

RYERSON UNIVERSITY
AGENDA
ACADEMIC COUNCIL MEETING
Tuesday, November 4, 2003

5:30 p.m. A light dinner will be served in The Commons, Jorgenson Hall, Room JOR-250.

6:00 p.m. Meeting in The Commons.

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|-------------|---|
| Pages 1-3 | 1. President's Report
1.1 Ryerson Achievement Report |
| Page 4-5 | 2. Report of the Secretary of Academic Council (#F2003-2) |
| | 3. The Good of the University |
| Pages 6-14 | 4. Minutes:
4.1 Minutes of the October 7, 2003 Meeting |
| | 5. Business arising out of the Minutes |
| | 6. Correspondence |
| Pages 15-22 | 7. Reports of Actions and Recommendations of Departmental and Divisional Councils
7.1 From Arts: <ul style="list-style-type: none">- Course changes in Liberal Studies- Course changes in Politics and Public Administration- Course changes in Sociology |
| Pages 23-26 | 7.2 From Business: <ul style="list-style-type: none">- Name change of Major: From "Management and Enterprise Development" to "Management"- Course changes in Business Management- Course changes in Information Technology Management (ITM) |
| Pages 27-29 | 7.3 From Communication & Design: <ul style="list-style-type: none">- Course changes in the School of Fashion |
| Pages 30-31 | 7.4 From Community Services: <ul style="list-style-type: none">- Course changes in Early Childhood Education/Nutrition- Course changes in School of Nutrition |
| Pages 32-39 | 7.5 From Engineering & Applied Science: <ul style="list-style-type: none">- Course changes in Chemical Engineering- Course changes in Mechanical & Industrial Engineering |

- Pages 40-43
- Report regarding *Curriculum Prerequisite Structure in the Engineering Programs; and Academic Policy on Language Competency for Engineering Students*
- 7.6 From School of Graduate Studies:
- **Motion #1:** *that Academic Council approve the submission of the proposal for a Master of Arts in International Economics and Finance to the Ontario Council for Graduate Studies for standard appraisal”.*
 - Motion #2:** *that Academic Council approve the submission of the proposal for a PhD in Civil Engineering to the Ontario Council for Graduate Studies for standard appraisal”.*
 - Motion #3:** *that Academic Council approve the submission of the proposal for a PhD in Mechanical Engineering to the Ontario Council for Graduate Studies for standard appraisal”.*
 - Motion #4:** *that Academic Council approve the submission of the proposal for a PhD in Electrical and Computer Engineering to the Ontario Council for Graduate Studies for standard appraisal”.*
 - Motion #5:** *that Academic Council approve the following changes to the School of Graduate Studies Policy – Policy #142 – Policies and Procedures for Admissions and Studies (Master’s and PhD Programs), Section 5.2, after paragraph three:*

“Part-time Master’s students should be aware that they may be required to pay additional academic fees in order to equal the total minimum fee paid by a full-time student in the same program. (The total minimum fee for a full-time student is based on the minimum time to completion for each program, as stated in the calendar.) This ‘balance of degree fee’ is: assessed just prior to graduation; and, based on the ‘tuition fees only’ on the fees schedule in effect at the time of graduation”.

8. Reports of Committees

- Page 44
- 8.1 Report #F2003-1 of the Animal Care Committee
- Page 45
- 8.2 Report #F2003-1 of the Composition & By-Laws Committee
Motion: *that Academic Council approve the amendment to Section 3.6.1 of the By-Laws of Academic Council*
- Page 46
- 8.3 Report #F2003-2 of the Nominating Committee
Motion: *that Academic Council approve the nominees as presented in the report of the Nominating Committee*

9. New Business

10. Adjournment

RYERSON UNIVERSITY ACHIEVEMENT REPORT

For the November, 2003 meeting of Academic Council

Ryerson Interior Design students captured the majority of awards presented by the Association of Registered Interior Designers of Ontario at their annual student awards ceremony. Ryerson students won eight of 12 awards.

Ryerson ranked sixth of 45 institutions in the Wilfrid Laurier University review of university accountability. The study assesses universities' public disclosure and external reporting.

The Ontario Universities' Fair in September was attended by 60,000 prospective students and their families. At the Ryerson booth, senior administration, staff, and about 265 faculty were on hand throughout the course of the Fair to provide information about Ryerson and its programs. Attendees filled out 12,000 request cards for information about Ryerson.

Fashion student **Christine Yu** took third place at an international design competition in Japan. The *Toronto Star* reported that her entry was one of 12,000 from around the world.

Events

Ryerson hosted the 2003 Canada Fall Zone Conference of the National Society of Black Engineers on Oct. 18. Approximately 100 students and alumni from Ryerson and other universities in Ontario and Quebec attended. President Claude Lajeunesse delivered welcoming remarks.

President Claude Lajeunesse delivered remarks in June at the International Association of Universities and the International Association of University Presidents conference on "Women and Leadership in Higher Education." The conference was held in Monterrey, Mexico.

Media Appearances

Tim Sly of Occupational and Public Health was quoted in a *Toronto Sun* story Sept. 12 on the controversial situation in which meat inspectors are sometimes paid by the firms whose plants they are inspecting. Dr. Sly also appeared on the new television station, Toronto 1, Sept. 25 discussing the safe handling of meat.

Marilyn Lee of Occupational and Public Health appeared on the Discovery Channel's *Health On the Line*, discussing issues around transmission of disease and how to prevent it.

Ken Jones, Director of the Centre for the Study of Commercial Activity, says the 905 area could support five more regional shopping malls. The opinion was delivered in a speech to the International Council of Shopping Centers in Toronto. The *Toronto Star* and the *National Post* reported on the speech Oct. 2.

Tanya Lewis of the Access Centre was quoted in a Sept. 6 *Toronto Star* story about services for students with disabilities at Ryerson.

Jim Mars of Urban and Regional Planning was quoted in an Associated Press story Sept. 27 about the impact that the recall of the Segway, the high tech personal transportation device, would have on future sales.

Michael Doucet of Geography commented in a *Globe and Mail* story Sept. 24 on government funding to universities and how some institutions are disadvantaged by the process.

Jim Dianda of Philosophy was quoted in a *Toronto Star* story Sept. 16 advising students how to approach their professors if they have questions about their grades.

Murray Pomerance of Sociology appeared in the *National Post* and in a story filed by Canadian Press about the appeal of reality television shows such as *Canadian Idol* and *Survivor*.

Nadia Potts of Theatre was quoted in a *Toronto Sun* story in September on a controversy at the Bolshoi Ballet in which a dancer was allegedly fired for weighing too much.

The Office of Public Affairs utilized the recent provincial election to promote Ryerson faculty experts to the media on issues pertaining to the campaign. Here are some of the results:

Bryan Evans of Politics was quoted in the *National Post* October 3 on the Liberals' victories in the suburbs. He spoke to CBC Newsworld about the party leaders October 3 and also appeared on CP-24's *Talk TV* that day. He spoke to Global News September 29 about NDP leader Howard Hampton's prediction that he would become opposition leader. He appeared on CFTO's *Evening and Late Night News* September 27 commenting on an Ipsos Reid poll showing a wide lead for the Liberals. He spoke to Citytv's *City Online* and *Citypulse News* September 24 about the results of the leaders' debate. He appeared on Citytv's *City Online* September 8 commenting on campaign television commercials. He also spoke to CP24 September 13 and Citytv's *Citypulse News* September 10 about the election ads.

John Shields of Politics was quoted in the *National Post* October 4 on the NDP's campaign and the future of party leader Howard Hampton. He commented on same-sex marriages as an election issue in a Canadian Press story September 29. He was quoted in a Canadian Press story September 25 about how the focus shifted away from vital issues such as health and education. He commented on the provincial Tories taking aim at the federal Liberals in the *Guelph Mercury* September 20, and in *The Globe and Mail* September 19. He appeared on Global News September 18 commenting on the Tories' attacks on Liberal leader Dalton McGuinty. He spoke about the major issues of the campaign on OMNI2 News September 3.

Myer Siemiatycki of Politics was quoted in *The Kitchener-Waterloo Record* September 24 on the issue of immigration in the provincial election. He appeared on CHUM radio September 4 commenting on how the provincial election would impact voter turnout for the Toronto mayoral election, and in a separate segment about how simultaneous advertising for both elections would confuse voters.

Wayne Petrozzi of Politics appeared on CBC's *Here and Now* September 8 discussing the suburban belt of ridings in Ontario.

Anver Saloojee of Politics appeared on the South-Asian edition of OMNI2 News September 18 commenting on tactics and issues in the election.

Mitchell Kosny of Urban and Regional Planning commented on the relationship between the City of Toronto and the province of Ontario in a story filed by Canadian Press.

