



ELECTION TO THE BOARD OF GOVERNORS - STAFF NOMINATION FORM

1. Candidate Information (see Page 2 for information on qualifications)

Name:	Employee No:
Department:	
Ryerson Extension:	Email:

2. Nominator Information**First Nominator** (must be Staff member and eligible voter)

Name:	Employee No:
Department:	
Ryerson Extension:	Email :
Signature:	Date:

Second Nominator (must be Staff member and eligible voter)

Name:	Employee No:
Department:	
Ryerson Extension:	Email:
Signature:	Date:

3. Candidate's Consent to Nomination

I, _____ hereby consent to nomination for election to the Board of Governors of Ryerson University.	
Signature of Candidate:	Date:
Signature of Witness (must be nominator):	Date:

4. Candidate's Acknowledgement

I acknowledge that I have read the Board Election Policies and Procedures Document and have familiarized myself with the policies and procedures governing the Board elections. I affirm that I understand the election rules and that failure to comply with the Board Election Policies and Procedures may result in my disqualification as a candidate.	
Signature of Candidate:	Date:

Completed Nomination form with original signatures must be returned to JOR 1134 before end of nomination period. Platform Statement and photo may be emailed to returningofficer@ryerson.ca. See Board website for dates and deadlines.

As defined by the Ryerson University Act, 1977, the General By-Laws of Ryerson University and Board practices.

The

Candidate must be:

- a. An "Administrative staff" - defined as a full-time employee of the University who is a not member of the teaching faculty and is serving in a regular capacity on a continuing basis, which is defined as either a full-time career employee or a term employee who has completed a minimum of 12 months continuing employment for greater than 24 hours per week.
- b. Eighteen years of age or older
- c. Not serving as a member of a Board or similar body at any other post-secondary institution

Nomination Process

- a. Nominations of a candidate by two members of the Administrative Staff must be made in writing.

NOTE: Candidate must meet these qualifications, otherwise nomination is invalid.

Protection of Privacy

Pursuant to s. 38(2) of the *Freedom of Information and Protection of Privacy Act*, the information on this form is collected under the authority of the *Ryerson University Act* and is needed to process this nomination form in connection with the upcoming Ryerson University Board of Governors election and other related or consistent purposes. All personal information that is collected is used, stored, and destroyed in accordance with Ryerson University's Information Protection and Access Policy. If you have questions about the collection, use, and disclosure of this information by Ryerson University please contact the Returning Officer c/o the Board Secretariat, 350 Victoria Street, Toronto, Ontario, M5B 2K3, returningofficer@ryerson.ca.

Information below to be filled out by Ryerson Administration

Section 4 and 5 to be completed by the Assistant Vice President Human Resources

4. Validation of Qualifications of Candidate

Following an examination of the records, I certify that _____ (*name of candidate*), having declared that s/he is a member of the Administrative Staff as defined in the Ryerson University Act, 1977 is therefore qualified to stand for Administrative Staff election to the Board of Governors.

Signature, Assistant Vice President, Human Resources:

Date:

5. Validation of Qualifications of Nominators

Following an examination of the records, I certify that _____ (*name of first nominator*) and _____ (*name of second nominator*) are members of the Administrative Staff as defined in Article 3.6 (c) of the General By-Laws of the Board of Governors.

Signature, Assistant Vice President, Human Resources:

Date:

Section 6 to be completed by Secretary, Election Procedures Committee

6. Approval of Election Procedures Committee

The Ryerson Election Procedures Committee, having considered the foregoing, approves that the name of _____ (*name of candidate*) be placed on the Administrative Staff ballot in the election for the Board of Governors.

Signature, Secretary,
Ryerson Election Procedures Committee:

Date:

PLEASE NOTE A candidate may withdraw their nomination by submitting a signed statement to this effect to the Returning Officer before the close of nominations.

ADMINISTRATIVE STAFF CANDIDATE PLATFORM STATEMENT

PLEASE NOTE: To ensure campaign coverage on Board website, send Platform Statement and Photo by email to returningofficer@ryerson.ca. See Board website for deadline.

Name <i>(including initials)</i>	
Position at Ryerson <i>(Official Title)</i>	

Platform Statement

This Platform statement will appear on the Board website. Please include your name and the Board position you are running for in the statement. Note: You might consider including information about your academic background and relevant community activities in this section as voters are often interested in this information (**250-300 words only**).

Photo Submission

Please include an electronic photo with your nomination form. The photo specifications must be the following: high-resolution jpeg 200-300 ppi (pixels per inch) and approx. 4x6 inches.