

FACULTY OF COMMUNITY SERVICES

UNDERGRADUATE RESEARCH SCHOLARSHIP

The Faculty of Community Services **Undergraduate Research Scholarship** was established to encourage undergraduate students to engage in a research project focused on a question they have that has emerged from their academic experience, student engagement, transition from student to a professional role, and/or teaching and learning experiences.

APPLICATION AND SELECTION DEADLINES

September 23, 2015	Application forms and guidelines available to the Ryerson community.
October 23, 2015 at 4PM	Application deadline to the Faculty of Community Services.
Week of October 26, 2015	The Faculty of Community Services will review applications for eligibility and completeness.
Week of October 26 & November 2, 2015	The Faculty of Community Services Student Awards Committee will receive eligible applications for review and selection.
November 9, 2015	The Faculty of Community Services Dean's Office will notify the successful applicant and announce the recipient(s).
November 24, 2015	Award will be presented at the Faculty of Community Services Student Achievement and Awards Celebration.

VALUE

\$1,000

ELIGIBILITY

The **Faculty of Community Services Undergraduate Research Award** is available for students enrolled in a Faculty of Community Services undergraduate program.

To be eligible students must:

- Be enrolled in a full-time or part-time undergraduate program within the Faculty of Community Services at the time of application and for the duration of the research project.
- Have successfully completed a research course within their current undergraduate studies program.
- Have a minimum CGPA of 3.0 and be in clear academic standing.
- Identify a faculty member who will serve as a mentor to the student over the course of the proposed study. The mentor must review and approve the applicant's submission prior to submitting to the dean's office. If awarded funding, the faculty mentor must commit to mentor the student for the duration of the project.

Please note:

- Project must take place during the first two terms following the semester of application (i.e. the funding period for this grant is the Fall 2015 term to the end of Winter 2016). Projects extended to the end of the spring term may be considered.
- Applicants may be engaged in collaboration with other students in the project, however, the group will be required to designate the applicant as a team leader.

SELECTION CRITERIA

Students must:

- Have a proposed research plan based on a question that has emerged from their academic experience, student engagement, transition from student to a professional role, and/or teaching and learning experiences.
- Demonstrate how the project will contribute to the student's academic and professional development within their field of study.

APPLICATION / NOMINATION INFORMATION

- Students may be nominated or apply directly for this award.
- All forms must be on single-sided pages only and completed in full, including all required signatures.

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APPLICATION / NOMINATION INFORMATION (CONT'D)

A completed application must include:

- A detailed description of a new project OR of ongoing work on an existing student driven research project that includes:
 - ✓ background information, research question, and objectives;
 - ✓ the research method, design, and anticipated research contribution and impact;
 - ✓ plans for dissemination;
 - ✓ the relevance of the project to the applicant's field of study and academic/career goals;
 - ✓ the nature and extent of participation of the applicant in the research project.
- A budget plan for how the award funds would be used to support the research project.
- One letter of support from a faculty research advisor. The letter of support should attest to the student's achievements and how they specifically meet the award criteria. Letters emailed directly from the faculty member to afinney@ryerson.ca or included in the award package will be accepted. Letters will not be accepted after the deadline date under any circumstances. Please visit ryerson.ca/fcs/students/awards for further guidelines.
- Signed Ryerson University Photography/Film Consent form.

October 23, 2015 at 4:00PM is the submission deadline to the Faculty of Community Services Dean's Office, 99 Gerrard Street East, SHE-697 or by email to afinney@ryerson.ca.

SELECTION

The Faculty of Community Services Student Awards Committee is composed of the Associate Dean and at least three faculty members. The committee will evaluate the nominations and applications together with all supporting documentation and make the final selection.

AWARD PRESENTATION

The award will be formally presented at the Faculty of Community Services Student Achievement Celebration and Awards Presentation on November 24, 2015 and the recipient will be required to present their idea at the achievement celebration to report on their project.

STUDENT DETAILS

Is this a nomination? OR A student self-application?