Judy Rebick, Social Justice Chair, appeared on Global News September 24 commenting on the leaders' debate.

Marvyn Novick of Social Work was quoted in *The Toronto Star* September 29 on the downloading of social programs to the municipalities.

Vince Carlin, Chair of Journalism, commented on the political war of words in *The Toronto Sun* September 21.

Lucia Dell'Agnese of Fashion commented on the party leaders' image and clothing in the *National Post* October 3.

Prepared by the Office of Public Affairs

**Secretary of Academic Council
November 4, 2003**

Report #F2003-2

Please find below the Fall 2003 Faculty Course Survey schedule. The survey forms have already been distributed to departments/schools. Additionally, the attached memo (including guidelines/instructions regarding the administration of the surveys and deadlines) has been mailed to all Departments/Schools. It is imperative that Deans/Chairs/Directors remind faculty of the importance of following the procedures regarding the administration of the survey and to return the completed forms to Academic Council office by the deadline date of Monday December 1, 2003.

FACULTY COURSE SURVEYS	
FALL 2003	
FCS Detail lists to Departments	Tuesday, September 16
FCS Detail lists returned to Secretary of Academic Council by	Tuesday, September 23
FCS Forms delivered to departments	Wednesday, October 22
FCS Administered	November 3-21
FCS Forms returned to Secretary of Academic Council by	Monday, December 1
Reports to departments	Friday, January 16

TO: All Department Chairs/School Directors/Deans

C.C.: Administrative Assistants/Secretaries

FROM: Dr. Diane R. Schulman, Secretary of Academic Council

DATE: October 22, 2003

RE: Return of Completed, Sealed FCS Documents Through Your Respective Offices

Please use the following procedure for the return of the Faculty Course Survey to the Secretary of Academic Council: **Those surveys not submitted by the deadline will not be included in the final tabulation for the department/school. This may produce incorrect departmental/school results. Reruns of these overall tabulations will not be done. Late surveys are also not guaranteed timely individual tabulation, as these are difficult and time consuming.**

- 1) Instructors should return completed questionnaires, sealed in properly labeled envelopes, to department/school offices.
- 2) Completed surveys should be kept in a secure place while in the possession of the school or department.
- 3) Tally sheets are provided for you to record which survey questionnaires have been returned.
- 4) A few days before the deadline, you should contact those faculty members who have not returned their completed surveys by the deadline date and stress the importance of the deadline.
- 5) All courses and sections must be surveyed by **November 21, 2003.**
- 6) Completed surveys **must** be delivered to Academic Council, Jorgenson Hall, Room JOR-1221, with the tally sheets by: **December 1, 2003.**
- 7) Each Chair or Director should retain a copy of the tally sheet and copy it to the Dean.
- 8) **Please remind your faculty that when they receive the results of the survey, they must retain a copy for their personal file for further use.**

Thank you for your assistance.

cc : C. Lajeunesse
E. Aspevig
M. Dewson
E. Derlich
Department Assistants/Secretaries

MINUTES OF ACADEMIC COUNCIL MEETING
Tuesday, October 7, 2003

Members Present:

C. Lajeunesse	M. Yeates	A. Lohi
K. Alnwick	M. Mazerolle	K. Tucker Scott
E. Aspevig	K. Penny	D. Elder
S. Boctor	A. Pevec	D. Checkland
M. Booth	M. Barber	C. Livett
C. Cassidy	B. Murray	S. Marshall
S. O'Neill	Z. Khan	E. Sullivan
M. Dewson	P. Schneiderman	B. Lewis
J. Cook	D. Snyder	V. Campbell
M. Dionne	N. Lister	R. Nazareth
M. Dowler	L. Lum	M. Ahmed
A. Kahan	G. Roberts-Fiati	A. Cherrie
L. Grayson	D. Shipley	J. Gryn
T. Knowlton	C. Evans	V. O'Brien
I. Levine	D. Mason	R. Ravindran
C. Matthews	S. Cody	E. Trott
J. Sandys	F. Salustri	
S. Williams	J. Dianda	

Regrets:

B. McClure
S. Mirowski
K. Raahemifar
R. Rodrigues

Members Absent:

R. Dutt
N. Felorzabihi
C. Flores
P. George
G. Inwood
D. Martin
J. Monro
D. McKessock
M. Sabri

President's Report

The President invited all members to introduce themselves.

Presentation of the Brian Segal Award

This award is in honour of former President Brian Segal who was unable to attend.

Truc Nuygen, a student in the School of Fashion, was introduced and her lengthy list of credits read. She has participated in many university and volunteer activities, including serving as a student representative to Academic Council, and is. The second award was presented to Peter Cave, a student in Aerospace Engineering. His list of credits was also read, including university, sports and volunteer activities.

Start-up Report – Dr. Errol Aspevig and Dr. Linda Grayson presented.

Admissions and enrolment

- There were 76,000 student confirmations across the system compared to 53,000 last year.
- There has been government planning designed to create a place for every qualified and able student. This included SuperBuild funding (Ryerson got approval for three buildings) and full student funding. Ryerson still has unfunded BIUs as full funding did not reach back to the unfunded students. There were enrolment target agreements with each university. Ryerson's agreement was broken into two parts: 101s (direct entry from high school – 3350) and 105s (not directly from high school - 1098)
- Students at Ryerson are admitted directly to programs. University Planning, headed by Paul Stenton, met with departments to determine what targets could be achieved. A number of scenarios were developed to deal with potential shortfalls in some areas, and expansions in others.
- Previously, students were able to make three choices and it was possible to predict how many offers were required to reach enrolment targets. This year, students selected far more choices. Ryerson developed a strategy to balance admissions.
- The results of the strategy were amazing. In 101/105 targets, admissions came in just slightly above the target with enough buffer to account for attrition. There were 6063 predicted and 6070 admitted.
- Timetables were generated for all students.

Graduate Enrolment

- There are approximately 500 graduate students.
- External scholarships have increased substantially.

CE Enrolments

- Enrolment similar to last year.
- There are 160 internet based courses

Observations

- New programs have been introduced – Art and Contemporary Studies. And Health Information Management
- The new cohort of students is bright, enthusiastic and hard working.

Budget

- Enrolment levels are important for the budget. Although final numbers will not be known until November 1, it is predicted that the budget will be on target.

New Faculty

- 74 tenure track have been hired (1 more will start in January)
- 13 Limited Term RFA Faculty have been hired
- Total of 39 net new faculty.
- Hiring of 6 professional Librarians is underway, with a high number of highly qualified applicants.

Supporting Students

- Student services has linked activities to the report of Task Force on Student Success and Retention and to helping students make the transition during the first year. Written material is available from Linda Grayson for any who want it.
- 2250 new students (living in Canada) were contacted by phone.
- A website message board was established for– incoming students to ask questions. There were 83,900 hits (28,000 in August).
- There were summer workshops for students and specialized orientations for groups such as International Students, Aboriginal Students, students in residence, etc.
- The tri-mentoring program (started in 2001) achieved some very important objectives. This program focuses on students who are the first generation in their family to attend university, linking them to third year students. Fourth year students are linked to people in industry.

Bursaries and Scholarships

- \$4.5M allocated. There has been a significant increase in scholarships and bursaries.
- There have been more applications for OSAP.

Academic Support Initiatives

- Engineering has established a First-year office, coordinated by the Associate Dean, with a Counselor and an academic advisor. They have also instituted voluntary proficiency testing to ensure students success. Students were appropriately advised into courses to meet their needs (native English speakers and ESL students had separate streams.) In math, there is an innovative program allowing students to shift into remedial course without falling behind in their program. There are some specialists hired in language instruction.
- Academic Integrity – Diane Schulman, the Learning and Teaching Office and student orientations have focused on this issue.

Physical Facilities

- There have been challenges to ensure space for new faculty and students. Ryerson has less space than needed to deliver programs. Given the intensive use of our spaces, it is difficult to find sufficient time for renovations between May and September. New offices, labs and classrooms were developed. New study spaces were generated.

- Accessibility projects and wireless projects were implemented. Presentation technology has been extended to additional classrooms.
- Carleton Theatre was part of a plan to deal with the double cohort. Each of nine theatres has complete technology and there is a technician on duty full time. There were challenges posed by overcrowding during the first few weeks. There were also lighting challenges. Clearly the space is more appropriate for some kinds of classes than others.
- Sports and Recreation, the Hub and the Early Childhood Centre playground have been expanded.

In general the opening has been very smooth from an administrative standpoint.

Discussion:

- J. Cook thanked the Provost for his comments on English department assistance with working with students. He suggested that the courses offered to Engineering were not “remedial”.
- V. Campbell asked about the follow-up from the accessibility focus groups. (The plan is posted on the web.)
- E. Trott noted that space was taken away from student seating to expand the hub. (The number of spaces will be increased with the arrival in the next few weeks of new furniture that is smaller but creates new space.)
- R. Ravindran noted that quite often graduate students cannot write or spell.

