

Dear Alumnus,

As you may be aware, in September of 1995 the Ontario Council on University Affairs approved Ryerson's request to award the Bachelor of Applied Science degree to students in the Nutrition, Consumer and Family Studies program. Students graduating from the current program now receive the Bachelor of Applied Science degree. The first Ryerson BASc degrees were awarded at the June 1996 convocation ceremonies.

Approval to change the degree designation was based on the following factors:

- Physical and applied science courses must comprise 50 percent or more of the course requirements for students graduating from the program.
- The BASc degree is more consistent with degrees offered by comparable programs in Ontario and across Canada.
- The BASc degree serves to eliminate disadvantages experienced by holders of the Bachelor of Applied Arts (BAA) designation with respect to graduate studies and employment.

Throughout the lengthy approval process, it was anticipated that graduates who hold the BAA degree and who have met the same proportion of science and applied science courses during their academic program at Ryerson would be permitted to apply to replace their degree with the more appropriate BASc degree. This recommendation was formally approved by Ryerson's Academic Council at a meeting on November 5, 1996.

If you are a current BAA holder, and if you have completed more than 50 percent of your program courses in the area of physical and applied sciences (see attached information on eligible courses), you may wish to apply to have your degree replaced with the new BASc award. Please note that courses completed following graduation cannot count towards the requirements. To be considered, you must submit:

1. A completed Degree Designation Amendment application form (enclosed).
2. An official Ryerson transcript, with your physical and applied science courses HIGHLIGHTED.
3. A cheque in the amount of \$90 payable to Ryerson University (\$50 of which is refundable if, following assessment, it is determined that you are not eligible to replace your BAA degree. (Note: The application form indicates the fee for an amendment is \$70. Because of the added time and resources required to assess eligibility for this particular amendment, the fee is \$90).

You may submit these items in person to the Service Hub (POD-150) or forward them by mail to:

Curriculum Advising, POD-355
Ryerson University
350 Victoria Street
Toronto, ON M5B 2K3

Please allow 8 to 10 weeks for processing.

- 1) Complete the form and return with the \$50 Application Fee (cheque or money order, payable to Ryerson University) to the Cashier's Office, Ryerson University, 350 Victoria St, Toronto, ON M5B 2K3.
- 2) Use your name as it appears on your academic record/original graduation document. If you would like a different name to appear on your new document, fill out the section near the bottom of the form and enclose a copy of legal identification that verifies your name change. (e.g. marriage certificate, legal name change document).
PLEASE NOTE: Your name cannot be changed on your academic record (i.e., transcript).
- 3) Please enclose an official Ryerson transcript with eligible physical or applied science courses HIGHLIGHTED.
- 4) If following our assessment it is determined you are eligible to replace your degree, the \$50 Document Replacement fee will be refunded and mailed to you at the address noted below. The \$40 Assessment fee is non-refundable.
- 5) If your application to replace your degree is approved, your new document will be mailed to you at the address you indicate below. Please allow eight to ten weeks for processing. (Please note, Ryerson cannot assume responsibility for documents lost or damaged in the mail.)
- 6) Upon receipt of your amended document, please mail your original document to Curriculum Advising, Ryerson University, 350 Victoria St, Toronto, ON M5B 2K3.

--	--	--	--	--	--	--	--	--	--	--	--	--

Student I.D. Number:

--	--	--	--	--	--	--	--	--	--	--	--	--

Date of Birth (dd/mm/yyyy)

First Name (s) _____ Last Name _____

Suite/Apt. No. _____ No. and Street Address _____ City/Town _____

Province/State _____ Postal/Zip Code _____ Country _____

Telephone No. (day/cell) _____ E-mail Address _____

NAME AS YOU WANT IT TO APPEAR ON REPLACEMENT DOCUMENT: Print clearly using upper and lower case letters, hyphens, periods, accents, apostrophes and proper spacing.

Date of Graduation _____

MANDATORY DECLARATION: All information contained on this form is accurate and true. If I do not return my original award, I hereby agree to destroy it.

Signature of Student

Date

Office Use Only

Verification of Eligibility: YES NO RPI RPU RU HONOURS Initials: _____

Date Ordered: _____ Initials: _____ Date Sent: _____ Initials: _____

VISA MASTERCARD AMEX

Card Number: _____

Name on Card: _____

Expiry Date: Month _____ Year _____

I authorize Ryerson University to charge \$ _____ for the payment of my Amendment Request to my VISA/Mastercard/American Express (AMEX) account. I acknowledge that my Amendment Request will not be processed in the event of a declined credit card transaction.

CARDHOLDER SIGNATURE

STUDENT NUMBER

SCIENCE AND APPLIED SCIENCE COURSES IN NUTRITION, CONSUMER AND FAMILY STUDIES (NCFS) CURRICULA (1971-97)

Subject Area	Prefix to Course Number
Chemistry	CHE CHM* CHY
Biology	BLG
Physiology	PLN PLS
Food Science	FND FNT
Nutrition	FNN FNT
Statistics/Research Methods	FNR RSM

* with the exception of CHM 120 which was equivalent to Grade 13 Chemistry.

SCIENCE AND APPLIED SCIENCE COURSES IN NUTRITION, CONSUMER AND FAMILY STUDIES (NCFS) CURRICULA (1971-1997)

Courses were identified by a number with no prefix and a name: e.g., 'Nutrition and Diet 08-02-25'. Therefore, any courses containing the following words will be counted as Science/Applied Science courses:

Biology
Chemistry
Food
Nutrition
Physics
Physiology
Research Methods
Statistics