FALL 2019

BUSINESS TECHNOLOGY MANAGEMENT (BTM)
FIRST YEAR & 2-YEAR DEGREE COMPLETION
(LEVEL 1) ORIENTATION
SEPTEMBER 4, 2019

Ryerson University

TED ROGERS SCHOOL OF MANAGEMENT

AACSB ACREDITED
AGENDA

1. Welcome to TRSITM
   • Dr. Catherine Middleton

RESOURCES

2. Business Career Hub
   • Ibiyemi Balogun, BTM Career Consultant

3. Academic Success Centre
   • Joana Londoño, Learning Strategist

4. Continuing Education Students’ Association (CESAR)
   • CESAR Representative

5. Program Information
   • Gloria Allen, Part-Time Degree Coordinator
WELCOME TO BUSINESS TECHNOLOGY MANAGEMENT (BTM)
WELCOME TO RYERSON

Your journey to Ryerson may have started:

Outside of North America

Outside of Canada

Outside of Ontario

Outside of the GTA
WELCOME TO RYERSON

Perhaps:

You are coming to Ryerson after working for some time

You are coming to Ryerson from college or another university

You are coming to Ryerson directly from High School
CONGRATULATIONS
YOU ARE NOW OFFICIALLY
@ryerson.ca
username@ryerson.ca
You Made It Here...

Admissions to BComm Programs are Competitive

**Good News!** You Made It In!

**Better News!** Our grads get good jobs!

**IMPORTANT News!** It’s Your Responsibility to Manage Your Conduct & Academic Performance to Stay In!

**The Best Student is An Informed Student...**
Things To Be Aware Of Now...

- Preparing for your career after graduation starts today!

- Getting Help
  - Counseling Resources (TRSITM Main Office, Student Services—be proactive and ahead of any issues you have)
  - Professors — They really do care! You are paying to be here which makes you a consumer with choices. Exercise those choices carefully. Show up, participate and don’t delegate your learning to us!

- Avoiding Problems
  - Time Management
  - Course Management
  - Academic Misconduct (Resources: Calendar, ITM100 Lecture & Lab, Ryerson Website, Library…)
Ted Rogers School of Information Technology Management
“Home of the Business Technology Management Program”

Administration Team:
Program Assistants
Student Affairs Coordinator: Gloria Allen (Part-Time Degree & Co-operative Education)
gallen@ryerson.ca

Administration & Student Affairs Manager: Marg Paglieri
Associate Director: Dr. Farid Shirazi
Interim Director: Dr. Catherine Middleton

Come Visit Us:
Located in TRS2-004 (8th floor)
Hours of Operation: Mon. – Fri. 8:30am – 5:00pm
Email: trsitm@ryerson.ca Phone: 416-979-5316

* Slide presentation will be posted on the TRSITM website
www.ryerson.ca/itm
Career Consultant - Ibiyemi Balogun

Area of Focus: Business Technology Management
Phone: (416) 979 - 5000 ext. 543545
Email: ibalogun@ryerson.ca
Drop-in Times:
Monday 1:30 pm - 4:30 pm &
Thursday 1:30 pm - 4:30 pm
Meet the team - Career Consultants

• Ibiyemi Balogun
• Jerome Strader
• Madhavi Tanotra
• Alethia Davis-Hecker

• Tanya Skydan
• Jose Cabral
• Christine Mackay
OUR SERVICES

ONE-ON-ONE CONSULTATIONS

• Action planning to build experience
• Career Self Discovery Consultation
• Job Search Strategies
• Resume & Cover Letter Review
• Mock Interview & Techniques
• LinkedIn Advising
• Co-op Application Preparation
• Networking Etiquette & Tips

SKILL BUILDING • BOOTCAMPS

• Consulting Prep Program
• Cyber Security Prep Program

EMPLOYER ENGAGEMENT

• Information/Recruitment Sessions
• Networking Events
• Coffee Chats
• Exclusive TRSM Opportunities
• Outlined in E-Newsletter
• Online Resources
• Alumni Interaction
NEWSLETTER

specific to your major

• Outlines upcoming events and skill based programs
• Informs you about job opportunities and instructions on how to apply
• Includes additional career development and career journey material

