

The student's Supervisory Committee, after consultation with the student, will recommend to the Program Director the appointment of an Examining Committee. The Examining Committee will normally be composed of:

- the supervisor(s) and second supervisor/co-supervisor (where one exists)
- two faculty members from the student's program who are members of the Yeates School of Graduate Studies (YSGS)
- one faculty member from outside of the program who is a member of the YSGS
- one member external to the University who meets the requirements outlined on the [External Examiner Nomination Form](#)
- the Vice-Provost and Dean of YSGS or designate, serving as the non-voting chair of the committee.
- If appropriate, an additional member approved by the Vice Provost and Dean, YSGS who is:
 - an expert professional in the field of the dissertation, or
 - a Ryerson University faculty member who is not a member of YSGS

The Program Director shall forward their recommendation regarding the composition of the Dissertation Examining Committee to the Vice-Provost and Dean of YSGS for approval and appointment as well as the appointment of a Chair. When the committee is appointed, the Supervisor will set the examination date.

The Supervisor will complete the attached form, obtain the agreements to serve, and forward to the Program Director at least seven weeks before the planned examination date.

Section A: Student information			
Last Name, First Name:		Student ID:	
Program and area of research:		Supervisor:	
Section B: Recommended Examining Committee			
Examining Committee	Name	Department/Location	Has agreed to serve
Chair (To be completed by YSGS)			
Supervisor/ Second Supervisor (where appropriate)			
Member (YSGS Program)			
Member (YSGS Program)			
Member (YSGS not-Program)			
External Examiner **			
Optional member ***			
** Copy of approved External Examiner Nomination Form attached			
*** Attach a brief description of expertise and reason for appointment			
Signature of Graduate Program Director:			Date:
Section C: Approval			
Approved and appointed		Not approved	
Signature of the Vice-Provost and Dean, YSGS:			Date:

Copies: Program Supervisor Vice-Provost and Dean's Office