Name of Student: _____ Student Number: _____

Name as it should appear on award materials: _____

Project Title: _____

Brief Description of Project: _____

Student's Current Address: _____

Postal Code: _____

Phone: _____ Ryerson E-mail: _____

Program: _____ Year: _____ Courses Completed: _____ CGPA: _____

FACULTY OF COMMUNITY SERVICES UNDERGRADUATE RESEARCH SCHOLARSHIP

STUDENT'S ACKNOWLEDGEMENT AND COMMITMENT

Upon receiving funds from the Faculty of Community Services, I acknowledge that:

- I must submit a monthly report on the research project. The monthly report must include progress related to the project objectives/outcomes, budget expense update and plans for the coming month. **This update must be signed by the faculty mentor.**
- I will participate in the Faculty of Community Services Student Achievement Celebration scheduled in Fall 2015.
- All funds will be used for the purpose of this proposal.

Signature of Student: _____ Date: _____

FACULTY MENTOR AND SUPPORT LETTER INFORMATION

I acknowledge that the above student is in good standing and give my approval to this project. **I also commit to serving as the applicant's mentor for the duration of the project.**

Name of Faculty Member: _____ Program: _____

Ryerson Phone: _____ Ryerson E-mail: _____

Signature of Faculty Member: _____ Date: _____

FOR MORE INFORMATION

Contact: Alison Finney, Community Relations Officer, Faculty of Community Services

Email: afinney@ryerson.ca | Phone: 416-979-5000, Ext. 7878

**FACULTY OF COMMUNITY SERVICES
UNDERGRADUATE RESEARCH SCHOLARSHIP**

RYERSON UNIVERSITY PHOTOGRAPHY / FILM CONSENT FORM

I do not consent OR

I, the undersigned subject, hereby authorize Ryerson University, its employees, agents, associates, assistants or subcontractors to photograph/film me. I grant Ryerson University the right to use, publish and display or permit the use, publication and display of audio-visual or digital recordings, negatives, slides, prints or other electronic images of me (collectively, "my Photographs") at their sole discretion in any publication, multimedia production, display, advertisement or Internet publication worldwide in connection with activities relating to the educational, administrative or statistical purposes of Ryerson University, such as promoting, publicizing or explaining the University or its activities, for research, trade or fundraising related purposes or for other consistent purposes. I agree that Ryerson University may use my name, likeness or biographical information, as I may supply.

I agree that all of my Photographs shall constitute the property of Ryerson University and I hereby waive any right to inspect or approve the use of my photograph and my name or of any written copy. I release and forever discharge Ryerson University, its Board of Governors, agents, officers and employees from any and all claims and demands arising out of or in connection with the use of my Photographs. I waive any and all copyrights, intellectual property rights, privacy rights, moral rights and any other rights that I have in my Photographs. I acknowledge that I am not entitled to and shall not seek any compensation fees or royalties of any kind, arising in any way from my consent to the taking of my Photographs, irrespective of whether my Photographs are used or not, and that nothing contained herein shall entitle me to have any of my Photographs.

I have read this Consent Form before signing below, and I fully understand its contents, meaning and impact and that it is binding on me and my heirs, executors, administrators and assigns.

Pursuant to Ontario's *Freedom of Information and Protection of Privacy Act*, I consent to the collection of my personal information in the form of my Photographs and my name by Ryerson University, its employees, agents and representatives to be used for the purposes and disclosed to third parties as described above.

Signature of Subject: _____

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Print name: _____ Date: _____

Ryerson e-mail: _____ Phone number: _____

Signature of Witness: _____

Print name: _____ Date: _____

Privacy Notice:

Personal information in the form of my Photographs and my name are collected by Ryerson University under the authority of Ontario's *Freedom of Information and Protection of Privacy Act* and the *Ryerson University Act, 1977*. If I have any questions about the collection of personal information by Ryerson University, I can contact the Ryerson University Information and Privacy Co-ordinator, 350 Victoria St., Toronto, ON M5B 2K3, tel. 416-979-5000 ext. 4676.