CIBC  TD Bank  Bell  pwc

Deloitte  KPMG
HOW TO BOOK AN APPOINTMENT

• Visit ryerson.ca/trsm-careers
• Click Schedule now
• Find my name/ the first available consultant
• Show up to your appointment!
Academic Success Centre
TRS 2-168
Enhancing your Academic Success

TRSM Support (TRS 2-168)
- Learning Strategist
- Peer Academic Coaches
- Drop-in Tutoring & Individual Tutoring Appointments
- T2L: Study skills workshops
- Video Tutorials on the RU Connected Learning YouTube channel

Central Support (SLC 4th floor)
- Academic Accommodation Support
- Test Centre
- Writing & Math Support
- English as an Additional Language Support
- Tutoring for QMS130, QMS230 & SSH105
Supporting your Transition

Whether you’re coming in from high school, transferring from another institution, or have been away from school for a while - university may be a drastic transition.

We are here to help you all the way through!

Visit us at the ASC (TRS 2-168) and book an appointment with:

- Peer Academic Coach at bit.ly/MeetPAC
- Learning Strategist at bit.ly/MeetLS
## Tutoring for the Fall 2019 Term

**Tutoring Offered by the ASC**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Codes</th>
</tr>
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<tbody>
<tr>
<td>Accounting</td>
<td>ACC 100, 406</td>
</tr>
<tr>
<td></td>
<td>AFA 200, 300, 500</td>
</tr>
<tr>
<td>Finance</td>
<td>FIN 300, 401</td>
</tr>
<tr>
<td></td>
<td>AFF 210, 310</td>
</tr>
<tr>
<td>ITM</td>
<td>ITM 100, 102, 107</td>
</tr>
<tr>
<td>Law</td>
<td>LAW 122</td>
</tr>
<tr>
<td>Marketing</td>
<td>MKT 300</td>
</tr>
<tr>
<td>Statistics</td>
<td>QMS 102, 202</td>
</tr>
</tbody>
</table>

**Tutoring Offered On-Campus**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Codes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td>ECN 104, 204</td>
</tr>
<tr>
<td></td>
<td>(Offered in LIB 549)</td>
</tr>
<tr>
<td>Critical</td>
<td>SSH 105</td>
</tr>
<tr>
<td>Thinking</td>
<td>(Offered in SLC 4th Floor)</td>
</tr>
</tbody>
</table>

**Location:**

TRS 3-051

Find our Fall Schedule:

[ryerson.ca/trsm-success](ryerson.ca/trsm-success)

**Schedule available:**

Monday, Sept. 16, 2019

**Fall Tutoring will begin:**

Monday, Sept. 23, 2019
Visit Us!

We’re located at **TRS 2-168**

**T:** 416-979-5000, ext. 2435  
**E:** trsm.academicsuccess@ryerson.ca  
**W:** ryerson.ca/trsm-success

Monday to Thursday  
10:00 am to 6:00 pm  
Friday: 10:00 am to 4:00 pm

Follow us on Social Media:

- @TRSM_ASC
- @TRSMASC
- RU Connected Learning
Student Groups
David Tesolin
Women in Information Technology Management:

Lisa Ou
CONTINUING EDUCATION STUDENTS’ ASSOCIATION OF RYERSON
Your Student’s Union serves YOU!
What is CESAR?

CESAR stands for the Continuing Education Students’ Association of Ryerson. It is the central students’ union that represents all 16,000 continuing education, distance education, and part-time degree students and any student taking a Chang School course at Ryerson.
CESAR Services

**Full Membership:**
- Bursary
- Emergency Grant
- CESAR’s Handbook
- Voting Rights, Running in Elections
- CESAR pens, water bottles and notebooks

**Partial Membership:**
- Academic Advocacy
- Printers & Computer access
- Tax Clinic
- Legal Clinic
Your Student Health and Dental Plan

Part-time degree students* starting classes in fall 2019, may opt-out of the CESAR Health & Dental plan for a full refund starting September 1.

