

2020 MITACS RESEARCH TRAINING AWARD (RTA)
PROGRAM GUIDELINES

<p>Overview</p>	<p>The purpose of the Mitacs Research Training Award (RTA) at Ryerson is to provide senior undergraduate and graduate students with the opportunity to undertake a supervised research project; build skill sets in project development, project management, communication, and technical knowledge and expertise; and develop connections and collaborations with academic supervisors.</p> <p>As part of the program, students will have access to Mitacs' online e-campus, EDGE. The training courses available have been designed to supplement the hands-on learning that students will experience over the course of their project.</p> <p>Students across all faculties and disciplines are encouraged to apply. Student applicants must work on completing their proposal and application with an eligible faculty supervisor.</p>
<p>Funding</p>	<p>\$6,000 (\$3K from Mitacs + \$3K from supervisor research funds and/or faculty)</p> <p>Eligible supervisor funds must come from existing internally-based funding (for example, startup funds, departmental-based funds, faculty-based funds, OVPRI-based funds, etc.). Professional development funds are not eligible.</p>
<p>Duration</p>	<p>Proposed projects must be for a duration of 12 to 16 weeks, starting no later than August 31, 2020.</p>
<p>Application Deadline</p>	<p>Application deadlines are set by your faculty. Late applications will not be accepted.</p>
<p>Student Eligibility</p>	<p>Students must:</p> <ul style="list-style-type: none"> ● (A) Be a registered undergraduate student who has completed their third or fourth (or final) year of studies <u>OR</u> (B) Be a registered graduate student; and ● Not be an active participant in another Mitacs project.

Supervisor Eligibility	Academic supervisors must: <ul style="list-style-type: none">● Be eligible to hold Tri-Council funding;● Be available for virtual or in-person meetings over the project duration; and● Provide a cost centre number to confirm the required matching contribution of \$3,000.
Contact	Contact your faculty directly if you have any questions regarding the Mitacs RTA.

APPLICATION/AWARD PROCESS

Students across all faculties and disciplines are encouraged to apply. Student applicants must work on completing their proposal and application with their selected supervisor.

Step 1: Submit to Faculty

Applications must be submitted through a Google Form provided by your faculty and before the faculty's internal application deadline. Important: this [Mitacs proposal template](#) must be completed and attached to the form upon submission.

Please see the "Proposal Evaluation Criteria" section below for more information on how proposals will be reviewed and evaluated.

Step 2: Submit to Mitacs

Mitacs will coordinate with the selected students to log into Mitacs' online portal to submit their proposal and contact information. Mitacs will also coordinate with supervisors to submit their personal information to the portal.

Student and supervisor submissions will then be verified by Mitacs for completion and adherence to the program's eligibility requirements.

Step 3: Outcome of Awards

Upon approval from Mitacs, students and supervisors will be notified and receive an Outcome Letter.

