BUSINESS TECHNOLOGY
MANAGEMENT
2 YEAR DEGREE COMPLETION (LEVEL 1) SESSION
AUGUST 13, 2019
AGENDA

❉ Academic Success Centre
  • Joana Londoño, Learning Strategist

❉ Business Career Hub
  • Ibiyemi Balogun, BTM Career Consultant

❉ Program Information
  • Tina Marinelli, Student Affairs Coordinator, FT Degree
Enhancing your Academic Success

TRSM Support (TRS 2-168)
- Learning Strategist
- Peer Academic Coaches
- Drop-in Tutoring & Individual Tutoring Appointments
- T2L: Study skills workshops
- Video Tutorials on the RU Connected Learning YouTube channel

Central Support (SLC 4th floor)
- Academic Accommodation Support
- Test Centre
- Writing & Math Support
- English as an Additional Language Support
- Tutoring for QMS130, QMS230 & SSH105
Supporting your Transition

Whether you’re coming in from high school, transferring from another institution, or have been away from school for a while - university may be a drastic transition.

We are here to help you all the way through!

Visit us at the ASC (TRS 2-168) and book an appointment with:

- Peer Academic Coach at bit.ly/MeetPAC
- Learning Strategist at bit.ly/MeetLS
# Tutoring for the Fall 2019 Term

## Tutoring Offered by the ASC

<table>
<thead>
<tr>
<th>Subject</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>ACC 100, 406</td>
</tr>
<tr>
<td></td>
<td>AFA 200, 300, 500</td>
</tr>
<tr>
<td>Finance</td>
<td>FIN 300, 401</td>
</tr>
<tr>
<td></td>
<td>AFF 210, 310</td>
</tr>
<tr>
<td>ITM</td>
<td>ITM 100, 102, 107</td>
</tr>
<tr>
<td>Law</td>
<td>LAW 122</td>
</tr>
<tr>
<td>Marketing</td>
<td>MKT 300</td>
</tr>
<tr>
<td>Statistics</td>
<td>QMS 102, 202</td>
</tr>
</tbody>
</table>

## Tutoring Offered On-Campus

<table>
<thead>
<tr>
<th>Subject</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td>ECN 104, 204</td>
</tr>
<tr>
<td></td>
<td>(Offered in LIB 549)</td>
</tr>
<tr>
<td>Critical Thinking</td>
<td>SSH 105</td>
</tr>
<tr>
<td></td>
<td>(Offered in SLC 4th Floor)</td>
</tr>
</tbody>
</table>

**Location:**

TRS 3-051

**Find our Fall Schedule:**

[ryerson.ca/trsm-success](http://ryerson.ca/trsm-success)

**Schedule available:**

Monday, Sept. 16, 2019

**Fall Tutoring will begin:**

Monday, Sept. 23, 2019
Visit Us!

We’re located at **TRS 2-168**

**T:** 416-979-5000, ext. 2435  
**E:** trsm.academicsuccess@ryerson.ca  
**W:** ryerson.ca/trsm-success

Monday to Thursday  
10:00 am to 6:00 pm  
Friday: 10:00 am to 4:00 pm

Follow us on Social Media:

@TRSM_ASC  
@TRSMASC  
RU Connected  
Learning
BUSINESS CAREER HUB
Career Consultant - Ibiyemi Balogun

Area of Focus: Business Technology Management
Phone: (416) 979 - 5000 ext. 543545
Email: ibalogun@ryerson.ca
Drop-in Times:
Monday 1:30 pm - 4:30 pm & Thursday 1:30 pm - 4:30 pm
Meet the team - Career Consultants

• Ibiyemi Balogun
• Jerome Strader
• Madhavi Tanotra
• Alethia Davis-Hecker
• Tanya Skydan
• Jose Cabral
• Christine Mackay
OUR SERVICES

ONE-ON-ONE CONSULTATIONS
- Action planning to build experience
- Career Self Discovery Consultation
- Job Search Strategies
- Resume & Cover Letter Review
- Mock Interview & Techniques
- LinkedIn Advising
- Co-op Application Preparation
- Networking Etiquette & Tips

SKILL BUILDING • BOOTCAMPS
- Consulting Prep Program
- Cyber Security Prep Program