The deadline to opt-out is Friday October 11, 2019 at 5 p.m. Opt-out refunds will be available mid-November at the CESAR Office SCC 301, Student Centre located at 55 Gould Street. Students will be contacted via e-mail when refund cheques are available.
CONTINUING EDUCATION STUDENTS' ASSOC OF RYERSON

CEasar Health and Dental opt-out
Important Dates

September 7-9 - Federal Elections Ryerson Advanced Polls

September 13 - CESAR opt-in deadline

September 17-25 - CESARFest

September 27 - CESAR Bursary deadline

October 11 - Opt-out deadline
Questions?

services@mycesar.ca

Mycesar.ca | 416-979-5193
PROGRAM INFORMATION

GLORIA ALLEN

BTM PART-TIME
UNDERGRADUATE DEGREE COORDINATOR
OBJECTIVES

• Graduation Requirements

• Course Registration

• Ryerson Identification Account
A TRIPARTITE APPROACH TO EDUCATION

• PROFESSIONAL

• PROFESSIONALLY-RELATED

• LIBERAL STUDIES
FIRST YEAR CURRICULUM (IT002)
BUSINESS TECHNOLOGY MANAGEMENT

1st Semester

REQUIRED:

CMN 279  Introduction to Professional Communication
GMS 200  Introduction to Global Management
ITM 100  Foundations of Information Systems
ITM 107  Managerial Decision Making
SSH 105  Critical Thinking I

2nd Semester

REQUIRED:

ECN 104  Introductory Microeconomics
ITM 207  Computer-Enabled Problem Solving
MHR 405  Organizational Behaviour
QMS 210  Applied Statistics for Business

LIBERAL STUDIES:
One course from Table A - Lower Level Liberal Studies.

NOTE: Enrolment is ongoing for both the Fall and Winter semester
# PART -TIME UNOFFICIAL CHECKLIST

**COMMENCING - 2019/2020**

<table>
<thead>
<tr>
<th>NAME:</th>
<th>ID:</th>
<th>DATE:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>YEAR 1</th>
<th>Semester 1</th>
<th>YEAR 1</th>
<th>Semester 2</th>
<th>YEAR 2</th>
<th>Semester 3</th>
<th>YEAR 2</th>
<th>Semester 4</th>
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<tbody>
<tr>
<td>F2019</td>
<td></td>
<td>W2020</td>
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<td>F2020</td>
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<td>W2021</td>
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<tr>
<td>CMN279</td>
<td>Communications in BTM</td>
<td>ECN 104</td>
<td>Intro to Micro Economics</td>
<td>ACC 100</td>
<td>Intro to Financial Accounting</td>
<td>ACC 406</td>
<td>Intro to Management Accounting</td>
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<tr>
<td>GMS 200</td>
<td>Intro to Global Management</td>
<td>ITM 207</td>
<td>Computer-enabled Prob. Solving</td>
<td>ITM 301</td>
<td>IT Infrastructure</td>
<td>ITM 410</td>
<td>Business Process Design</td>
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<tr>
<td>ITM 100</td>
<td>Foundation of Information Systems</td>
<td>MHR 405</td>
<td>Organizational Behavior</td>
<td>ITM 305</td>
<td>Systems Analysis &amp; Design</td>
<td>ITM 500</td>
<td>Data &amp; Info Management</td>
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<tr>
<td>ITM 107</td>
<td>Managerial Decision Making</td>
<td>QMS 210</td>
<td>Applied Statistics for business</td>
<td>MKT 100</td>
<td>Principles of Marketing</td>
<td>LAW 122</td>
<td>Business Law</td>
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<td>SSH 105</td>
<td>Critical thinking I</td>
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<td>Lower Level Liberal (Table A)</td>
<td>LIB (LL)</td>
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<th>Semester 5</th>
<th>YEAR 3</th>
<th>Semester 6</th>
<th>YEAR 4</th>
<th>Semester 7</th>
<th>YEAR</th>
<th>Semester 8</th>
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<td>W2022</td>
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<td>F2022</td>
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<td>W2023</td>
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<td>FIN 300</td>
<td>Managerial Finance</td>
<td>ECN 204</td>
<td>Intro to Macro Economics</td>
<td>ITM 90A/B</td>
<td>Graduation Project</td>
<td>ITM 90A/B</td>
<td>Graduation Project</td>
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<tr>
<td>ITM 618</td>
<td>Business intelligence &amp; Analytics</td>
<td>ITM 706</td>
<td>Enterprise Architecture</td>
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<td>Upper level Liberal (Table B)</td>
<td>LIB (UL)</td>
<td>Upper level Liberal (Table B)</td>
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<td>ITM 750</td>
<td>Project Management</td>
<td>ITM 820</td>
<td>Info Systems Security &amp; Privacy</td>
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<td>LIB (UL)</td>
<td>Upper Level Liberal (Table B)</td>
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<td>PROFESSIONAL ELECTIVE (Table I - ITM Core)</td>
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<td>(min 4 must be from Table 1)</td>
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</table>

