MECHANICAL AND INDUSTRIAL ENGINEERING GRADUATE PROGRAM

YEATES SCHOOL OF GRADUATE STUDIES

MASc Thesis/Project Oral Examination Scheduling Request

Student Name:	Student ID:
Thesis Title	
Expected term of Program Completion: ☐ Fall ☐ Winter ☐ Spring/Summer	**Year**: _____
Thesis/Project Supervisor(s):	

Oral Examining Committee

_____ _____
Chair *Department*

_____ _____
Member *Department*

_____ _____
Member *Department*

_____ _____
Member *Department*

_____ _____
*External Member (optional)** *Affiliated University/Company*

*Please complete this section for any External Member in the Oral Examining Committee:

Name:	Position:	
University Affiliation:	Phone Number:	E-mail:

Oral Examination Date: _____ **Time:** _____**a.m./p.m.** **Room:** _____
DD/MM/YY

_____ _____
Student's Signature *(see notes 1 & 2 below)* Supervisor's Signature

Master's Seminar requirement/completion: ☐ Satisfactory ☐ Unsatisfactory

_____ _____
Program Director's Signature Date

If any multimedia presentation equipment is required for the examination, students are responsible in making advance booking arrangements with the Media Services office located in room KHE227 (ext. 4444).

Note:
1. An oral examination will only be scheduled for MASc and PhD students after the required seminars are given.
2. As per the Faculty Handbook, the responsibilities of the ***Faculty Advisor and Members of the Supervisory Committee*** include: 'Knowing the program and university regulations and standards for a dissertation, thesis or major project, and ensuring that the Graduate Student is aware of them. The dissertation, thesis or major project must be of an acceptable standard prior to submission to the Examining Committee; if the members of the Supervisory Committee believe that it is not ready for submission, or will not be ready within a particular time, the Graduate Student, the Program Director, and the Dean of Graduate Studies must be informed of the reasons in writing'. If the student chooses to proceed against the recommendation of his/her supervisor or supervisory committee, the Program Director, School of Graduate Studies Dean and the student must be informed in writing that the supervisor or supervisory committee considers it not ready for defense..