Fall Convocation

There will be two convocations on Wednesday, October 29. Harry Rosen and the Honorable Bill Davis will both receive Honorary Doctorates.

University Fair

The President thanked the 262 Faculty members and staff who participated. He was proud of the booth and the people who staffed it. Gene Logel and Charmaine Hack were thanked for their efforts. M. Barber asked if fourth year students could be recruited to work at the University Fair. This is being looked at and there were some students there this year)

Homecoming

This was the best Homecoming of the past few years and was well received by returning alumni.

Ontarians with Disabilities Act

A committee, headed by Ian Hamilton and Carla Cassidy developed a University plan, which was presented to the Board and is now on the website. They were thanked by the President. C. Cassidy thanked Dr. Tanya Lewis Coordinator of the Access Center, for her assistance. There were two focus groups, feedback from 31 units and departments. The report sets are 8 priorities. There needs to be a plan for every year and reporting on the progress on the past year’s plan.

The annual State of the University address will be held on October 9. It will be webcast.

Report of the Secretary of Academic Council

Nomination of Vice Chair of Academic Council

Katherine Penny was the sole nominee and was elected by acclaim

Attachments

The Secretary reviewed the attachments to the agenda given for Council's reference and information.

Appeals Training Update

The Secretary noted that 109 people had attended the session given by Dr. Peter Mercer and that the session was well received. Dr. Mercer had complimented Ryerson on its thorough, well written and well integrated policies.

MOTION: That Academic Council approve the following addition to the Student Code of Academic Conduct:

Section A5. Violations of Departmental Policies on Professional Behaviour -
exhibiting unprofessional behaviour in field placements and practicums as outlined in department/school Student Codes of Professional Conduct (See Academic Council Policy 156 - *Removal of Students from Field Placements/Practicums*)

Moved by K. Tucker Scott, seconded by S. Williams

Motion approved.

Good of the University – K. Penny presided.

M. Dowler discussed her concern about the use of paid proofreading and editing services, particularly targeted at ESL students, and wished to have this listed with other prohibited activities in the Student Code of Conduct. It was agreed that the Secretary of Academic Council would work with an ad hoc group to discuss wording to amend the policy. Members should email her to express their interest, and/or suggest language.

D. Checkland discussed his concern with the reduction of the hours of the cafeteria, and that there is no longer a breakfast being served. L. Grayson responded that it is more cost effective. Pitman Hall serves breakfast and Tim Horton's serves muffins, etc.

D. Elder reported that CUPE now represents the TAs at Ryerson. Contract negotiations will begin in November. A meeting for TAs was announced. There have been complaints that TAs have not been paid.

J. Cook asked for clarification on a student's ability to opt out of the use of turnitin.com, if it is being used in a particular class, and what guarantees are given if a student opts out. Faculty have been told that they can make turnitin.com a course requirement. M. Dewson responded that requiring all students in a class to submit papers assures that all students are treated fairly and the same. Faculty are alerted to where there are similarities, and the reports can be used for educational purposes. The service also creates a database and allows a check on TA grading. J. Cook responded that students who operate in good faith are excluded from participation in the course. D. Schulman responded that legal advice has been received that faculty do not have to provide alternatives to the use of Turnitin.com. Other means of checking for plagiarism leave faculty wide open to claims that a student is treated differently than others. It is a fairer than checking only those which are "suspected." V. Campbell stated that turnitin.com will not catch things done through paid editing services. Some courses have stated that there may be a way to opt out, but the alternative is a lengthy option and it seems unfair. J. Gryn commented that

retrospectively there is a lot of integrity at Ryerson as compared to his experience as a TA at York. Most plagiarism is from the web. He believes that students and TAs are advertising themselves to do assignments and act as proofreaders.

R. Ravindran reported that Dr. Margaret MacMillan delivered a well received talk on the Versailles Treaty.

Minutes

Motion to approve the Minutes of May 6, 2003

K. Alnwick, seconded by J.Sandys

Minutes approved

Motion to approve the Minutes of the Special Meeting May 27, 2003

R. Ravindran, seconded by A. Pevec

Minutes approved

Correspondence

The Secretary reported on the following correspondence

- Resignation from Academic Council: Ben McClure, student representative, Faculty of Engineering and Applied Science
- Appointment of Carolyn Stallberg, as Counseling representative to the Learning & Teaching Committee

Reports of Actions and Recommendations of Departmental and Divisional Councils

E. Aspevig presented, for Academic Council's information, submissions included in the agenda from

- Economics
- Nutrition
- Occupational and Public Health
- Graduate Studies (Communication and Culture)

Reports of Committees

Report of the Awards & Ceremonials Committee

The President referenced the report included in the agenda on graduation statistics, student awards and Honorary Doctorates for 2003.

Report of Nominating Committee

The report as presented in the agenda was moved by D. Mason, seconded by R. Ravindran

Motion to accept the nominations approved.

Report of the Research Ethics Board

R. Rinkoff, Chair of the REB presented the report as presented in the agenda. He noted that discussions at meetings are lively and stimulating. Members of Academic Council were invited to submit requests to him for research ethics presentations.

Academic Standards Report

The Provost introduced Dr. Mehmet Zeytinoglu, Vice-Chair of the Academic Standards Committee, who presented the report. All of the motions in the report were moved by the Provost Aspevig

Image Arts – A brief history of the school was given. The school was commended on its excellent Program Review. The report, as presented in the agenda was summarized, and the recommendations of the ASC outlined

Motion: That Academic Council approve the periodic review as conducted by the School of Image Arts.

Seconded by I. Levine

Motion approved.

Public Administration – A brief history of the program was given. The report, as presented in the agenda was summarized, and the recommendations of the ASC outlined

Motion: That Academic Council approve the periodic review as conducted by the School of Public Administration.

Seconded by C. Cassidy

Discussion: D. Checkland commented on paragraph 4 page 75 of the report on the Public Administration Program Review, which he believed was open to interpretation as to whether the “wide-ranging activity pattern of faculty” was a strength or a weakness. He believed that there is an excellent committed core of faculty which is overextended. There were several comments on faculty load from the peer review which were quoted indicating that Ryerson faculty loads were higher than at other universities. The motion as it stands does not address this issue. It was responded that this is why the whole program review is available from Secretary of Academic Council.

Motion approved.

Midwifery – A brief history of the program was given, outlining the Midwifery consortium begun in 1992. Ryerson coordinates placements of all consortium members.

The Program Review was commended, and the report as presented in the agenda was outlined.

Motion: That Academic Council approve the periodic review as conducted by the Midwifery Education Program.

Seconded by S. Williams

Motion approved.

Health Services Management – It was reported that ASC has evaluated the HSM Program Review, and it is substantially complete with relation to its reference year of 2000-01. The review was submitted in Fall 2002, and some of the information is out of date. Formal consideration of the program review is delayed until after the programs work plan is completed in June 2004.

Option specialization in Engineering Management Science - This option specialization has been developed as many engineers move into management after graduation. There are four streams suggested, with 6 courses taken over and above normal courses, and additional fees charged for these courses. Students must have a Clear standing to enroll in these courses.

Motion: That Academic Council approve the proposed specialization in *Engineering Management Science*.

Seconded by S. Boctor

Discussion: It was clarified that students who do not have clear standing cannot take courses in the specialization, and therefore, such students will likely not be able to finish the requirement due to the timing of the courses in Spring/Summer.

Motion approved.

Program restructuring in Journalism – The restructured program as presented in the report was outlined.

Motion: That Academic Council approve the proposed restructuring in *Journalism*.

Seconded by. M. Barber

Discussion: More detail was requested about the self directing grammar course. V. Carlin, Chair of Journalism responded that students will take a grammar test and will be given many chances to pass that test. There will be resources, some of which are online, for students. These will help students diagnose their problems. They will also be sent to the Writing Centre. It was clarified that students who do not pass will not be allowed to continue in Journalism courses.

It was noted that the GPA variation in Journalism is more severe than what many programs do when students are on suspension. Since JRN010 is not semesterized, nor offered in the summer, students who do not achieve a C will be set back by a year of study. It was responded that the program is still evolving, and this will be discussed. As of now they will have to take the course a year later. It was suggested that the courses be semesterized, or made available during the spring/summer.

Clarification on the elimination of History and French was requested. It was responded that, in order to achieve goals, there was a need to make space for other courses. Course elimination was a practical consideration.

Motion approved.

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New Business – There was no new business.

Adjournment

Meeting was adjourned 7:55 p.m.

