



## **Undergraduate Research Opportunities (URO): Supervisor Form**

The URO program offers students a meaningful opportunity to participate directly in Scholarly, Research and Creative (SRC) activities and to benefit from working directly with a faculty mentor.

In most cases, applications will be adjudicated in the student's home Faculty, allocated on a competitive basis, and premised on the recognition of student success and potential as a future researcher.

Please ensure that you have read the URO guidelines before submitting an application.

The student and the proposed supervisor must complete and submit this form by Mar. 16, 2020.

**First Name**

**Last Name**

**Email Address**

**Department**

**Research Project Title**

## **Research Project Summary Description**

*Maximum 1 page (approximately 500 words).*

**Proposed RA Position Duties**

*Maximum 1 page (approximately 500 words).*

A large empty rectangular box with a black border, intended for writing the proposed RA position duties.

## **Research Experience Offered**

*Maximum 1 page (approximately 500 words). Include specific research skills being developed, opportunities for mentorship, and examples of enhanced academic/career opportunities (e.g., preparation for graduate school, conference presentations, liaison with community or industry, etc.).*

**Out-of-Faculty Rationale**

*If the student is applying to work with a supervisor who does not reside in the student's home faculty, please provide the rationale below (approximately 300 words).*

**Please confirm that the program guidelines have been reviewed with the student and will be followed:**

Yes, we have reviewed and will follow the program guidelines.

**URO Guidelines, 2020 Competition**

Please note that the following guidelines must be strictly adhered to by all student researchers:

- The URO is for SRC assistance on a faculty-member-driven new or existing project. Work that is not part of a faculty member's SRC project is not eligible for funding.
- Given the competitive nature of the program, a clear rationale must be given for students who are applying to work with a supervisor who does not reside in the student's home faculty.
- The student must be a current full-time undergraduate student with a cumulative GPA greater than 3.0.
- The award cannot be held concurrently with another student position on campus.
- The student cannot work more than 35 hours in any week.
- The program supports student employment for 14 weeks (490 hours total), from May to August 2020.
- The faculty supervisor is responsible for ensuring that the student is completing the assigned work within the time frame noted above (no more than 35 hours per week for 14 weeks). Overages will not be covered by the OVPRI.
- The student rate is outlined in the "value of award" section below.
- Financial reporting to the OVPRI is not required, but unused funds must be returned to the OVPRI by no later than Wednesday, September 30, 2020.
- The URO student agrees to participate in the URO Showcase (details to follow).

**Value of Award**

Base hourly rate: \$18.48 + 4%

Vacation pay: \$0.74 + 8.75%

Benefits: \$1.68

**Total hourly rate: \$20.90**

**Total showcase materials support: \$25.00**

Hours/week: 35

Weeks supported: 14

**Total value per award: \$10,266.00**