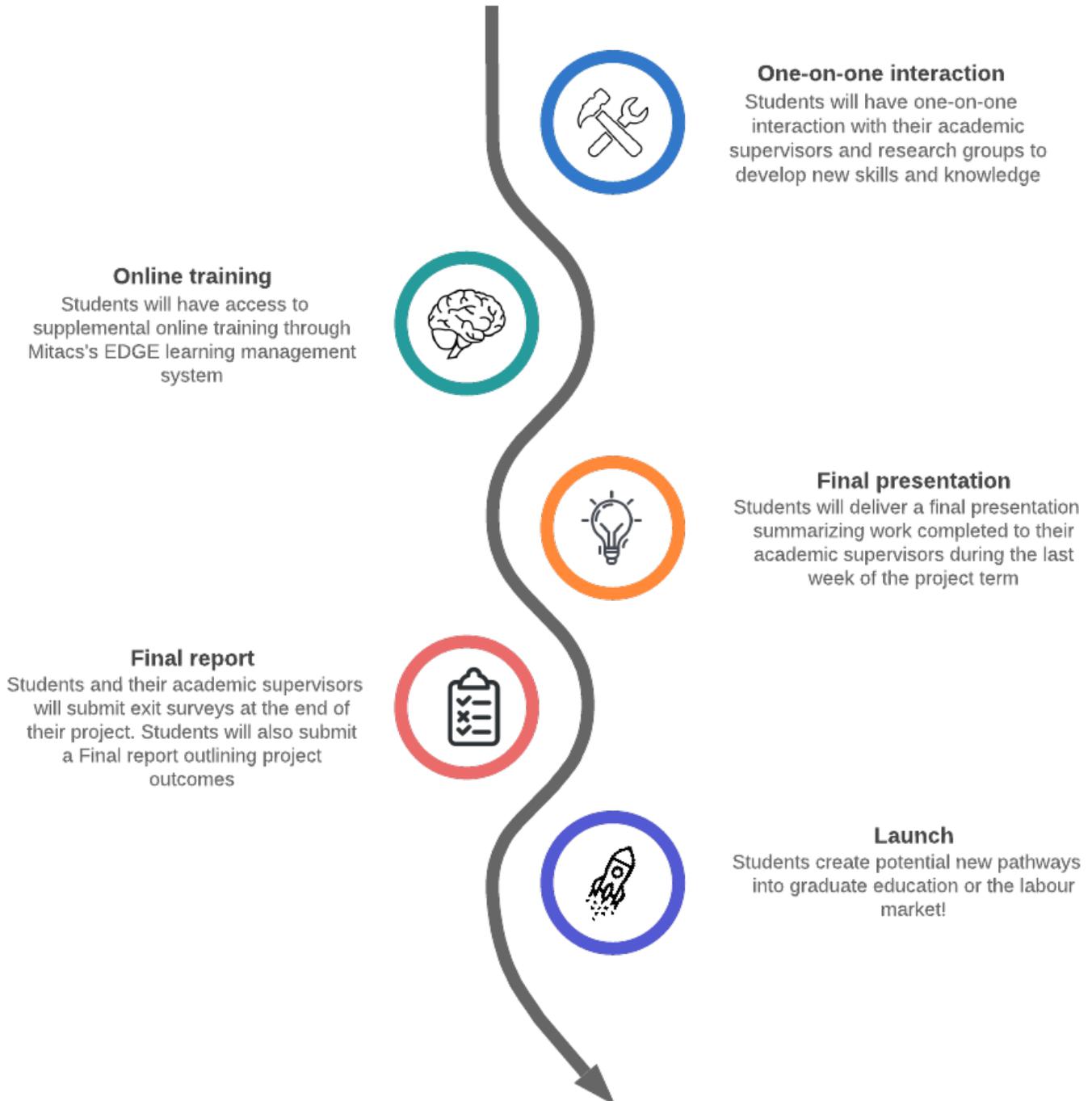
PROPOSAL EVALUATION CRITERIA

Proposals will be reviewed by individual faculties for quality and adherence to the following Mitacs RTA program objectives. Additional evaluation criteria may be added at the faculty's discretion.

Program Objectives	Guiding Question(s):
Benefit to the student	<ul style="list-style-type: none"> ● Is there potential benefit to the student by participating in the project with regards to skills development or new career opportunities?
Project design and rationale	<ul style="list-style-type: none"> ● Is the project design clearly presented? ● Are the project activities clearly articulated and reasonable for the time frame specified?
Project significance and impact	<ul style="list-style-type: none"> ● Are the planned activities and final deliverables clearly linked to the broader community? ● Is the significance and impact to society, the community, or the global community clearly presented?
Development of new skills and knowledge	<ul style="list-style-type: none"> ● Is the proposal tied to new research skills development for the student?
Interaction and final deliverable	<ul style="list-style-type: none"> ● Are the interactions with the academic supervisor clearly articulated and appropriate? ● Are the final deliverable and the potential for the utility of this project beyond the project term clearly explained?

RTA PARTICIPATION ACTIVITIES

Once Mitacs has accepted successful applicants into the program, Mitacs will provide students with ongoing communications on online training and reporting requirements. Below is a summary of activities that students will be involved in throughout their participation.



GENERAL INQUIRIES AND FREQUENTLY ASKED QUESTIONS

1. When should projects start?

Project work can start as soon as the proposal has been reviewed and approved by Mitacs and the students have received their Outcome Letters. Work should start no later than August 31, 2020.

2. When will the project funds be available? What is the expected turnaround time for Mitacs' approval of projects?

The expected turnaround time for Mitacs' approval is two weeks and funds should be available with the academic institution/academic supervisor shortly thereafter.

3. Is it possible to have multiple students per proposal?

Each student should submit their own proposal. Academic supervisors can oversee more than one project, or more than one student on the same project, as their schedule allows.

4. Can academic supervisors supervise more than one project?

Yes, if the supervisor has enough time in their schedule to manage multiple projects, there is no limit to the number of projects they can support.

5. Can students do this program part-time?

The award funding covers 12 to 16 weeks, which means that students can stretch 12 weeks of work into 16 weeks to allow more time for other priorities.