Respectfully submitted,

Diane R. Schulman, Ph.D.
Secretary of Academic Council

Initiating School/Department: LIBERAL STUDIES

Date of Submission: OCTOBER 20, 2003

Is this the Teaching School/Department, Program School/Department, or both? LIBERAL STUDIES & TEACHING DEPARTMENTS

Please add extra rows as needed if multiple courses are involved.

Original signed by: _____

October 22, 2003

Provost and Vice-President, Academic

Date

<i>Course Code/ Number</i>	<i>Course Title</i>	<i>Nature of Change (Use letters to indicate where provided)</i>				<i>Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change</i>	<i>Purpose of Change</i>	<i>Minors Affected</i>	<i>Implementation Date</i>
		<i>Hours and Mode</i>	<i>New Course (Y/N)</i>	<i>Re-position(R) Addition (A) Deletion(D)</i>	<i>Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)</i>				
GEO 110	The Physical Environment	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
GEO 210	The Geography of Global Risk	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
DST 500	The History of Madness	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
HST 522	Conflict and Cooperation in the Middle East: 1914-1991	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004

HST 807	The Canadian Revolution: Canada Since 1968	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
ENG 620	English Caribbean Literatures and Cultures	3 lec	Y	A	E	Liberal Studies	Liberal Studies Curriculum		Fall 2004

ENG 630	Asian Literatures and Cultures	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
FRE 903	The Francophone Short Story	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
FRS 501	Women and the Arts in 19 th -Century France	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
FRS 602	French Caribbean Literature and Culture	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
SPS 502	Spanish Caribbean Literature and Culture	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
ECN 722	Sports Economics: A North American Perspective	3 lec	Y	A	E	Liberal Studies	Enrich Liberal Studies Curriculum		Fall 2004
SYC 191	Deviance and Society	3 lec	Y	A	E	RNDR, RNDC, RNDG 1, 3, 4	Collaborative Nursing Program (George Brown course)		Fall 2004
IDC 190	The Evolution of Film Making	3 lec	Y	A	E	RNDR, RNDC, RNDG 1, 3, 4	Collaborative Nursing Program (George Brown course)		Fall 2004
PHC 190	Evolution: Fear and Misconceptions	3 lec	Y	A	E	RNDR, RNDC, RNDG 1, 3, 4	Collaborative Nursing Program (George Brown course)		Fall 2004

(Revised July 23/03)

Initiating School/Department: LIBERAL STUDIES

Date of Submission: OCTOBER 20, 2003

Is this the Teaching School/Department, Program School/Department, or both? LIBERAL STUDIES & TEACHING DEPARTMENTS

Please add extra rows as needed if multiple courses are involved.

Original signed by:
Provost and Vice-President, Academic

October 22, 2003
Date

<i>Course Code/ Number</i>	<i>Course Title</i>	<i>Nature of Change (Use letters to indicate where provided)</i>				<i>Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change</i>	<i>Purpose of Change</i>	<i>Minors Affected</i>	<i>Implementation Date</i>
		<i>Hours and Mode</i>	<i>New Course (Y/N)</i>	<i>Re-position(R) Addition (A) Deletion(D)</i>	<i>Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)</i>				
PHC 181	Ethical Reasoning in Today's World	3 lec	N	Number change	E	RNDR, RNDG, RNDC 1, 3, 4	Collaborative Nursing – Centennial College - Changing course number from PHL 181		Fall 2004
EGC 180	Canadian Literary Perspectives: 1880 - 1980	3 lec	N	Number change	E	RNDR, RNDG, RNDC 1, 3, 4	Collaborative Nursing – Centennial College Changing course number from ENG 180		Fall 2004
POC 180	Introduction to Canadian Politics	3 lec	N	Number change	E	RNDR, RNDG, RNDC 1, 3, 4	Collaborative Nursing – George Brown College Changing course number		Fall 2004

							from POL 180		
PHC 180	The Pleasure of Inquiry: Introduction to Philosophy	3 lec	N	Number change	E	RNDR, RNDG, RNDC 1, 3, 4	. Collaborative Nursing – George Brown College Changing course number from PHL 180		Fall 2004

Initiating School/Department: **School of Politics and Public Administration**

Date of Submission: __ Oct. 6/03

Is this the Teaching School/Department, Program School/Department, or both? Teaching Dept.

Please add extra rows as needed if multiple courses are involved.

Carol Kasper
Vice President, Academic

October 20, 2003
Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s) Affected	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective (E) Professional-Elective (PE) Professionally-Related Elective (PRE)				
PPA 634	Public Sector Budgeting	3 hr. lect.	N	Deletion	PRE	BBMD	This was deleted last year and replaced with PPA 600.	Finance Minor	Fall 2004
PPA 644	Public Sector Financial Management	3 hr. lect.	N	Deletion	PRE	BBMD	This course was deleted last year and replaced with PPA 600.	Finance Minor	Fall 2004
PPA 600	Financial Planning, Management and Accountability	3 hr. lect.	Y	Addition	PRE	BBMD	In the Public Admin. Program, PPA 634 and PPA 644 were both collapsed into PPA 600	Finance Minor	Fall 2004
INP 915	Financial Management in the Nonprofit Sector	3 hr. lect.	Y	Addition	PRE	BBMD		Finance Minor	Fall 2004

(Revised November 15/02)

Initiating School/Department: Sociology

Date of Submission: Oct 10, 2003

Is this the Teaching School/Department, Program School/Department, or both? Both

Please add extra rows as needed if multiple courses are involved.

Original signed by: _____

October 14, 2003

Provost and Vice-President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)				
SOC021	Canadian Families in a Changing World	3 hours lecture	N	D	E	LERN3, LERN4, PRNF3, PRNF4, PNPF1, PNPF2, PRNP01, PNPP01, RNDC5, RNDC6, RNDC7, RNDC8, RNDG5, RNDG6, RNDG7, RNDG8, RNDR5, RNDR6, RNDR7, RNDR8, SWRK2	To accommodate semesterization, and addition of SOC605 AND SOC606	SOCIOLOGY Family supports and Community Practice	F2004
SOC028	Women, Power and Change	3 hours lecture	N	D	E	LERN5, LERN6, LERN7, LERN8, PRNF3, PRNF4,	To accommodate	SOCIOLOGY	F2004

						PNPF1, PNPF2, PRNP01, PNPP01, RNDC5, RNDC6, RNDC7, RNDC8, RNDG5, RNDG6, RNDG7, RNDG8, RNDR5, RNDR6, RNDR7, RNDR8, SOCW4, MIDP	semesterization, and addition of SOC608 AND SOC609		
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(Revised July 23/03)

Initiating School/Department: SOCIOLOGY

Date of Submission: OCTOBER 10, 2003

Is this the Teaching School/Department, Program School/Department, or both? Both

Please add extra rows as needed if multiple courses are involved.

Implementation Date: F2004

Original signed by: _____

October 14, 2003

Provost & Vice President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s) Affected	Purpose of Change	Minors Affected
		Hours and Mode	New Course (Y/N)	Re-position (R) Addition (A) Deletion(D)	Required (R) Elective (E)			
SOC605	CANADIAN FAMILIES: MYTH AND LEGAL REALITY	3 hours lecture	Y	A	E	LERN5,LERN7, PRNF3 PNPF1, PRNP01,PNPP01, RNDG5, RNDG7, RNDG6, RNDG7, RNDR5, RNDR7, SWRK2	SEMESTERIZATION OF SOC021 FOR GREATER ACCESSIBILITY	SOCIOLOGY FAMILY SUPPORTS AND COMMUNITY PRACTICE
SOC606	WORK AND FAMILIES IN THE 21 ST CENTURY	3 hours lecture	N	A	E	LERN8, PRNF4, PNPF2, PRNP01, PNPP01, RNDG6, RNDG6, RNDR6, SOCW2	SEMESTERIZATION OF SOC021 FOR GREATER ACCESSIBILITY	SOCIOLOGY FAMILY SUPPORTS AND COMMUNITY PRACTICE

SOC608	FEMINISM AND SOCIETY	3 hours lecture	Y	A	E	LERN5, LERN7, PRNF3, PNPF1, PRNP01, PNPP01, RNDC5, RNDC7, RNDG5, RNDG7, RNR5, RNR7, SWRK4, MIDP	SEMESTERIZATION OF SOC028 FOR GREATER ACCESSIBILITY	SOCIOLOGY
SOC609	THE SOCIAL CONTROL OF WOMEN	3 hours lecture	Y	A	E	LERN8, PRNF4, PNPF2, PRNP01, PNPP01, RNDC6, RNDG6, RNR6, SOCW4, MIDP	SEMESTERIZATION OF SOC028 FOR GREATER ACCESSIBILITY	SOCIOLOGY
SOC502	VIOLENCE AND THE FAMILY	3hrs lecture	N	A	E	LERN5, LERN7, LERN8	TO FIT NEW ECE PROGRAM	SOCIOLOGY
SOC504	CHILDREN AND SOCIETY	3 hours lecture	N	A	E	LERN5, LERN7, LERN8	TO FIT NEW ECE PROGRAM	SOCIOLOGY

Wednesday, October 8, 2003

To: Academic Council of Ryerson University

CC: Dr. Peter Luk, Director: School of Business
Elena Torchia, School of Business

Re: Name change for major

Please be advised that we wish to change the name of the "Management and Enterprise Development" major to simply the "Management" major.

