

## Institute of Industrial Engineers Student Chapter Awards

(1 award)

\$1000

Award for a 3<sup>rd</sup> or 4<sup>th</sup> year undergraduate student enrolled full time in Industrial Engineering

Faculty of Engineering, Architecture and Science

**APPLICATION DEADLINE: (September 27, 2010, 4:00pm)**

### Institute of Industrial Engineers Student Chapter Award

To provide one award for third or fourth year students recognizing extra-curricular activities determined by involvement in student societies and organizing professional and social events, student teams, and competitions. Students must be enrolled full time in Industrial Engineering.

#### Eligibility and Application Process

Applicants must meet the following criteria:

- Be a Canadian Citizen, a Permanent Resident or a Protected Person;
- Be an Ontario resident;
- Demonstrate financial need as determined by Ryerson University through completion of a detailed budget submission in accordance with OTSS guidelines;
- Demonstrate excellent leadership in extra-curricular activities;
- Demonstrate a good academic performance in their studies with a cumulative GPA of 3.0 or higher;
- Write a one-page letter of application explaining how they meet the criteria.

#### Criteria for Selection

Criteria	Weighting
Budget/Financial Need	35%
Extra-Curricular Activities	35%
Academic Excellence (CGPA 3.0 or higher)	<u>30%</u>
	100%

#### Adjudication

The Department of Mechanical and Industrial Engineering Awards Committee will recommend the name of a candidate to the Chair for final selection. All prospective recipients of the award must complete a detailed budget that demonstrates financial need.

**Please submit an application letter outlining how you meet the criteria and include the completed Student Budget, in a sealed envelope addressed to the Chair, Department of Mechanical and Industrial Engineering, EPH 300.**

## OTSS - STUDENT BUDGET

### Student Application - Page 1 of 2

All areas of the application, questionnaire and budget forms must be completed to fully assess your application. **Omissions may result in bursary denial.** All personal information submitted on this application will be held in strictest confidence.

Last Name		First Name	
SIN (Mandatory - income tax purposes)	Student Number	Valid Email Address @ryerson.ca	
Program of Study	What year of the program are you in? Year _____ of years _____	Will you be going on an exchange this year? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what semester will you be on the exchange? <input type="checkbox"/> Fall <input type="checkbox"/> Winter
Marital Status (check one box) <input type="checkbox"/> Single <input type="checkbox"/> Married/Common Law <input type="checkbox"/> Sole Support Parent	Name of Award you are applying for:		

**You are a Canadian citizen and are eligible to pay fees under the Canadian Resident Tuition Fee structure AND one of the following statements must describe your Ontario residency in order to qualify for an OTSS bursary/award.**

- You have always resided in Ontario,
- or**
- Ontario is the last province you resided in for 12 consecutive months without being a full-time post secondary student,
- or**
- Your spouse/partner has resided in Ontario for at least 12 consecutive months immediately before the last day of the month in which classes began for your most recent period of full-time post secondary studies and during this 12-month period your spouse/partner was **not** enrolled in full-time postsecondary studies,
- or**
- Your parent(s), step-parent, legal guardian or official sponsor(s), has resided in Ontario for at least 12 consecutive months immediately before the last day of the month in which classes began for your most recent period of full-time post secondary studies

**Academic Eligibility:** Applicants must check **both** boxes to be eligible for bursary/award consideration.

- I am currently registered in an approved program of studies at Ryerson University.
- My CGPA is at least **2.0** or equivalent and with a clear standing on my last official grade report and my academic standing is **Clear**

**Financial Eligibility:** Check off **all** categories **that apply to you.** Applicants must meet the financial need requirements.

- I have applied for OSAP assistance and will be receiving assistance. I have included the full amount I will receive on the budget.
- I applied for OSAP assistance and received no funding. **Specify reason-**

#### PLEASE CHECK THOSE THAT APPLY:

- I have not applied for OSAP assistance.
- I am receiving financial support from family/relatives/other persons. I have included the total amount expected on the budget.
- I am not receiving financial support from family/relatives/other persons.
- I do have a financial need as per my attached budget. (The budget and declaration form are on page 2 of the application)
- I require assistance to complete my current year of studies as I have insufficient resources to meet my educational costs.