EMPLOYER ENGAGEMENT
- Information/Recruitment Sessions
- Networking Events
- Coffee Chats
- Exclusive TRSM Opportunities
- Outlined in E-Newsletter
- Online Resources
- Alumni Interaction
NEWSLETTER

specific to your major

• Outlines upcoming events and skill based programs
• Informs you about job opportunities and instructions on how to apply
• Includes additional career development and career journey material
HOW TO BOOK AN APPOINTMENT

• Visit ryerson.ca/trsm-careers
• Click Schedule now
• Find my name/ the first available consultant
• Show up to your appointment!
Contact us

Twitter
@tedrogersbch

Facebook
Ted Rogers Business Career Hub

Instagram
@tedrogersbch
Program Information
# 2-YEAR DEGREE COMPLETION PROGRAM (IT015)

<table>
<thead>
<tr>
<th>1st Year</th>
<th>2nd Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required Courses:</strong></td>
<td><strong>Required Courses:</strong></td>
</tr>
<tr>
<td><strong>Fall</strong> - ITM107, ITM207, ITM305, ITM410, SSH105</td>
<td><strong>Fall</strong> – ITM618, ITM707, ITM 820, ITM90A</td>
</tr>
<tr>
<td><strong>Winter</strong> - ITM301, ITM500, ITM706, ITM750</td>
<td><strong>Winter</strong> – ITM90B</td>
</tr>
<tr>
<td>1 Professional Elective, Table I</td>
<td>2 Professional Electives, Table I</td>
</tr>
<tr>
<td></td>
<td>3 Upper Level Liberal, Table B</td>
</tr>
</tbody>
</table>

*Curriculum Subject to Change*
MINORS

You may earn minor(s) in any secondary area of study outside your professional program field.

Below are the most common minors for BTM students.

<table>
<thead>
<tr>
<th>Accounting</th>
<th>Finance</th>
<th>Organizational Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td>eBusiness</td>
<td>Human Resources Management</td>
<td>Politics</td>
</tr>
<tr>
<td>Economics</td>
<td>Law</td>
<td>Professional Communication</td>
</tr>
<tr>
<td>Entrepreneurship and Innovation</td>
<td>Marketing</td>
<td>Public Administration</td>
</tr>
<tr>
<td>Sales Management and Service Quality</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

https://www.ryerson.ca/calendar/2019-2020/minors/
TIMETABLE CHANGES

2 Year Degree Completion Program (Level 1):
August 6, 2019

OPEN ENROLLMENT AUGUST 19 – SEPTEMBER 13, 2019

COURSE: ADDS, DROPS or TIMETABLE CHANGES
MUST BE DONE ON-LINE BY USING
Ryerson’s Administrative Management Self Service (RAMSS) at
https://my.ryerson.ca

STUDENTS ARE ACADEMICALLY AND FINANCIALLY RESPONSIBLE FOR COURSE REGISTRATION
WEB REGISTRATION

Ryerson Undergraduate Degree students can add, move, and drop courses online through the RAMSS site at https://my.ryerson.ca.

RAMSS is accessible through the my.ryerson.ca web portal with your Ryerson Matrix account and password.
TO REGISTER

1. Read the course descriptions carefully to ensure the course(s) that you wish to register in does not require an interview, a placement assessment, or any prerequisites/ corequisites/ precursors that you have not taken previously. Web registrations will not be accepted for courses requiring an interview or placement assessment.

2. Access RAMSS for course selection / class enrollment.

3. Login to my.ryerson.ca at https://my.ryerson.ca using your
USERNAME: Matrix I.D.
PASSWORD: Matrix password

4. Click “Login”

5. Once logged into my.ryerson.ca, click on the RAMSS tab to view a list of links available to you. Before attempting any transactions, it is highly recommended that you follow the steps in the order provided on the main pages of www.ryerson.ca/service or RAMSS, under HELP

6. Click the “RAMSS” tab
# LIBERAL STUDIES

<table>
<thead>
<tr>
<th>Arabic</th>
<th>English</th>
<th>Politics/Public Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy</td>
<td>French</td>
<td>Psychology</td>
</tr>
<tr>
<td>Caribbean Studies</td>
<td>Geography</td>
<td>Sociology</td>
</tr>
<tr>
<td>Chinese</td>
<td>History</td>
<td>Spanish</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>Interior Design</td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>Philosophy and Music</td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT NOTE:**

Certain courses cannot be taken for Liberal Studies credit in some programs. Please refer to the 2019-2020 Full-Time Undergraduate Calendar for more information on Liberal Studies and Restrictions.