Rationale: The Entrepreneurship major, prior to its inception, was a series of MGT courses in the Management and Enterprise Development Area. As Entrepreneurship is now a fully separate area, the current name of Management and Enterprise Development tends to cause some confusion among current and potential students. A new title for the major, simply "Management" appears to be the ideal solution and is consistent with the naming policy for such a major among many other universities.

The name change has been discussed with faculty members in the MED Area.

Further the request to make the change in the name of the major was discussed and approved at the October 1, 2003 meeting of Business Council.

Approved: Dr. Peter Luk
Director: School of Business

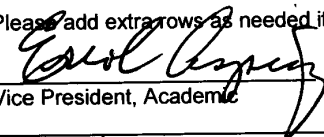
Kirk L. Bailey
Program Director MED & QMS
School of Business

Initiating School/Department: School of Business Management

Date of Submission: Oct. 6/03

Is this the Teaching School/Department, Program School/Department, or both? Both

Please add extra rows as needed if multiple courses are involved.


Vice President, Academic

October 20, 2003
Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s) Affected	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective (E) Professional-Elective (PE) Professionally-Related Elective (PRE)				
ACC 607	Accounting for Small Business	3 hr. Lect	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 2004
FIN 502	Personal Financial Planning	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 2004
FIN 510	Entrepreneurial Finance	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 2004
GEO 719	GIS in Business: Strategic Management Decisions	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 2004
HST 600	Innovators, Capitalists and Managers	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 20
LAW 525	The Law of the Marketplace	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 200
LAW 603	Advanced Business Law	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 200
MGT 701	Purchasing and Supply Management	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 200
MGT 750	Consulting to Management	3 hr. lect.	N	Addition	PRE		Course was deleted in error from the minor.	Entrepreneurship Minor	Fall 200

Initiating School/Department: School of Business Management

Date of Submission: Oct. 6/03

Is this the Teaching School/Department, Program School/Department, or both? Both

Please add extra rows as needed if multiple courses are involved.

Vice President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s) Affected	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective (E) Professional- Elective (PE) Professionally- Related Elective (PRE)				
MHR 741	Managing Interpersonal Dynamics	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 403	Marketing Communications I	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 504	Effective Persuasion	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 723	Services Marketing and Management	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 730	The Management of new Products	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
QMS 402	Quality Management	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 627	Advanced Research for Marketers	3 hr. lect.	N	Addition	PRE		Course was deleted in error last year from the minor	Entrepreneurship Minor	Fall 2004
MKT 703	Marketing Communications III	3 hr. lect.	N	DELETION	PE PRE	BBMM All other Business Majors		BBMD	Fall 2004

November 4, 2003 Meeting

Initiating School/Department: Information Technology Management

Date of Submission: October 2003

Is this the Teaching School/Department, Program School/Department, or both? Both

Please add extra rows as needed if multiple courses are involved.

(Signed original on file)

Vice President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)				
Liberal Studies	Elective Group A from Table B	3	N	Addition	Elective	TMPH1, TMP11, TMP14, TMPJ1, TMPL1, TMPM1	Addition was omitted for current calendar	None	Sept. 2004
	ERP and Enterprise	3 hour			Professional	TMPA/TMPD/T	Addition – Table I		

ITM 330	Solutions	Lecture	N	Addition	Elective	MPE/TMPK/TM PT 5 – 8 TMPC/TMPV/T MPW/TMPY/TM PZ 5 – 8 TMPH/TMPI/TM PJ/TMPL/TMPM 3 – 4	Professional Elective	None	Sept. 2004
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Initiating School/Department: SCHOOL OF FASHION

Date of Submission: *OCT. 2003*

Is this the Teaching School/Department, Program School/Department, or both? **YES**

Please add extra rows as needed if multiple courses are involved.

Provost and Vice-President, Academic

Date

<i>Course Code/ Number</i>	<i>Course Title</i>	<i>Nature of Change (Use letters to indicate where provided)</i>				<i>Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change</i>	<i>Purpose of Change</i>	<i>Minors Affected</i>	<i>Implementation Date</i>
		<i>Hours and Mode</i>	<i>New Course (Y/N)</i>	<i>Re-position(R) Addition (A) Deletion(D)</i>	<i>Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)</i>				
IRH 010	History of Art	Change from one semester 4 hrs to two semesters 3 hrs/semester	No	R/A	R	School of Fashion	This change will be more in line with other History courses offered at other universities and will facilitate the transfer credit	None	Fall 2004

*Page 30
of Academic Council Agenda
November 4, 2003 Meeting*

							process. This course will be shared with other programs in FCAD		
MKT 200	Marketing II	3 hr. Lect.	N	D	R	School of Fashion FHSD 01/FHSO 01	Not required in first year for both options FHSO 01 and FHSD 01. Transferred to PRE	Marketing Minor	Fall 2004

SCHOOL OF FASHION

Initiating School/Department: _____
Is this the Teaching School/Department, Program School/Department, or both? YES

Date of Submission : OCT. 2003

Please add extra rows as needed if multiple courses are involved.

Carol Cooper
Provost and Vice-President, Academic

October 20, 2003
Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)				
MKT 403	Marketing Communication I	3 hr. Lect.	N	R	Presently a required course in FHSO 03 to be moved to the PRE Table III	Fashion School of Business	Remove MKT 403 from 3 rd Year FHSO 03 to the Professionally-Related Table III. MKT 200 is a Prerequisite for this course. MKT 200 is being removed from first year.		Fall 2004
MKT 502	Consumer Behaviour	3 hr. Lect.	Y	A	Req. for FHSO 03	Fashion School of Business	MKT 502 is suitable course to substitute MKT 403	None	Fall 2004

(Revised July 23/03)

Initiating School/Department: *School of Fashion*

Date of Submission: *Oct. 2003*

Is this the Teaching School/Department, Program School/Department, or both? Both
Please add extra rows as needed if multiple courses are involved.

Eswe Kelly
Provost and Vice-President, Academic

October 20, 2003
Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)				
BRD 038	Communicating Using New Media	Lec/Lab 3 hrs	Y	A	PRE Table III	RTA Fashion	To reflect the changes recently made by the University to the Entrepreneurship Minor and the Marketing Minor. Also to give the student more choices.	Fall 2004	
MKT 503	Marketing Communications II	Lec. 3 hrs	Y	A	PRE Table III	Marketing Fashion			
MKT 731	Industry Analysis	Lec. 3 hrs	Y	A	PRE Table III	Marketing Fashion			
ENT 727	Applied Research in Entrepreneurship	Lab. 3 hrs	Y	A	PRE Table III	Business Fashion			
ENT 501	Family Business in Canada	Lec. 3 hrs	Y	A	PRE Table III	Business Fashion			
ENT 601	Identifying Opportunities	Lec. 3 hrs	Y	A	PRE Table III	Business Fashion			
MKT 200	Marketing II	Lec. 3 hrs	N	Repositioned from R to PRE Table III	From R to PRE Table III	Marketing Fashion			

(Revised July 23/03)

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(Revised July 23/03)

Initiating School/Department: School of Nutrition

Date of Submission: November 4, 2003

Is this the Teaching School/Department, Program School/Department, or both? **Both**

Please add extra rows as needed if multiple courses are involved.

Original signed by:

October 20, 2003

Provost and Vice-President, Academic

Date

<i>Course Code/ Number</i>	<i>Course Title</i>	<i>Nature of Change (Use letters to indicate where provided)</i>				<i>Program(s)/ School(s)/ Department(s)/ Continuing Ed. Affected and informed of change</i>	<i>Purpose of Change</i>	<i>Minors Affected</i>	<i>Implementation Date</i>
		<i>Hours and Mode</i>	<i>New Course (Y/N)</i>	<i>Re-position(R) Addition (A) Deletion(D)</i>	<i>Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)</i>				
FNP 400	Proposed: Professional Practice: Reflective Practice	3-hrs (lab)	No	Re-position	Table I Elective in Food & Nutrition Program	School of Nutrition	This reposition will speak to the broader interests of students wishing to do our degree but not qualify for		Sept. 2004

							dietetics.		
FNY 403	Approved title for 2004: Food Security: Concepts & Principles	3-hrs (lec)	No	Re-position	Table I Elective In Food & Nutrition Program	School of Nutrition	This reposition will speak to the broader Interests of students wishing to do our degree but not qualify for dietetics		Sept. 2004

Initiating School/Department: **Department of Aerospace Engineering**

Date of Submission: **October 2, 2003**

Is this the Teaching School/Department, Program School/Department, or both?

