



POSITION: MARKETING COORDINATOR – FULL TIME

Start date: A.S.A.P

[Audax](#) is an award-winning architecture and interior design studio with demonstrated expertise in the luxury real estate market, and a strong focus on high-end residential design. The firm's work is motivated by [Human Architecture](#), a unique approach that combines the best elements from traditional architecture with a modern aesthetic. By offering both architecture and interior design services, Audax also provides a holistic approach that looks at the technical, aesthetic, and functional objectives of a project. The results of this combined expertise are buildings and interior spaces with a clearly articulated design language and a seamless integration between architecture, interior design, and décor.

The firm is looking for a **Marketing Coordinator** with a strong graphic design skill to join their growing team.

Job Overview

The position of Marketing Coordinator will lead and execute the firm's marketing efforts.

Qualifications

- i. Degree or Diploma in Marketing, Graphic Design or similar
- ii. Minimum 2-3 years of experience in a similar role
- iii. Possesses specific knowledge of the design and architecture industry
- iv. Is familiar with current design trends and understands the marketplace
- v. Is a personable, stylish, and energetic individual with good oral and written communication skills
- vi. Is motivated by results



- vii. Has strong knowledge of relevant software, including Adobe Photoshop, Adobe In-Design, Adobe Illustrator, and Microsoft Office
- viii. Is able to effectively manage all website activities and social media platforms

Key Responsibilities

- i. Prepares and executes the overall marketing plan within budget and monitors effectiveness of these activities
- ii. Manages and produces all collateral, sales tools, and materials including: the company website, all social media, project photography, copywriting, and corporate brochures
- iii. Facilitates the publication of our work in various media outlets and manages all advertising activities
- iv. Sources and prepares all award submissions
- v. Monitors, manages, and utilizes our referral network
- vi. Understands and promotes the company's design philosophy of Human Architecture
- vii. Assists in managing and maintaining client relations

To apply for this position, please email resume and portfolio in **PDF** format only to: careers@audax.ca. We appreciate the interest of all applicants; however only those selected for an interview will be contacted.