[https://www.ryerson.ca/calendar/2019-2020/liberal-studies/](https://www.ryerson.ca/calendar/2019-2020/liberal-studies/)

For Arabic/Chinese/French/Spanish Liberal Studies, you may be requested to complete a placement test. For more information on placement tests, please visit [http://www.ryerson.ca/llc/](http://www.ryerson.ca/llc/)
Undergraduate students need to apply for their Ryerson OneCard through the online process. This can be done by going to the OneCard website at: [http://www.ryerson.ca/onecard/gettingthecard/applyonline](http://www.ryerson.ca/onecard/gettingthecard/applyonline) and following the links.

It is important that your photo on-line submission meets the criteria set out in the information. Your submission must be received by:

**August 15, 2019**
This is Ryerson’s official photo ID card. You are required to pick up your ID card during your first year of attendance at the lower gym (KHW 073).

**WEEK OF AUG. 28 - SEPT. 5, 2019**

For hours of operations please visit:
http://www.ryerson.ca/onecard/gettingthecard/pickuptimes/

Bring **TWO** pieces of Valid Government Issued ID

- **ONE** must include a current photo ID (e.g. Drivers License, Passport, Citizenship, Photo OHIP card)

Ryerson Student Number
FALL 2019

FULL-TIME CLASSES BEGIN THE WEEK OF TUESDAY, SEPTEMBER 3, 2019
QUESTIONS? CONCERNS?
Call the Service Hub, Podium Building, POD 150 at: (416) 979-5036

FALL 2019 FEES DUE: FRIDAY, SEPTEMBER 13, 2019

WINTER 2020 FEES DUE: FRIDAY, JANUARY 10, 2020
IMPORTANT INFORMATION

Refer to:

• Full-Time Degree Undergraduate Calendar (info. available such as; academic standing, significant dates, etc.)  [http://www.ryerson.ca/calendar](http://www.ryerson.ca/calendar)

• Student Guide [www.ryerson.ca/studentguide/](http://www.ryerson.ca/studentguide/)

• Student TRSITM Handbook (available on TRSITM website) [www.ryerson.ca/itm](http://www.ryerson.ca/itm)
CURRICULUM ADVISING – ADVISEMENT REPORT

- All undergraduate students in full-time programs are encouraged to run an advisement report through RAMSS: http://www.ryerson.ca/currentstudents/curriculumadvising/advisement/ to help determine what courses you need to enroll in and to ensure that the courses you have selected apply to your graduation requirement

- Please visit the Staying on Track: A Guide to your Program Curriculum for tutorials on navigating the Ryerson online calendar, viewing your program requirements etc. http://www.ryerson.ca/currentstudents/curriculumadvising/tutorial.html
RAMSS offers an online Self Service Academic Advisement tool that can generate a report to tell you:

- which courses you have taken
- which courses you are enrolled in
- what your program’s course (curriculum) requirements are
- how your completed and current courses fulfill the degree requirements
- any extra courses you have taken that are not being applied to meeting degree requirements
### RAMSS: MY ACADEMICS

#### Student's Student Center

**Academics**

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 124-011</td>
<td>Mo 8:00AM - 11:00AM</td>
</tr>
<tr>
<td>LEC (11759)</td>
<td>KHS369 PT Classroom</td>
</tr>
</tbody>
</table>

**Deadlines**

**Search**

**Shopping Cart**

**Enroll**

**My Academics**

**Holds**

No Holds.

**Checklist**

No To Do's.