**TOTAL:** 40
# 2-YEAR DEGREE COMPLETION PROGRAM (IT016 CAAT)

<table>
<thead>
<tr>
<th>1st Year</th>
<th>2nd Year</th>
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</thead>
<tbody>
<tr>
<td><strong>Required Courses:</strong></td>
<td><strong>Required Courses:</strong></td>
</tr>
<tr>
<td>CITM107, CITM207, CITM305,</td>
<td>ITM90A/B. CITM618, CITM707,</td>
</tr>
<tr>
<td>CITM410, CSSH105, CITM301,</td>
<td>CITM707, CITM820</td>
</tr>
<tr>
<td>CITM500, CITM706, CITM750</td>
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</tr>
<tr>
<td>1 Professional Elective,</td>
<td>2 Professional Electives,</td>
</tr>
<tr>
<td>Table I</td>
<td>Table I</td>
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<td></td>
<td>3 Upper Level Liberal, Table B</td>
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</tbody>
</table>

*Curriculum Subject to Change*
# PART - TIME 2 YEAR DEGREE COMPLETION CAAT UNOFFICIAL CHECKLIST

COMMENCING 2019/2020

NAME: ___________________  ID: ___________________  DATE: __________

## SEMESTER 1  Fall 2019

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ITM 107</td>
<td>Managerial Decision Making</td>
<td>2</td>
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<tr>
<td>ITM 207</td>
<td>Computer-Enabled Problem Solving</td>
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<td>ITM 305</td>
<td>Systems Analysis</td>
<td>2</td>
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<tr>
<td>ITM 410</td>
<td>Business Process Design</td>
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<td>SSH105</td>
<td>Critical Thinking I</td>
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## SEMESTER 2  Winter 2020

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ITM 301</td>
<td>IT Infrastructure</td>
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<td>ITM 500</td>
<td>Data &amp; Info Mgt.</td>
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</tr>
<tr>
<td>ITM 706</td>
<td>Enterprise Architecture</td>
<td>2</td>
</tr>
<tr>
<td>ITM 750</td>
<td>IS Project Mgt.</td>
<td>2</td>
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</table>

## SEMESTER 3  Fall 2020

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>ITM 90A</td>
<td>Graduation Project</td>
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</tr>
<tr>
<td>ITM 618</td>
<td>Business Intelligence</td>
<td>2</td>
</tr>
<tr>
<td>ITM 707</td>
<td>Strategy Mgt. acquisition</td>
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<tr>
<td>ITM 820</td>
<td>Info Systems</td>
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<td>LIB(UL)</td>
<td>Upper Liberal (Table B)</td>
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</table>

## SEMESTER 4  Winter 2021

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ITM 90B</td>
<td>Graduation Project</td>
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<td>LIB (UL)</td>
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</tr>
<tr>
<td>LIB (UL)</td>
<td>Upper Liberal (Table B)</td>
<td></td>
</tr>
</tbody>
</table>

**PROFESSIONAL ELECTIVE**

(Table I - 2 ITM Core)

1. ___________________  2. ___________________

Total 20

---

THIS IS AN UNOFFICIAL AUDIT. Please run and advisement through RAMSS
# Professional Electives (Table 1)

<table>
<thead>
<tr>
<th>ITM 200</th>
<th>ITM 501</th>
<th>ITM 703</th>
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</thead>
<tbody>
<tr>
<td>ITM 315</td>
<td>ITM 513</td>
<td>ITM 704</td>
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<td>ITM 330</td>
<td>ITM 600</td>
<td>ITM 711</td>
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<td>ITM 350</td>
<td>ITM 601</td>
<td>ITM 733</td>
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<td>ITM 360</td>
<td>ITM 605</td>
<td>ITM 735</td>
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<td>ITM 415</td>
<td>ITM 610</td>
<td>ITM 738</td>
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<tr>
<td>ITM 430</td>
<td>ITM 612</td>
<td>ITM 760</td>
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<td>ITM 445</td>
<td>ITM 617</td>
<td>ITM 780</td>
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<tr>
<td></td>
<td>ITM 618</td>
<td>ITM 805</td>
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</tbody>
</table>
PROFESSIONALLY-RELATED ELECTIVES
(TABLE II)

