different milestones that will be accomplished in the period of Fall/Winter 21/22

Complete the check-box to confirm attachment of proposal document.

### **Section – Letter of Support**

Attach a one-page letter of support from your Academic Supervisor.

Complete the check-box to confirm attachment of a resume.

### **Section – Signature**

Your signature is required for the form to be considered complete. Applications without this signature will be considered **incomplete**.

### **Presentation Standards**

Adhere to the following guidelines when preparing your one-page report:

- Set margins at  $\frac{3}{4}$  of an inch (1.9cm) (minimum) all around
- Times New Roman regular 12pts is the accepted font, or any comparable font – no smaller
- Enter your name and student number at the top of the page, outside the set margins
- Cite your references