Both

Original signed by: _____
Provost and Vice President, Academic

October 28, 2003
Date

Course Code	Course Title	Nature of Change				Program	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course	Reposition (R) Addition (A) Deletion (D)	Required (R) Elective (E) Professional-Elective (PE) Professionally-related Elective (PR)				
MTL300	Materials Science II	Lect: 3 Lab: 1	N	D	R	Aerospace		N/A	F2004
AER500	Materials and Manufacturing	Lect: 3 Lab: 1	Y	A	R		New course to replace MTL300		F2004
WKT088	Work term: Industrial Internship Program	Lab: 3	N	D		Aerospace		N/A	F2004
WKT089	Work term: Industrial Internship Program	Lab: 3	Y	A			Replacing course code WKT088		F2004
MEC222	Engineering Design & Graphical Communication	Lect: 2 Lab: 2	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	W2005
AER222	Engineering Design & Graphical Communication	Lect: 2 Lab: 2	Y*	A	R				W2005
MEC309	Basic Thermodynamics	Lect: 3 Lab: 1	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	F2004
AER309	Basic Thermodynamics	Lect: 3 Lab: 1	Y*	A	R				F2004
MEC311	Dynamics	Lect: 3 Lab: 1	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	F2004
AER311	Dynamics	Lect: 3 Lab: 1	Y*	A	R				F2004
MEC626	Applied Finite Elements	Lect: 3 Lab: 1	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	W2005
AER626	Applied Finite Elements	Lect: 3 Lab: 1	Y*	A	R				W2005
MEC709	Control Systems	Lect: 3	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	F2004
AER509	Control Systems	Lect: 3	Y*	A	R				F2004

Initiating School/Department: **Department of Aerospace Engineering**

Date of Submission: **October 2, 2003**

Is this the Teaching School/Department, Program School/Department, or both?

Both

Original signed by: _____
Provost and Vice President, Academic

October 28, 2003
Date

Course Code	Course Title	Nature of Change				Program	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course	Reposition (R) Addition (A) Deletion (D)	Required (R) Elective (E) Professional-Elective (PE) Professionally-related Elective (PR)				
MEC516	Fluid Mechanics I	Lect: 3 Lab: 1	N	D	R	Aerospace	* Changing prefix from MEC to AER	N/A	F2004
AER316	Fluid Mechanics	Lect: 3 Lab: 1	Y*	A	R				F2004
AER815	Avionics and Systems	Lect: 3 Lab: 1	N	D	R	Aerospace	† Change in course number to reflect placement in program	N/A	F2004
AER715	Avionics and Systems	Lect: 3 Lab: 1	Y†	A	R				F2004
AER506	Component Design and Material Selection	Lect: 3 Lab: 2	N	D	R	Aerospace	† Change in course number to reflect placement in program	N/A	W2005
AER606	Component Design and Material Selection	Lect: 3 Lab: 2	Y†	A	R				W2005
AER713	Aircraft Performance	Lect: 3 Lab: 1	N	D	R	Aerospace	† Change in course number to reflect placement in program	N/A	W2005
AER613	Aircraft Performance	Lect: 3 Lab: 1	Y†	A	R				W2005
AER620	Flight Mechanics	Lect: 4 Lab: 1	N	D	R	Aerospace	† Change in course number to reflect placement in program	N/A	W2005
AER416	Flight Mechanics	Lect: 4 Lab: 1	Y†	A	R				W2005
AER614	Aircraft Stability and Control	Lect: 3	N	D	R	Aerospace	† Change in course number to reflect placement in program	N/A	F2004
AER716	Aircraft Stability and Control	Lect: 3	Y†	A	R				F2004

Initiating School/Department: Department of Chemical Engineering

Date of Submission: October 17, 2003

Is this the Teaching School/Department, Program School/Department, or both?

Both

Please add extra rows as needed if multiple courses are involved.

Provost and Vice-President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional-Elective(PE) Professionally-Related Elective (PRE)				
CHE 042	Project Thesis	Lab: 6 hrs.	No	Deletion	Required	Yes	Some theses prepared for CHE 042 did not contain enough design content to satisfy CEAB requirements. Replacing the two-semester course CHE 042 Project Thesis with two Professional Elective courses will enforce students' exposure to specialized areas of chemical engineering; furthermore, this will meet the specified design content requirements specified by the CEAB. It has been decided that CHE 044 Plant Design will be assigned as the capstone engineering design	N/A	Fall 2004

							course for the chemical engineering program.		
	Professional Elective for CHNG7 students: Group B, Table I (Page 185 of the 2003/2004 Calendar)	<u>For Fall term</u> : 3 of these PE's; each are 3 hrs. of lec.	No	Re-position	Prof. Elective	Yes	Replacing the two-semester course CHE 042 Project Thesis with two additional Professional Elective courses (one in Fall and one in Winter) will enforce students' exposure to specialized areas of chemical engineering; furthermore, this will meet the CEAB's specified design content requirements.	N/A	Fall 2004
	Professional Elective for CHNG8 students: Group B, Table I (Page 185 of the 2003/2004 Calendar)	<u>For Winter term</u> : 4 of these PE's; each are 3 hrs. of lec.	No	Re-position	Prof. Elective	Yes	Replacing the two-semester course CHE 042 Project Thesis with two additional Professional Elective courses (one in Fall and one in Winter) will enforce students' exposure to specialized areas of chemical engineering; furthermore, this will meet the CEAB's specified design content requirements.	N/A	Fall 2004

Initiating School/Department: Department of Mechanical & Industrial Engineering **Date of Submission:** October 16, 2003

Is this the Teaching School/Department, Program School/Department, or both? both

Please add extra rows as needed if multiple courses are involved.

Original signed by: _____

October 20, 2003

Provost and Vice-President, Academic

Date

Course Code/ Number	Course Title	Nature of Change (Use letters to indicate where provided)				Program(s)/ School(s)/ Department(s)/ Continuing Ed. affected and informed of change	Purpose of Change	Minors Affected	Implementation Date
		Hours and Mode	New Course (Y/N)	Re-position(R) Addition (A) Deletion(D)	Required(R) Elective(E) Professional- Elective(PE) Professionally- Related Elective (PRE)				
IND302	Engineering Economics	3-hr lecture 1-hr lab	N	D (IIND3)	R	School of Industrial Engineering, Dept of Mechanical & Industrial Engineering	It will provide more interaction between IND and other engineering students	none	Fall 2004
ECN801	Principles of Engineering Economics	3-hr lecture	Y*	A (IIND3)	R				
MEC530	Manufacturing Processes	4-hr lecture 1-hr lab	N	D (IIND5)	R	School of Industrial Engineering, Dept of Mechanical & Industrial Engineering	The change will consolidate IND and MEC courses that are substantially similar for better use of resources. It will provide more interaction between IND and MEC students	none	Fall 2004
MEC431	Advanced Manufacturing	4-hr lecture 1-hr lab	Y*	A (IIND5)	R				
MEC431	Advanced Manufacturing	4-hr lecture 1-hr lab	N	R (from IIND5 to IIND4)	R				

IND406	Ergonomics and Safety Engineering	3-hr lecture 1-hr lab	N	R (from IIND4 to IIND5)	R			none	Fall 2005
IND601	Industrial Automation Control	3-hr lecture 1-hr lab	N	D (IIND6)	R	School of Industrial Engineering, Dept of Mechanical & Industrial Engineering	The change will consolidate IND and MEC courses that are substantially similar for better use of resources. It will provide more interaction between IND and MEC students	none	Winter 2005
MEC617	Introduction to Controls	3-hr lecture 1-hr lab	Y*	A (IIND6)	R			none	Winter 2005
IND714	Automated Manufacturing	3-hr lecture 1-hr lab	N	R (from IIND7 to IIND8)	Technical Elective	School of Industrial Engineering, Dept of Mechanical & Industrial Engineering	The change will consolidate IND and MEC courses that are substantially similar for better use of resources. It will provide more interaction between IND and MEC students	none	Fall 2004
IND810	Flexible Manufacturing Systems	3-hr lecture 1-hr lab	N	R (from IIND8 to IIND7)	Technical Elective			none	Fall 2004
IND714	Automated Manufacturing	3-hr lecture 1-hr lab	N	D (IIND8)	Technical Elective			none	Winter 2005
MEC809	Integrated Manufacturing	3-hr lecture 1-hr lab	Y*	A (IIND8)	Technical Elective			none	Winter 2005
IND810	Flexible Manufacturing Systems	3-hr lecture 1-hr lab	N	R (from MMEC8 to MMEC7)	Technical Elective (Manufacturing Stream)	School of Mechanical Engineering, Dept of Mechanical & Industrial Engineering	This opens up the more popular electives for students and improves resource utilization	none	Fall 2004
ELE869	Robotics	3-hr lecture 1-hr lab	Y**	A (MMEC8)	Technical Elective (Manufacturing Stream)			none	Winter 2005

