RYERSON UNIVERSITY

Graduate Studies in Computer Science (MSc & PhD)

Directed Studies/Restricted Courses Request Form

Student Last Name:	Student First Name:	Student ID Number:

Program:
MSc: ❒ **Thesis**   ❒ **Major Research Paper**   ❒ **Course**   ❒ **Thesis (prior to Fall 2016)**   **PhD:** ❒

GENERAL INFORMATION:

To request enrollment in a Directed Studies or restricted course, or a course offered by another department:
1. Confirm that the course is offered during the term that you are submitting this request by checking the Program web site, RAMSS, or with your Program Administrator.
2. Speak with your supervisor (if applicable) to obtain approval.
3. Complete this form, attaching any additional documents required (see below), and submit it to your Program Administrator **at least 5 business days before the last date to add a course during the current term.** Refer to the YSGS Significant Dates: http://www.ryerson.ca/graduate/currentstudents/calendarsanddates.html.
4. To **DROP** any course that was requested using this form, submit a written request by email to your Program Administrator, copying your supervisor (if applicable), **at least 5 business days before the last date to drop a course during the current term.** Refer to the YSGS Significant Dates for deadlines.

PLEASE SELECT FROM THE FOLLOWING:

MSc	PhD
Directed Studies: ❒ CP8310 – Directed Studies in Computer Science	Directed Studies: ❒ CP8312 – Directed Studies: Intelligence and Robotics ❒ CP8313 – Directed Studies: Networks
Restricted Courses: ❒ CP8102 – Computer Science Seminar (Master's) ❒ CP8215 – Research Methods in Computer Science	Restricted Courses: ❒ CP8101 – Research Methods for Doctoral Students ❒ CP9101 – Method of Instruction ❒ CP9102 – Doctoral Seminar
Courses Offered by Another Department: (Provide Course Codes & Titles) ❒ _____ ❒ _____ ❒ _____	Courses Offered by Another Department: (Provide Course Codes & Titles) ❒ _____ ❒ _____ ❒ _____

ADDITIONAL DOCUMENTS REQUIRED:

For a Directed Studies Course:
The instructor of the course must provide a **detailed Course Outline** that includes the following:

- Topic Title
- Semester of Registration and Number of Credits
- Course Content: Indicate what topics are going to be covered, which areas are going to be explored (less than 100 words)
- Readings: Include journal articles, textbook pages, and the sources for both
- Estimated Student Weekly Meetings (normally 3 hours per week for 12 weeks)
- Requirements: Clearly outline what papers or essays must be written, and any other method of evaluation
- Final Report Submission deadline to the instructor (typically no later than the last day of the term)

For a Course Offered by Another Teaching Department:
The student must submit a completed and signed Course Substitution Request form, available on the Yeates School of Graduate Studies web site: http://www.ryerson.ca/content/dam/graduate/assets/pdf/frmGrad_Crs_Sub.pdf, as well as written permission to take the course from the teaching department (an email is preferred).

PLEASE SIGN:

	Signature	Date
Student:		
Faculty Supervisor:		
Graduate Program Director:		