- A total of 4 courses from a range of different disciplines must be taken in order to graduate

<table>
<thead>
<tr>
<th>ACCOUNTING</th>
<th>COMMUNICATIONS</th>
<th>ECONOMICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENTREPRENEURSHIP</td>
<td>FINANCE</td>
<td>FRENCH</td>
</tr>
<tr>
<td>GEOGRAPHY</td>
<td>GLOBAL MANAGEMENT</td>
<td>HISTORY</td>
</tr>
<tr>
<td>HOSPITALITY &amp; TOURISM</td>
<td>ITM</td>
<td>LAW</td>
</tr>
<tr>
<td>HUMAN RESOURCES</td>
<td>MARKETING</td>
<td>OCCUPATIONAL HEALTH</td>
</tr>
<tr>
<td>PHILOSOPHY</td>
<td>POLITICS</td>
<td>PUBLIC ADMINISTRATION</td>
</tr>
<tr>
<td>RETAIL MANAGEMENT</td>
<td>STATISTICS</td>
<td></td>
</tr>
</tbody>
</table>

(Example of disciplines that can be chosen as electives.)
LIBERAL STUDIES ELECTIVES

<table>
<thead>
<tr>
<th>Arabic</th>
<th>English</th>
<th>Politics/Public Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy</td>
<td>French</td>
<td>Psychology</td>
</tr>
<tr>
<td>Caribbean Studies</td>
<td>Geography</td>
<td>Sociology</td>
</tr>
<tr>
<td>Chinese</td>
<td>History</td>
<td>Spanish</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>Interior Design</td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>Philosophy and Music</td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT NOTE:**
Certain courses cannot be taken for Liberal Studies credit in some programs. Please refer to the 2019-2020 Full-Time Undergraduate Calendar for more information on Liberal Studies and Restrictions.

https://www.ryerson.ca/calendar/2019-2020/liberal-studies/

For Arabic/Chinese/French/Spanish Liberal Studies, you may be requested to complete a placement test. For more information on placement tests, please visit http://www.ryerson.ca/llc/
MINORS

- You may earn a minor in a secondary area of study outside your professional program field 5-6 courses depending on minor of choice.
- You may earn more than one Minor, however this will mean taking extra courses
- Refer to calendar for minor policy and other information: https://www.ryerson.ca/calendar/2019-2020/minors/

<table>
<thead>
<tr>
<th>Accounting</th>
<th>Finance</th>
<th>Organizational Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td>eBusiness</td>
<td>Human Resources Management</td>
<td>Politics</td>
</tr>
<tr>
<td>Economics</td>
<td>Law</td>
<td>Professional Communication</td>
</tr>
<tr>
<td>Entrepreneurship and Innovation</td>
<td>Marketing</td>
<td>Public Administration</td>
</tr>
<tr>
<td>Sales Management and Service Quality</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ACADEMIC ADVISEMENT REPORT

• The Advisement Report is a tool in RAMSS to help you keep track of your curriculum requirements.

• Running this report before and after you enroll in courses can help you determine if those courses are applicable to your degree requirements.

• Always consult the undergraduate calendar for policies and procedures at www.ryerson.ca/calendar.

• For detailed “How-To” job aids (step-by-step instructions) for the various tools/functions that you have access to in RAMSS please visit RAMSS Support at www.ryerson.ca/RAMSSsupport/.

• Please visit the Staying on Track: A Guide to your Program Curriculum for tutorials on navigating the Ryerson online calendar, viewing your program requirements etc. at http://www.ryerson.ca/currentstudents/curriculumadvising/tutorial.html.
COURSE SCHEDULE

You create your own timetable,
You register directly for the courses you want,
at the times you want!

COURSE: ADDS, DROPS or TIMETABLE CHANGES
MUST BE DONE BY USING
RAMSS - Ryerson Administrative Management Self Serve
https://my.ryerson.ca

STUDENTS ARE ACADEMICALLY AND FINANCIALLY RESPONSIBLE
FOR THEIR COURSE REGISTRATIONS
To access RAMSS for course selection / class enrollment, you must have a valid Ryerson Matrix ID.