* Currently offered in the Mechanical Engineering Program

** Currently offered in the Mechanical Engineering, Mechatronics Stream and Electrical Engineering Program

October 17, 2003

Dr. Diane Schulman
Secretary of Academic Council

**Re: 1) Curriculum Prerequisite Structure in the Engineering Programs
2) Academic Policy on Language Competency for Engineering Students**

Dear Diane,

All of the Departmental Councils of the various engineering programs in the Faculty of Engineering and Applied Science have passed the following motions:

1. Curriculum Prerequisite Structure:

- “All required courses in AYRO01 and AYRO02 are prerequisites to all required courses in AYRO03 and AYRO04”

October 2, 2003

- “All required courses in CHNG01 and CHNG02 are prerequisites to all required courses in CHNG03 and CHGN04”

October 9, 2003

- “All required courses in VENR01 and VENR02 are prerequisites to all required courses in VENR03 and VENR04”

September 25, 2003

- “All required courses in IIND01 and IIND02 are prerequisites to all required courses in IIND03 and IIND04”

October 2, 2003

- “All required courses in MMEC01 and MMEC02 are prerequisites to all required courses in MMEC03 and MMEC04”

October 2, 2003

This prerequisite course structure information provided above should be included in the curriculum description in the 2004/05 Ryerson Calendar, in a manner similar to that currently used for the COEN03, COEN04, ELCE03 and ELCE04.

2. Academic Policy on Language Competency:

“That Departmental Council (of all of the engineering programs at the dates indicated above, Electrical and Computer Engineering on October 9, 2003), adopts, and approves the implementation of the “Academic Policy on Language Competency for All Undergraduate Engineering Programs’ Students”, as presented in the attached document. (Please refer to the attachment).

It would be greatly appreciated if you could arrange to inform Academic Council about these motions, and obtain the necessary approval.

Thank you for your help and support.

Sincerely,

Dr. Stal Boctor, P.Eng.
Dean

+attachments

cc: Associate Deans
Engineering Departments Chairs
Associate Chairs

**Academic Policy on Language Competency
for all Undergraduate Engineering Programs' Students**

Preamble

This academic policy stems from the recommendations of the Ad Hoc Committee constituted by the Deans of Arts and Engineering and Applied Science to study, review and recommend "Strategies for Improving Language Competency" for undergraduate engineering programs' students (see Appendix A attached). The objective of this policy is to ensure that the graduates of the various engineering programs at Ryerson University are not only competent in their technical, scientific and professional knowledge, but are also competent in their ability to communicate their knowledge, both orally and in writing; thus enhancing their chances of success in their respective professional careers. Serious concerns were raised by the Canadian Engineering Accreditation Board (CEAB) regarding the language proficiency of our graduates and their communication competency. This policy, and the recommendations of the Ad Hoc Committee, address and alleviate these concerns.

The importance of communication skills is now emphasized throughout the engineering curriculum (recommendation #4). The "Course Management" documents of all of our engineering courses that require the submission (and grading) of laboratory and/or project reports have been modified in order to stress that these written reports will be evaluated not only on the basis of their technical contents, but also on the basis of the skills exhibited by the students in communicating their knowledge. Our engineering students are now provided with more visible and accessible help and support in order to enhance their writing skills through the establishment in February, 2003, of a new Writing Centre satellite office in T202, the Eric Palin Hall (recommendation #5).

In Fall, 2003, recommendations #7 and #1 were also implemented. The first ever "Language Proficiency Test" was conducted on August 26, 2003 (during the Orientation Week) for all of the students admitted to the first-year of the various engineering programs. Even though this test was provided on a voluntary basis, 640 out of a possible 790 students (81%) wrote the test. Of those who wrote the test, 132 students (21%) were identified as needing the support of the "Communication Proficiency Resource Path", and were directed to enrol in the appropriate language courses (LNG100/LNG200 or LNG101). Another 80 students received conditional offers of admission to the various engineering programs on the basis of the admissions related language requirement. These students were assessed throughout the summer using the RTEP or other equivalent instruments and were directed as to the appropriate remedial action, if needed, according to their respective language proficiency evaluation. During the 2003/04 academic year, about 200 engineering students will benefit considerably from this immediate remedial action, and their chances of success in their respective engineering program of study and in their future professional careers will be subsequently enhanced. The language courses LNG100/LNG200 and LNG101 are designed to provide those students with the necessary, essential and appropriate foundations in writing and communication skills.

Policy Statement

1. All students admitted to first year of the various engineering programs offered at Ryerson University must write the mandatory Language Proficiency Test (LPT), or other similar

language diagnostic test (e.g. RTEP). The LPT will normally be conducted annually during Orientation Week before the beginning of the first semester. Students who pass the LPT can enrol in their chosen Liberal Studies Elective courses as normal. Those students who do not pass the LPT will be required to enrol in the LNG100 and LNG200, or in the LNG101 courses as lower level liberal studies course credit(s), depending on the outcome of the LPT assessment. The electivity aspect of the LNG100, 101 and 200 is therefore automatically eliminated for those students who fail the LPT.

2. Students in the various engineering programs at Ryerson University cannot proceed into the third-year level of their respective engineering programs' curriculum without passing the Language Proficiency Test (LPT). Students who do not pass the first LPT will have three additional chances to pass the LPT. The second test will be available in May following the completion of the First-Year Engineering curriculum. The third and the fourth LPT will be conducted during the following orientation week, and in May of the following year, for the next engineering students' cohort. Further, a 4-6 week intensive ESL/writing program will be available during the summer term on a cost recovery basis. Students who fail the second LPT could benefit considerably from this intensive ESL/writing program.
3. Students in the various engineering programs at Ryerson University cannot proceed into the third-year level of their respective engineering programs' curriculum without successfully completing, or receiving credits for, the prescribed total number of Liberal Studies Elective courses specified in the first two years of their respective engineering programs' curriculum.
4. Engineering students who need to continue developing their language and writing skills will have access to the writing-intensive liberal studies elective courses identified and listed in the attached Appendix B. Those students who were required to take the LNG100, LNG200, or the LNG101 courses are strongly encouraged and expected to take these writing intensive courses.

All aspects of this policy will be implemented effective September, 2004. The policy in its entirety will apply to first-year engineering students who will be first admitted to the respective engineering programs for the 2004/05 academic year, and beyond. Those students who are currently enrolled in first year of the various engineering programs at Ryerson University are strongly advised to adhere to the various aspects of this policy, particularly items 3 and 4.

APPENDIX A

STRATEGIES FOR IMPROVING ENGLISH WRITING COMPETENCY

Writing Intensive Liberal Studies Courses

TABLE A (Lower Level Liberal Studies Courses):

ENG 104 *
ENG 204 *
ENG 112 *
ENG 300 (to be developed 04/05)

ECN 340

GEO 106
GEO 312

HIS 211

PHL 101
PHL 214

TABLE B (Upper Level Liberal Studies Courses)

ENG 400 (to be developed 04/05)
ENG 506

GEO 607
GEO 802

PHL 606

POL 607

PSY 802
PSY 808

* specified sections only

Ryerson University
School of Graduate Studies

REPORT TO ACADEMIC COUNCIL FOR NOVEMBER 4, 2003

A) **Motions**

1. The School of Graduate Studies has reviewed the **new program proposals** listed below, and submits them to Academic Council for its approval for them be sent to the Ontario Council on Graduate Studies for external review ('standard appraisal'). Vol. I of each of the briefs ('The Program') is available for review in the office of the Secretary of Academic Council, and Volumes I & II ('The Program', and 'Curricula Vitae') are available for review in the office of the Dean of the School of Graduate Studies (EPH 439).

Council members may recall the new program review procedures within SGS:

- Step 1. A letter of Intent (LoI) – sent to all Faculty Deans by the Dean of SGS, for dissemination within faculties, and discussion, by Chairs, Directors, and so forth. Responses and comments (if any) to be transmitted, within one month of receipt of the LoI, to the Provost.
- Step 2. During the one month period, the LoI is reviewed by the Programs and Planning (P&P) Cttee. of SGS, and discussed with the program sponsors.
- Step 3. The Provost decides, on the basis of the responses (if any) to the LoI, and the views of the P&P Cttee. whether the program sponsors should proceed to the preparation of a program proposal in OCGS format.
- Step 4. Sponsors prepare OCGS brief.
- Step 5. OCGS brief is sent to an 'Internal/External' consultant for review.
- Step 6. I/E review sent to program sponsors for consideration, and re-drafting or editing of brief (if necessary).
- Step 7. I/E review and sponsor response discussed by SGS Dean and Provost.
- Step 8. I/E review and sponsor response discussed by P&P Cttee with sponsors present. To Council of SGS ?
- Step 9. Discussion of new program proposal by Council of SGS. To AC ?
- Step 10. Presentation at Academic Council. To OCGS ?

