

PhD Supervisory Committee Approval Form

Student name:	Student ID:
Program:	
Supervisor(s):	
Research topic:	

A student's Supervisory Committee is composed of two to four members, who should remain on the committee throughout the student's research, including the student's supervisor(s) and one faculty member from the student's program who is a member of YSGS; may include a non-academic expert professional in the field of research or a Toronto Metropolitan University faculty member who is not a member of YSGS, and is recommended by a student's supervisor to the GPD for approval. The GPD shall forward to the Vice-Provost and Dean, YSGS the recommendations for committee appointments in accordance with program expectations no later than the beginning of the third year of study. The Supervisory Committee shall be chaired by the student's supervisor; at minimum, meet once annually with the student; review the student's preparedness and establish a timeline of expected progress; update the GPD when the student successfully completes a non-course program component and has set a research topic; update the GPD when the student is unsuccessful in completing a non-course program component and provide detailed reasons for the decision to the GPD, Vice-Provost and Dean, YSGS, and the student within two weeks of the failed attempt; formally approve the dissertation proposal; complete any requirements as indicated by the graduate program; and evaluate the readiness of the dissertation to be examined and, with a minimum of majority agreement, make a recommendation to the GPD regarding the formation of the Examining Committee.

Please list the Supervisory Committee members:

	Name	Department/Organization	Signature
Supervisor			
Member 2			
Member 3			
Member 4			

Please attach contact information and a rationale for the inclusion of any member external to TMU and any member not a member of YSGS.

	Signature	Date
Student:		
Supervisor(s):		
GPD:		
YSGS:		

PLEASE NOTE: This form must be filed with the Program Office no later than **one month** prior to the Candidacy Examination **and before the beginning of the third year of study.**