**Ryerson University OTSS - Student Budget – Page 2 of 2**

The budget should be completed **for Ryerson courses only (September to April - 8 months)**. **Do not include expenses while on a co-op work term, exchange or for summer courses.** All sections must be completed. Ensure appropriate boxes are checked. Enter zero if the field is not applicable. **Student budgets submitted with NIL resources will NOT be considered for the bursary / award**

Educational Expenses	Amount	Study Period Resources	Amount
Current year's Tuition fees, no late penalties	\$	Savings at start of September (include any funds used for paying tuition fees and other school expenses in the summer months)	\$
Current year's Books and related supplies	\$	Employment income during the academic year Stipends/ Teaching Assistants, etc.	\$
Accommodation costs (check one box only). <b>Show up to maximum range or actual cost, whichever is less.</b> <input type="checkbox"/> Away from home with shared rent. Report your share only. Allowable range \$3500 - \$4800. <input type="checkbox"/> Away from home on own. Allowable range \$4700 – \$5800. <input type="checkbox"/> Live in Ryerson residence. Allowable range \$3100 – \$5600 (excludes meal plan) <input type="checkbox"/> Living with family/relatives. Allowable range \$0 – \$1600.	\$	Government student assistance – OSAP, Canadian Millennium Scholarship/Bursary ,QE II Scholarship etc.) <b>Specify which one(s)</b> _____ _____	\$
Food (check one box only) <b>Show up to maximum range or actual cost, whichever is less.</b> <input type="checkbox"/> Living away from home or in Ryerson residence. Allowable range \$1800 - \$2500. <input type="checkbox"/> Living with family/relatives. Allowable range \$850 - \$1250.	\$	Bank Line of Credit or Credit Cards Funds available <b>or</b> funds used to pay for current year tuition, other educational or living expenses through a Bank Line of Credit or Credit Cards	\$
Utilities, phone, cable & internet costs (check one box only) <b>Show up to maximum range or actual cost, whichever is less.</b> <input type="checkbox"/> Living away from home or in Ryerson residence. Allowable range \$450 - \$850. <input type="checkbox"/> Living with family/relatives. Allowable range \$250 - \$400.	\$	Other forms of government assistance (Social Services, Orphan/Disability pensions, allowances, etc.) <b>Specify which one(s)</b> _____ _____	\$
Personal/miscellaneous - includes clothing, personal medication, prescription glasses and dental work not covered by private medical/dental insurance. <b>Show up to maximum or actual cost, whichever is less.</b> Allowable maximum up to \$800.	\$	All money/cash/gifts/monthly allowances and/or loans received from parents, spouse/partner or other persons. Include any funds used to pay for tuition fees, books, etc.	\$
Transportation to and from classes only, whether driving or using public transit. <b>Do not include trips home. Show up to maximum or actual cost, whichever is less.</b> <input type="checkbox"/> Within the GTA. Allowable maximum up to \$790. <input type="checkbox"/> Outside GTA. Allowable maximum up to \$950. <input type="checkbox"/> Within walking distance. Transportation costs \$0.	\$	All other sources of income received Check one: <input type="checkbox"/> Other Scholarships/Awards/Bursaries <input type="checkbox"/> Educational Scholarship Trust Funds/RRSP's <input type="checkbox"/> Other income (investment dividends, insurance benefits, income tax rebate, etc.)	\$
<b>Total Educational Expenses (A)</b>	\$	<b>Total Resources (B)</b>	\$
<b>To calculate unmet need:</b> Subtract Total Expenses (A) from Total Resources (B)	<b>Unmet Need</b> \$	<b>If your resources (B) are a larger amount than your expenses (A) do not submit this application and budget.</b>	

**Declaration and Understanding: All boxes must be checked.**

- The information I have provided is an accurate representation of my current financial situation. Receipts are available upon request to verify the information listed on the application.
- I understand that if the information on this application is found to be untrue or intentional misrepresented this may be a violation of the Student Code of Non-Academic conduct and I may be asked to repay any bursary funding received.
- This bursary will be used to cover educational costs
- I authorize Student Financial Assistance to review my academic record and current address when required.
- I agree to the above conditions when submitting my bursary application.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_