

Office of the Dean Faculty of Community Services
FCS NEW COLLABORATIVE RESEARCH GRANT

PURPOSE

The FCS New Collaborative Research Grant provides support to new interdisciplinary/multi-disciplinary research teams. The grant aims to facilitate opportunity for new collaborate research initiatives.

AMOUNT: The FCS New Collaborative Research Grant are up to \$3,000.

ELIGIBILITY

The FCS New Collaborative Research Grants is targeted for faculty members for whom research related activities are part of their contractual obligations.

The FCS faculty member must be the Principal Investigator (PI), and a minimum of two CO-I's, one of whom must be from a different department/faculty than the PI within FCS. The interdisciplinary/ multi-disciplinary research team must include at least 3 tenured or tenure-track RFA members.

APPLICATION PROPOSAL REQUIREMENTS

- The FCS New Collaborative Research Grant will be reviewed by the FCS SRC Committee comprised of faculty members who are representatives of FCS Schools. To assist Committee members to constructively review proposals, please provide enough detail with regard to the background and planned approach to allow the reviewers to conduct a comprehensive review.
- SRC activities that will involve the use of human subjects ("any person who is used as a source of raw or unformulated data in the conduct of research and who is not acting in the capacity of principal investigator or assisting such an individual") must be reviewed by the Ethics Review Board. Funds will not be released until such a review is completed. If the FCS New Collaborative Research Grant is for support to obtain ethics approval, then the Ethics Certificate must for forwarded to the Dean's Office, upon receipt of the Certificate.
- If applicants intend to apply or have applied to other funding sources, a list of the other funding sources (including potential sources) and their respective levels of funding must be provided.
- Please include a recent CV. The Canadian Common CV is a highly recommended submission format.
- All sections must be complete. Incomplete proposals will not be reviewed.
- Applicants are requested to indicate areas of overlap in the current request for funding.

- A detailed budget and budget justification specific to the requested funding and timeline for project completion must be provided.

*Please note that the minimum RA salary rate is currently at \$18.16 /hour, and 18% benefits cost should be included in the budget calculation.

*The purpose of this grant is to facilitate new initiatives, therefore the funds can not be used for travel, honoraria, off-site dinners, computer hardware or software, purchasing data or direct research costs that would be covered by an internal or external research grant.

EVALUATION CRITERIA

- All proposal requirements have been provided in full.
- Significance and quality of the project.
- Feasibility of completing project within the timeframe.
- Appropriateness of budget allocation and justification.
- The appropriateness and relevance of specified funding to the stated project objectives.

RESPONSIBILITIES

- Recipients of the FCS New Collaborative Research Grant cannot transfer the grant or any part of it to other research or operating accounts within the University. Funds from the New Collaborative Research Grant cannot be transferred to a faculty member's Professional Development (PD) fund or an OVPRI cost center.
- A final report to be submitted to the office of the Associate Dean 3 months after the completion of the project or 18 months after the awarding of the grant, whichever comes first. The report describes the outcomes and future plans of this new research team.
- Recipients of the FCS New Collaborative Research Grant are required to provide proof of ethics protocol approval prior to accessing the funds.
- A final report is to be submitted to the Associate Dean at the completion of the project describing the outcomes, future plans and outputs as well as the final title of the manuscript and/or external funding proposal. Subsequent funding will be conditional on timely submission of final report.
- The letter of award will outline report format and requirements. Recipients are encouraged to carefully peruse the requirements.
- Recipients of FCS Grants are expected to present their work at the Faculty of Community Services' Faculty Achievement Event, which is usually held annually in April. They are also expected to disseminate their work in peer-reviewed scholarly journals and venues.
- All dissemination should acknowledge the support of the Faculty of Community Services, Ryerson University. The following wording is suggested: "This research has been

supported by the FCS New Collaborative Research Grant, Faculty of Community Services, Ryerson University”.

- Funds cannot be used as matching funds for a proposed or existing project.
- Funds must be spent according to the SRC Committee’s approved budget and within one year of receiving the funds.
- Any changes to the approved budget must be approved by the Associate Dean, Faculty of Community Services.

APPLICATION DEADLINES AND SUBMISSION

- The competition for the spring competitions open on March 18th and close on April 18th at 4:00 pm.
- The competition for the fall competitions open on October 1st and close on October 31st at 4:00 pm.
- The funding for successful application for the spring competition will be available on June 1st.
- The funding for successful application for the fall competition will be available on January 1st.
- Applications must be submitted electronically via Ryerson University’s Research Information System (RIS).

For more information, please contact:

- Jennifer Martin, Associate Dean at extension 6314 or by email at jjmartin@ryerson.ca