Note: *Once a program is approved by OCGS, it is presented to the Board of Governors for final approval. The Provost has final authority to determine whether a program may proceed.*

Motion 1

To approve the submission of the proposal for a *Master of Arts in International Economics and Finance* to the Ontario Council for Graduate Studies for standard appraisal.

Background

The proposed program is a focused full time and part-time multi-disciplinary program in International Economics and Finance designed to develop analytical expertise in international economics or international finance for students in the early stages of their

professional careers. The program is a 12 month program with four compulsory courses, four elective courses and a major paper. The compulsory courses in Micro and Macroeconomics, Econometrics and Finance ensure that the students have the necessary tools to become experts in their chosen field: international finance or international trade.

There is no university in Canada that offers students a focused program in International Economics and Finance.

Number of core faculty: 14. Currently advertising one position – rank open.

Enrolment at steady-state: twenty per year in the twelve-month full-time program; and twenty every two years in the two-year part-time program (commencing in the second year).

Internal/External reviewer: Dr. David Laidler, Bank of Montreal Professor of Economics, University of Western Ontario.

The program is congruent with Ryerson's academic plan (*Learning Together*); and, is supported by the Dean of the Faculty of Arts, and the Dean of the Faculty of Business.

New PhD Programs in Engineering

Each of the following programs has the same:

- (i) general admission requirements: -- a masters degree with at least a B+ standing and demonstrated research capabilities;*
- (ii) general course requirements – at least four graduate courses beyond the masters degree;*
- (iii) qualifying examination structure -- defense of a research proposal; and, oral examination of candidates' subject areas;*
- (iv) minimum residency requirements – 2 years; and,*
- (v) doctoral thesis procedures -- based on original research, and examination of thesis following Ryerson's established dissertation defense procedures.*

*All the programs are supportive of the aims and objectives of Canada's Innovation Strategy, announced by the Government of Canada in Feb, 2002. They also are congruent with Ryerson's academic plan (*Learning Together*), and the academic plan of the Faculty of Engineering and Applied Science.*

Motion 2

To approve the submission of the proposal for a *PhD in Civil Engineering* to the Ontario Council for Graduate Studies for standard appraisal.

Background

This program involves three fields:

- (i) Environmental engineering – 5 core faculty
- (ii) Structural engineering – 6 core faculty
- (iii) Transportation engineering -- 5 core faculty

15 doctoral students at steady-state.

Internal/External reviewer: Dr. A. O. Abd El Halim, Professor of Civil Engineering, Carleton University.

Motion 3:

To approve the submission of the proposal for a *PhD in Mechanical Engineering* to the Ontario Council for Graduate Studies for standard appraisal.

Background

This program, as with the MAsc/MEng. in Mechanical Engineering, involves: the Departments of Mechanical and Industrial Engineering; and, the Department of Aerospace Engineering. It involves three fields:

- (i) Aerodynamics and thermal fluids – 11 core faculty
- (ii) Manufacturing, materials, and solid mechanics – 22 core faculty
- (iii) Industrial engineering – 7 core faculty.

22 doctoral students at steady-state.

Internal/External reviewer: Dr. Patrick Oosthuizen, Professor of Mechanical Engineering, Queen's University.

Motion 4:

To approve the submission of the proposal for a *PhD in Electrical and Computer Engineering* to the Ontario Council for Graduate Studies for standard appraisal.

Background

This program involves three fields:

- (i) Signal processing and communications – 13 core faculty
- (ii) Computer systems engineering – 9 core faculty
- (iii) Power engineering – 7 core faculty

25 doctoral students at steady-state.

Internal/External reviewer: Dr. Nicolas Georganas, CRC in Information Technology, Department of Electrical Engineering, University of Ottawa.

2. 'Balance of Degree Fee'

Motion 5

Academic Council approve the following changes to the School of Graduate Studies Policy – Policy #142 – Policies and Procedures for Admissions and Studies (Master’s and PhD Programs), section 5.2, after paragraph three:

“Part-time Master’s students should be aware that they may be required to pay additional academic fees in order to equal the total minimum fee paid by a full-time student in the same program. (The total minimum fee for a full-time student is based on the minimum time to completion for each program, as stated in the calendar.) This ‘balance of degree fee’ is: assessed just prior to graduation; and, based on the ‘tuition fees only’ on the fees schedule in effect at the time of graduation”.

Rationale: To avoid an unfair situation where a part-time student could complete a degree program at a lower tuition rate than a full-time student.

- B) The School of Graduate Studies Council submits to Academic Council for information:
1. The By-Laws of the SGS, Committees and Mandates section, Admissions and Studies Committee, Part 1. sections (i) and (iii), have been amended to include the addition of one faculty member.
 - (i) total of eight members
 - (iii) four SGS faculty
 2. The By-Laws of the SGS, Committees and Mandates section, Programs and Planning Committee, Part 1. sections (i) and (iii), have been amended to include the addition of one faculty member.
 - (i) total of nine members
 - (iii) five SGS faculty

Submitted by:

Dr. Maurice Yeates
Chair
Council of the School of Graduate Studies

ANIMAL CARE COMMITTEE
November 4, 2003
Report #F2003-1

[This report covers the period from May 2003 to October 2003]

Activities During this Period:

The only animal facility at Ryerson (Dr. Lynda McCarthy's fish lab) ceased to operate at the beginning of the period covered by this report, and was subsequently inspected by the Chief Veterinarian for the province, and found to be properly shut down. No other animal facility is operating or planned at this time.

No new protocols have been received for review by the ACC in this period of time. Two previously approved related studies continue to operate (off campus). They are joint ventures between St Michael's Hospital and the University of Toronto, and involve Ryerson's Dr. Michael Kolios as co-investigator. Dr Kolios has reported no deviation or adjustment in the protocol that was approved by the ACC. This will be monitored each year that the studies continue.

Respectfully submitted,

T. Sly
Chair, for the Animal Care Committee:

Richard Boehnke (Community Representative); Dr. Geraldine Kent (Veterinarian);
Dr. Lynda McCarthy (Faculty)/Dr. Vadim Bostan (Post Doctoral fellow);
Dr. Yvonne Yuan (Faculty); Prof. Marilyn Lee (Faculty); Morgan Partyka (Student
Representative); Miriam de Jong, Technologist (staff); and Alexander Karabinow (Office of
the Research Services), ex-officio.

[NOTE: these are the names of the ACC members at the beginning of the F/2003 semester.
The names are subject to limitations of terms of service and rotation, and also subject to the
changing academic status of the student representatives]:

Report of the Composition & By-Laws Committee
#F2003-1
November 4, 2003

The committee reviewed the proposed amendment to Section 3.6.1 of the By-Laws of the Academic Council, which relates to the terms of reference of the Academic Appeals Committee, and makes the following recommendation:

Motion: That Academic Council approve Section 3.6.1 of the By-Laws of Academic Council which reads: "Hearing Panels will also be convened when Disciplinary Suspension is automatically assigned for a second violation of the Student Code of Academic Conduct, or when Disciplinary Suspension, Disciplinary Withdrawal or Expulsion is recommended."

to read: "Hearing Panels will also be convened when Disciplinary Withdrawal or Expulsion is recommended".

Faculty Appeals Committees, not the Appeals Committee of Academic Council, are convened in the case of second violations or recommendations of Disciplinary Suspension.

Respectfully Submitted,

Claude Lajeunesse, Chair, for the Committee:

Moyeed Uddin Ahmed
Michelle Dionne
Benjamin Lewis
Ali Lohi
David Martin
Bernie Murray
Gloria Roberts-Fiati
Kaamran Raahemifar
Diane Schulman

Nominating Committee Report
F2003-2
November 4, 2003

The following names are submitted for the approval of Academic Council for committee membership for 2003-2004.

Academic Council:

George Diamantakos (Mechanical and Industrial Engineering Dept.) - to replace Ben McClure, Industrial Engineering

Learning & Teaching Committee:

Narges Ghadi (Graduate Student representative – Chemical Engineering)

Respectfully submitted,

Kaaram Raahemifar, for the Committee:

Michelle Dionne

Alex Pevec

Marsha Barber

Gloria Roberts-Fiati

Stalin Boctor

Carla Cassidy

Benjamin Lewis

Jacob Gryn

Christopher Livett