

GRADUATE PROGRAMS APPLICATION TO WITHDRAW

- Complete this form and obtain all required signatures in the order indicated. Return form along with your student ID card to your Program Administrator. Students whose academic standing is WITHDRAWN are not required to complete this application.
- The withdrawal is effective on the date that the COMPLETED form is authorized by the School of Graduate Studies (Step 4, below). Please refer to the 'Significant Dates' section of the Graduate Studies website for deadline dates to withdraw.
- Any applicable tuition refund will be processed within 30 days by the Student Fees Office and mailed to the address indicated below.
- Information on food contract refunds is available from the One Card Office: 416-979-5000 ext. 7565.

PLEASE PRINT CLEARLY

Student ID	Current Term	SGS USE ONLY WITHDRAWAL CODE
Program Name (e.g., MASc, Civil Engineering)		
Legal Surname	Legal Given Name	
Suite/Apt. No.	No. and Street Address	
City/Town	Phone No. (include area code)	
Province/State	Postal/Zip Code	Country

REASON FOR WITHDRAWAL _____

Are you receiving OGS, NSERC, SSHRC, or CIHR funding?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please specify: _____
Do you currently hold a Graduate Assistantship?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, hiring Dept: _____
Do you currently hold a Research Assistantship?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, hiring Dept: _____
Are you currently receiving any other funding which depends on full or part-time enrollment in a graduate studies program such as a stipend, Graduate Award or Graduate Scholarship?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, please specify: _____

STUDENT SIGNATURE _____ DATE _____

1. PROGRAM DEPARTMENT. I have discussed this withdrawal with the above-named student. I have verified the financial information above.

PROGRAM DEPARTMENT AUTHORIZATION _____ DATE _____

2. LIBRARY CIRCULATION DESK (2nd floor-Learning Resources Centre). The Library has no claim against this student.

LIBRARY AUTHORIZATION _____ DATE _____

3. STUDENT FINANCIAL ASSISTANCE (POD-59, Lower Level Podium Building)

STUDENT FEE USE ONLY

Did you apply for government assistance (OSAP, other Provinces, US or TERI) in this academic year?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you collected this award?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Total Value \$ _____
Have you any outstanding University loans?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Total Value \$ _____
Have you had a Schedule 2 or Form R signed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Are you an 'Out of Province' student?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Province: _____
Are you an International student?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	First \$ _____ in tuition fee refund is made payable to Ryerson University in payment of above university loan
Are you sponsored by any government or private agency?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Do you wish Fee Refund payable to bank/agency holding your Federal, Provincial or US loan?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Bank Name and Address
Have you received a Child Care Bursary,	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Ontario Special Bursary,	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Disabled Student Bursary?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Graduate Student Bursary?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

FINANCIAL ASSISTANCE OFFICE AUTHORIZATION _____ DATE _____

4. SCHOOL OF GRADUATE STUDIES (11th floor, 1 Dundas Street West)

GRADUATE STUDIES AUTHORIZATION _____ DATE _____

Circulation: Program (copy) SGS Scholarship Officer (copy) Enrollment Services (original)