**Enrollment Dates**

Open Enrollment Dates

**Weekly Schedule**

**Enrollment Shopping Cart**
RAMSS: MY ADVISEMENT REPORT

**My Academic Requirements**

**IMPORTANT INFORMATION** about 'My Academic Requirements'

- **Part Time Program Students:** The Advisement Report is available for most part-time program students admitted in F2009 or later. If your Advisement Report show ONLY "Non-applicable Courses and Credits", you may request a Manual Advisement Report to confirm your completion of program requirements. [www.ryerson.ca/forms](http://www.ryerson.ca/forms)

- **ALL STUDENTS:** Complete information regarding the uses, limitations and interpretation of the information in 'My Academic Requirements' is available at:

  [www.ryerson.ca/currentstudents/RAMSSupport/udpr/](http://www.ryerson.ca/currentstudents/RAMSSupport/udpr/)

YOU SHOULD READ AND UNDERSTAND ALL THE INFORMATION AT THE ABOVE WEBSITE BEFORE PROCEEDING.

**PROBLEMS?**

Use the Help link(s) on the Advisement Report page for general guidance and troubleshooting. If you believe your Advisement Report requires an update or correction, see your program department for advice and guidance.

**BY CLICKING ON THE LINK BELOW, I ACKNOWLEDGE THAT I AM AWARE OF AND UNDERSTAND THE USES AND LIMITATIONS OF THIS REPORT.**

[View Advisement Report](#)
RAMSS: MY ADVISEMENT REPORT

Important policy information

Ungraded and incomplete courses

**LIST OF UNGRADED AND INCOMPLETE COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CECN 104</td>
<td>Introductory Microeconomics</td>
<td>1.00</td>
<td>Winter 2010</td>
<td>INC</td>
<td></td>
</tr>
<tr>
<td>CECN 204</td>
<td>Introductory Macroeconomics</td>
<td>1.00</td>
<td>Winter 2010</td>
<td>INC</td>
<td></td>
</tr>
<tr>
<td>CPHL 709</td>
<td>Religion, Sci and Philosophy</td>
<td>1.00</td>
<td>Spring/Summer 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSHH 105</td>
<td>Critical Thinking I</td>
<td>1.00</td>
<td>Spring/Summer 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POG 100</td>
<td>People, Power, and Politics</td>
<td>1.00</td>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 124</td>
<td>Social Psychology</td>
<td>1.00</td>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 302</td>
<td>Child Development</td>
<td>1.00</td>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 324</td>
<td>Biological Psychology</td>
<td>1.00</td>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 325</td>
<td>Psychological Disorders</td>
<td>1.00</td>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 411</td>
<td>Research Methods and Data</td>
<td>1.00</td>
<td>Winter 2011</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
GRADE INFORMATION

Grades are used as an evaluation of your performance in each course. Letter grades from “A” to “F” are used at Ryerson. Each letter grade is equal to a number called a grade point.

Every student registered in an undergraduate program has a grade point average, but only after you have taken three or more graded courses at Ryerson.

More information about Grades & Grade Point Averages is available at [http://www.ryerson.ca/calendar](http://www.ryerson.ca/calendar) and [www.ryerson.ca/studentguide/](http://www.ryerson.ca/studentguide/)
ACADEMIC STANDINGS

Your academic standing is a statement of your overall academic performance.

- Academic standings are calculated at the end of every semester. You require a 1.67 cumulative Grade Point Average to graduate.
- The academic standings used at Ryerson are:
  - Clear
  - Probationary
  - Required to Withdraw
  - Permanent Program Withdrawal
- Last date to officially drop a one-term course in good Academic Standing (no refund of fees) **November 15, 2019**
- More information about Academic Standings is available at [www.ryerson.ca/calendar](http://www.ryerson.ca/calendar) and [www.ryerson.ca/studentguide](http://www.ryerson.ca/studentguide).
WINTER 2020 REGISTRATION

• Winter Course Intention Change(s) will be held on:
  • August 19 – September 13, 2019

• Winter 2020 Full-Time classes begin as of:
  • Friday, January 10\(^{th}\), 2020
All prerequisite requirements (1\textsuperscript{st} and 2\textsuperscript{nd} semester courses) must be completed before being eligible to take ITM90A/B (Final year Capstone mandatory course).
Great Grades gets Rewarded!

- TRSM Scholarship
- TRSITM Awards
- Dean’s List
Program Assistants

trsitm@ryerson.ca
Tel: 416-979-5316
Fax: 416-979-5249

Ted Rogers School of ITM Office
Room TRS 2-004 (8th Floor)

www.ryerson.ca/itm
Slide presentation will be posted on the TRSITM website

www.ryerson.ca/itm