- To create a matrix ID go to www.ryerson.ca/accounts.
- Your Matrix ID is also used to access D2L Brightspace, where you’ll find course information for classes in which you’re enrolled.
- Detailed instructions on how to Add/Drop/Swap courses can be found on: www.ryerson.ca/RAMSSsupport/ugrad_grad/
TIMETABLE CHANGES

You can access ‘Day’ courses using (RAMSS) during open enrollment:

OPEN ENROLLMENT AUGUST 19 – SEPTEMBER 13, 2019

• Priority to full time students
• Spaces are limited
• Day classes start the week of September 3, 2019
• September 2 - Labour Day Holiday!

COURSE: ADDS, DROPS or TIMETABLE CHANGES MUST BE DONE ON-LINE BY USING

Ryerson’s Administrative Management Self Service (RAMSS) at
https://my.ryerson.ca
This is Ryerson’s official photo ID card.

Students who DID NOT apply online in advance
Visit KHW 73 (Lower Gym)
**Between August 26 to September 5**
For hours of operations, please visit:
http://www.ryerson.ca/onecard/gettingthecard/pickuptimes.html

If you cannot pick up your OneCard between August 26 to September 5, you can visit the OneCard office in JOR02 starting Sept.6)

Bring **TWO** pieces of Valid Government Issued ID:
- ONE must include a current photo ID (e.g. Drivers License, Passport, Citizenship, Photo OHIP card)
- Ryerson Student Number
PART-TIME DEGREE HEALTH AND DENTAL PLAN

• Part-time degree students have access to health and dental coverage!
• For more details regarding the plan, please visit: https://mycesar.ca/
• FALL 2019 OPT-OUT PERIOD DEADLINE: October 11, 2019 at 5:00 P.M.
  • Opt-out cheques will be available 4 weeks after the Opt-out period
  • OPT-OUT HERE: https://mycesar.ca/health-and-dental-plan/opt-out-for-a-refund/
  • You must opt out each September
• If you have any questions or concerns regarding your health/dental plan, please email healthplan@mycesar.ca

Or contact
Cesar (Continuing Education Students Association of Ryerson)
• Telephone: 416-979-5193   Email: info@mycesar.ca
• Location: Student Campus Centre at 55 Gould St. (SCC301)
FEES

QUESTIONS? CONCERNS?
Call the Service Hub, Podium Building, POD 150 at:
(416) 979-5036

THE FINAL DATE FOR PAYMENT
FOR FALL 2019 FEES IS:
FRIDAY, SEPTEMBER 13, 2019

FOR WINTER 2020 FEES IS:
FRIDAY, JANUARY 10, 2020
STUDENT FINANCIAL ASSISTANCE (SFA - OSAP)

Visit the Financial Aid website for important information and instructions regarding OSAP

http://www.ryerson.ca/sfa/
FALL 2019

CE CLASSES BEGIN:

MONDAY, SEPTEMBER 9, 2019

• Saturday classes begin September 7, 2019

DAY CLASSES BEGIN:

TUESDAY, SEPTEMBER 3, 2019
IMPORTANT INFORMATION

Refer to:

• Undergraduate Calendar (info. available such as; academic standing, significant dates, etc.), http://www.ryerson.ca/calendar

• Student Guide www.ryerson.ca/studentguide/

• Student TRSITM Handbook (available on TRSITM website) www.ryerson.ca/itm
• **RAMSS** offers an online Self Service Academic Advisement tool that can generate a report. The Advisement Report in RAMSS helps you keep track of your curriculum requirements by telling you:
  - which courses you have taken
  - which courses you are enrolled in
  - what your program’s course (curriculum) requirements are
  - how your completed and current courses fulfill the degree requirements
  - any extra courses you have taken that are not being applied to meeting degree requirements
• Running this report before and after you enroll in courses can help you determine if those courses are applicable to your degree requirements
• Always consult the undergraduate calendar for policies and procedures [www.ryerson.ca/calendar](http://www.ryerson.ca/calendar)
• For detailed “How-To” job aids (step-by-step instructions) for the various tools/functions that you have access to in RAMSS please visit RAMSS Support at [http://www.ryerson.ca/RAMSSsupport/ugrad_grad.html](http://www.ryerson.ca/RAMSSsupport/ugrad_grad.html)
RAMSS: MY ACADEMICS

Log into: my.myerson.ca

Student's Student Center

Academics

Search
Shopping Cart
Enroll
My Academics

This Week's Schedule

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 124-011</td>
<td>Mo 8:00AM - 11:00AM</td>
</tr>
<tr>
<td>LEC (11759)</td>
<td>KHS369 PT Classroom</td>
</tr>
</tbody>
</table>

weekly schedule

enrollment shopping cart

Holds
No Holds.

