

A. Transfer Credits

Students are invited to submit applications for transfer credit for previously completed courses which meet their current enrolment requirements. Students are advised against assuming that requests for transfer credits will be approved. When a transfer credit application is not completed (approved or declined) prior to the start of term, students must enrol in all courses designated by their program of study. Students may withdraw from any in progress courses when they receive transfer credit.

All efforts are made to review transfer credit applications in a timely manner upon receipt of complete documentation. Neglecting to enrol in required credits, while anticipating approval of a transfer credit request can jeopardize a student's standing in their stream of study. Not all applications for transfer credit are approved.

Please pay careful attention to the guidelines below and do not submit applications for a large number of courses. Only a small and select number of MEP credits are eligible for transfer credit. These are limited to elective courses and courses which have not been tailored specifically to midwifery knowledge and practice requirements. (For example, the required MEP pharmacotherapy course is attentive to the pharmacopeia and scope of practice of Registered Midwives and a transfer credit will not be granted.)

Please note: Over-submission creates an administrative burden for both the RU Transfer Credit Department and the MEP administrative staff, without increasing approval rates. Students should consult with the Program Manager to determine which courses are most likely to be accepted for transfer credit prior to submission.

B. Midwifery Education Transfer Credit Policy

In order to be eligible for transfer credit consideration:

- Accredited university courses must have a minimum grade of 60% (C-).
- Accredited college courses must have a minimum grade of 70% (B-).
- Transfer credits will not be processed until final and official certified academic transcripts have been submitted to the Transfer Credit Unit.
- No more than 10 years can have elapsed between course completion and entry to the MEP.

For more information please refer to the Ryerson University Transfer Credit website.

C. MEP Challenge Credits

The MEP does not offer any opportunities for Challenge Credits. There are no exceptions to this rule.

D. Transfer Credit for Required Courses

There are few opportunities to obtain transfer credit for required courses. MEP course content is midwifery-specific and the majority of students do not obtain transfer credit for any of the required courses. Students should review the content of required courses carefully to ensure a transfer credit application mirrors the course content of the MEP program. Applications for transfer credit for the following courses will be considered:

- Human Anatomy and Physiology (BLG10A/B)
 - Faculty review will be done by the Department of Biology
- Life Sciences (MWF 113)
 - Satisfactory completion of courses in Biology, Chemistry and Microbiology are required to apply together with detailed syllabi

Required courses must be taken within the MEP. Requests to take required courses outside Ryerson University (course substitutions) are only granted in exceptional situations and must have the advance permission of the Program Manager or Director.

E. Transfer Credit for Elective Courses

Students may apply for transfer credits to meet up to five of the required elective course requirements. Courses must meet the following criteria:

F. Transfer Credit for Social Science Electives (2 credits)

- Detailed, dated syllabus must be provided.
- The course must be the equivalent of one of the courses on the MEP list of courses that meet the social sciences elective requirement **or** must be taught from a social science perspective with a connection to health or relevance to midwifery.
- The course must be an upper level course taken during the last two years of study, and demonstrated by prerequisites or other verifiable documentation; course number is not deemed adequate to prove a course meets the upper level requirement.
- A two-semester course at another institution can be granted a maximum of one credit
- College courses are not eligible for Upper Level credit.
- If approved will be reflected as MWF GSS (General Social Science) credit on the Transfer Credit Report in RAMSS.

G. Transfer Credit for Women's Studies Electives (2 credits)

- Detailed, dated syllabus must be provided.
- Course must be the equivalent of one of the courses on the MEP list of courses that meet the women's studies elective requirement **or** must meet the following criteria: Course content and materials, or assignments completed by student must apply feminist research and theory in ways which promote intersectional and critical analysis. Analysis may address (but is not limited to) race, Indigeneity, class, sex, gender, sexuality, age and ability as these intersect with social, cultural, economic, political, regional, and international structures and systems.
- A two-semester course at another institution can be granted a maximum of one credit.
- If approved will be reflected as MWF GWS (General Women's Studies) credit on the Transfer Credit Report in RAMSS.

H. Transfer Credit for Professionally-related Elective (1 credit)

- The course must be the equivalent of one of the courses on the MEP list of courses that meet the professionally-related elective requirement **or** it must be possible to demonstrate the course content is significantly useful to midwifery practice.
- A broad spectrum of courses will be considered.
- If approved will be reflected as a PRE GEN credit on the Transfer Credit Report in RAMSS.

I. Transfer Credit Process

All incoming students will be invited to the mandatory group academic advising session held in June or early July. Following this session, incoming students will have the opportunity to request the program review their potential transfer credits. Do not apply for transfer credits via your RAMSS account until you receive guidance from the program on which courses to submit.

Late fees will be charged for assessment of transfer credits submitted after April 1 of the academic year in which the student started the program; for example April 1, 2022 for students starting the program in Sept 2021. For more information on fees and deadlines, search for "Ryerson Transfer Credits."

J. How to Apply for Transfer Credits

- Once you have received guidance from the program, follow the directions to apply for transfer credits on the Ryerson website (apply within your RAMSS account).
- Unofficial results will be instantly available, based on previously established equivalencies in the Transfer Credit Database.
- Submit additional documents as required and continue to check results in RAMSS.
- Processing time is normally up to 8 weeks.

K. Course Directives

- Once transfer credits have been granted, students should run an advisement report (directions are on the Ryerson Transfer Credit website) to determine how transfer credits are officially meeting program requirements
- Students should contact the Program Manager if transfer credits do not appear to be meeting program requirements as was discussed or anticipated; Course Directive Forms may need to be completed.