SCHOOL OF NUTRITION

Developing Preceptor Excellence Committee

Terms of Reference

Role:
To identify, support development of, and evaluate appropriate recognition, training, and continuing education activities for preceptors affiliated with School of Nutrition graduate programs.

Responsibilities:
The committee will:

a) Promote precepting as a valuable professional development activity and meaningful contribution to dietetic practical training
b) Gather information to identify appropriate recognition, training and continuing education activities
c) Develop and implement an annual plan to engage preceptors and graduate students (e.g., activities, resources, etc.)
d) Develop and implement a preceptor award program
e) Identify new and existing resources that may support committee activities
f) Create and implement evaluation activities
g) Create, monitor, and implement the criteria for qualifying to apply for Associate Member, YSGS, status; review applications and make recommendations to the Graduate Program Director
h) Disseminate information to preceptors, potential preceptors, and others

Membership:
Chair: Graduate Program Director, School of Nutrition, Ryerson University
Members: Practicum Coordinator, School of Nutrition
Preceptors: Four to six preceptors representing a range of practice environments

Frequency of Meetings:
The committee will meet twice a year, may communicate by email for follow up, and may meet more often at the call of the Chair.

Quorum:
51% of members present (n=3); two preceptors must be present

Reporting:
Makes recommendations and provides information to the Graduate Program Director and the Graduate Program Council.

Date: March 19, 2015