Checklist
No To Do's.

Enrollment Dates
Open Enrollment Dates
RAMSS: MY ADVISEMENT REPORT

My Academic Requirements

IMPORTANT INFORMATION about 'My Academic Requirements'

Part Time Program Students: The Advisement Report is available for most part-time program students admitted in F2009 or later. If your Advisement Report show ONLY "Non-applicable Courses and Credits", you may request a Manual Advisement Report to confirm your completion of program requirements. www.ryerson.ca/forms

ALL STUDENTS: Complete information regarding the uses, limitations and interpretation of the information in 'My Academic Requirements' is available at:

www.ryerson.ca/currentstudents/RAMSSupport/udpri

YOU SHOULD READ AND UNDERSTAND ALL THE INFORMATION AT THE ABOVE WEBSITE BEFORE PROCEEDING.

PROBLEMS?
Use the Help link(s) on the Advisement Report page for general guidance and troubleshooting. If you believe your Advisement Report requires an update or correction, see your program department for advice and guidance.

BY CLICKING ON THE LINK BELOW, I ACKNOWLEDGE THAT I AM AWARE OF AND UNDERSTAND THE USES AND LIMITATIONS OF THIS REPORT.

View Advisement Report

TED ROGERS SCHOOL
Information Technology Management
RAMSS: MY ADVISEMENT REPORT

Important policy information

Ungraded and incomplete courses

For more information visit:
www.ryerson.ca/RAMSSsupport/
RAMSS: MY ADVISEMENT REPORT

Outstanding courses

Enrolled and completed courses

TED ROGERS SCHOOL
Information Technology Management
GRADE INFORMATION

- Grades are used as an evaluation of your performance in each course.
- Letter grades from “A” to “F” are used at Ryerson. Each letter grade is equal to a number called a grade point.
- Your CGPA (Cumulative Grade Point Average) is calculated after the completion of 3 courses.
- More information about Grades & Grade Point Averages is available at [http://www.ryerson.ca/calendar](http://www.ryerson.ca/calendar) and [www.ryerson.ca/studentguide/](http://www.ryerson.ca/studentguide/)
ACADEMIC STANDINGS

Your academic standing is a statement of your overall academic performance:

- Academic standings are calculated at the end of every semester.
- You require a minimum Cumulative Grade Point Average (CGPA) of 1.67 to graduate.
- The academic standings used at Ryerson are:
  - Clear
  - Probationary
  - Required to Withdraw
  - Permanent Program Withdrawal

- More information about Academic Standings is available at http://www.ryerson.ca/calendar and www.ryerson.ca/studentguide
## Graduate Placements

- Business Analyst
- Systems Architect
- ICT Product & Service Sales
- Project Leader/Manager
- eBusiness Analyst
- Information Systems Consultant
- Telecommunications Analyst
- Management Consultant
- Systems Integrator
- Database Analyst/Administrator
- User Support Specialist
- Network Administrator
- Business & ICT Educator/Trainer
GREAT GRADES – GET REWARDED!

- TRSM Scholarships
- TRSITM Awards
- Dean’s List
**Departmental Contacts**

Ted Rogers School of ITM Office  
Room TRS 2-004 (8th Floor)  
[www.ryerson.ca/itm](http://www.ryerson.ca/itm)

| Program Assistants | trsitm@ryerson.ca  
| Tel: 416-979-5316  
| Fax: 416-979-5249 |

| Gloria Allen | Part-Time Degree Student Affairs Coordinator |

| Marg Paglieri | Administration & Student Affairs Manager |
Questions?
Thank You!

Slide presentation will be posted on the TRSITM website: www.ryerson.ca/itm