

## SCHOOL OF NUTRITION

### *Developing Preceptor Excellence Committee*

#### *Terms of Reference*

**Role:**

To identify, support development of, and evaluate appropriate recognition, training, and continuing education activities for preceptors affiliated with School of Nutrition graduate programs.

**Responsibilities:**

The committee will:

- a) Promote precepting as a valuable professional development activity and meaningful contribution to dietetic practical training
- b) Gather information to identify appropriate recognition, training and continuing education activities
- c) Develop and implement an annual plan to engage preceptors and graduate students (e.g., activities, resources, etc.)
- d) Develop and implement a preceptor award program
- e) Identify new and existing resources that may support committee activities
- f) Create and implement evaluation activities
- g) Create, monitor, and implement the criteria for qualifying to apply for Associate Member, YSGS, status; review applications and make recommendations to the Graduate Program Director
- h) Disseminate information to preceptors, potential preceptors, and others

**Membership:**

Chair: Graduate Program Director, School of Nutrition, Ryerson University

Members: Practicum Coordinator, School of Nutrition

Preceptors: Four to six preceptors representing a range of practice environments

**Frequency of Meetings:**

The committee will meet twice a year, may communicate by email for follow up, and may meet more often at the call of the Chair.

**Quorum:**

51% of members present (n=3); two preceptors must be present

**Reporting:**

Makes recommendations and provides information to the Graduate Program Director and the Graduate Program Council.

Date: March 19, 2015