RYERSON UNIVERSITY

AGENDA

ACADEMIC COUNCIL MEETING

Tuesday, March 2, 2004

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5:30 p.m.   A light dinner will be served in The Commons, Jorgenson Hall, Room JOR-250.

6:00 p.m.   Meeting in The Commons.

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	1.	**President's Report**
		1.1 Progress Indicators (2002-2003) – Paul Stenton
Page 1	**2.**	**Report of the Secretary of Academic Council (#W2004-3)**
		2.1 Deletion of Policy #57 – *Private Consulting*
		2.2 Results of Academic Council Elections
	3.	**The Good of the University**
Pages 2-8	**4.**	**Minutes:**
		4.1 Minutes of the February 3, 2004 Meeting
	5.	**Business arising out of the Minutes**
		5.1 Consultation on Presidential Search
		5.2 Academic Assistant's Pay
		5.3 Space Allocation
Pages 9-11		5.4 Term Committee Report (attached)
	6.	**Correspondence**

7. **Reports of Actions and Recommendations of Departmental and Divisional Councils**

Page 12   7.1 From Business Management:
- (For information only) Name change of Subject Area - *"Entrepreneurship"* to *"Entrepreneur/Strategy"*

Pages 13-25   7.2 From Continuing Education:
- Course changes in – Architectural Science, Business Management, Economics, Fashion, Geography, ITM, Interior Design, Project Management, Psychology, Retail Management, and Publishing

Page 26   7.3 From School of Graduate Studies:
- (For information only) York University course addition for Joint Graduate Program in Communication and Culture

8. **Reports of Committees**

Page 27   8.1 Note on the Report of the Nominating Committee
Report #W2004-02 of the Nominating Committee *(addendum)*

Pages 28-29   8.2 Report #W2004-03 of Academic Standards Committee:
Motion: *Academic Council approve the Certificate program in* **Certificate in Applied Digital Geography and GIS**

9. **New Business**

10. **Adjournment**

Report of the Secretary of Academic Council
March 2, 2004

1. Sign-in: In order for attendance records at Academic Council to be accurate it is necessary that all members sign in before the meeting.

2. Correction to revision of GPA Policy on suspension: The section amended was section 2.4.4 not 2.4.3.

3. Deletion of Policy 57: *Private Consulting* – This policy has been replaced by Article 7.4 of the RFA collective agreement which takes precedence in this matter.

4. The Dean of Continuing Education has been asked to appoint a replacement for Kileen Tucker Scott as a CE representative to Academic Council, as she is on sabbatical and has missed three meetings in this term.

5. Academic Council elections

The following faculty and students were elected/appointed to Academic Council for 2004-06:

	Faculty Representatives	Student Representatives
Arts	**Jean-Paul Boudreau**, Chair, Psychology (Appointed to replace J. Cook)	**Anna Bridges,** Arts & Contemporary Studies
	Frank Duerden, Geography	**Tara Spencer**, Arts & Contemporary Studies
	Martin Greig, History	
Business	**Carlyle Farrell**, Business Management	**Issa Guindo,** Business Management
		Ali Ladhani, Information Technology Management
Community Services	**Rena Mendelson**, Nutrition	**Franklin Gorospe,** Nursing
	Carol-Anne O'Brien, Social Work	**Alexandra Jurczak,** Nursing
Communication & Design	**Sheldon Rosen**, Theatre	**Michael Annecchini,** Journalism
	Gillian Mothersill, Graphics Communication Management	**Truc Nguyen**, Fashion
Engineering & Applied Science	**Anne Johnson,** Applied Chemistry & Biology	**Reza Akhavan**, Electrical Engineering
	Hekmat Alighanbari, Aerospace Engineering	**Danish Ayub,** Computer Science
Continuing Education	**Susan Cody**, Communication & Design	C.E. student elections pending.
	Jim Dianda, Arts	
	Ali Lohi, Engineering & Applied Science	
	Doug McKessock, Business	
	Kileen Tucker Scott, Community Services	
Graduate Studies		**Steven Norrie**, Environmental Applied Science & Management
		Kristian Medri, Electrical & Computer Engineering

MINUTES OF ACADEMIC COUNCIL MEETING
Tuesday, February 3, 2004

Members Present:

Ex-Officio:	**Faculty:**		**Students:**
K. Alnwick	M. Barber	D. McKessock	V. Campbell
E. Aspevig	D. Checkland	D. Mason	A. Cherrie
S. Boctor	S. Cody	R. Mendelson	A. Deslauriers
C. Cassidy	J. Cook	J. Monro	N. Felorzabihi
M. Dewson	J. Dianda	S. O'Neill	B. Lewis
L. Grayson	M. Dionne	K. Penny	C. Livett
A. Kahan	C. Evans	A. Pevec	D. Luther
T. Knowlton	P. George	K. Raahemifar	K. Marciniec
C. Lajeunesse	G. Inwood	F. Salustri	S. Marshall
I. Levine	N. Lister	P. Schneiderman	S. Mirowski
C. Matthews	A. Lohi	D. Shipley	R. Rodrigues
J. Sandys	L. Lum	D. Snyder	E. Sullivan
P. Stenton			
S. Williams			**Alumni:**
M. Yeates			
			V. O'Brien

Regrets:	**Absent:**
M. Booth	Moyeed Uddin Ahmed
M. Dowler	G. Diamantakos
J. Gryn	D. Elder
Z. Khan	B. Murray
D. Martin	R. Nazareth
M. Mazerolle	R. Ravindran
E.Trott	K. Tucker Scott

1. **President's Report** - The President announced the first two Ryerson Research Chairs, introducing Prof. Bruce Elder, Faculty of Communication and Design and Dr. Bin Wu, Faculty of Engineering and Applied Science. Dr. Judith Sandys, Associate Vice President Academic, outlined the process by which the Chairs were nominated and approved. She outlined the proposals of the two Chairs and their research efforts. She further commended all of the submissions, and announced that the next round of nominations would begin within the next few weeks.   Drs. Lajeunesse, Aspevig and Sandys presented the recipients with their award letters.

   The President called on Dr. Michael Guerriere, Chair of the Board of Governors, to address Academic Council concerning the search for the next President of Ryerson. Dr. Guerriere confirmed that Academic Council was being asked to appoint four members to the Search Committee, that the only members of the committee who are currently known are the Chair and Vice Chair of the Board, and that the remaining seven members would be appointed by and from the Board after the Academic Council appointees were known.

   Dr. Guerriere stated that there will be consultations with the University community regarding the attributes of, and mandate for, the next President. Although these are the responsibility of the Board, he believes it essential that the views of Academic Council and other communities within Ryerson be made known to the Board. Dr. Joann Trypuc has been engaged as an outside consultant to assist in the consultation process and the Search Committee. In addition to the consultations, written submissions from individuals or groups to the committee will be accepted. Dr. Guerriere will attend as many of the meetings as possible, but the entire Search Committee will be engaged in the consultation process. He is also considering which external people should be consulted. The objective would be to get their views, but also to let these leaders know what Ryerson is doing.

   Dr. Guerriere suggested that Academic Council set aside some time to consider and discuss the attributes of, and mandate for, the new President, and if invited, he would be glad to attend. This discussion would be very informative for external Board members.

   In response to questions on the timeline of the process, Dr. Guerriere responded that the current Presidential term expires in July 2005, that the Search Committee's final recommendation should be made by December 2004, and that the final appointment of the new President should be made by January 2005 to allow for a smooth transition.   The first meeting of the committee should be in April. The actual timeline will be established by the committee. The consultation process will be launched before the committee is in place, and from a practical standpoint the consultation should probably not go past the summer. There is currently no search consultant, and this decision is left to the committee.

   In response to a question regarding the composition of the Search Committee, Dr. Guerriere clarified that Board membership will be determined after Academic Council has selected its members to ensure that there is at least one representative each from faculty, staff, alumni and students. Members of the Board have been asked to express their interest in serving on the committee, but Dr. Guerriere was not at liberty to disclose the responses. He noted that because it appoints more members, the Board has more flexibility in its selection than does Academic Council. He has sought to maximize the freedom of Academic Council in its selection. There have already been informal requests from some constituencies to have more than one

representative. The key issue, he believes, is to establish a committee of dedicated, interested people and it would be a disservice to the University to expect the person selected from a particular constituency to be the sole representative of that constituency.

He clarified that once information goes to the Search Committee as part of the written consultation process, it will be confidential.

Dr. Guerriere was thanked, and the President's report continued.

The Speech from the Throne addressed: a commitment to enhanced accessibility to post-secondary education; a promise to work with the provinces to modernize the Canada Student Loans program, including measures to increase loan limits; a new grant for low-income students in their first year of post-secondary education; and a broadening of eligible expenses. There was also a commitment to engage universities in the science agenda and to put an emphasis on life-long learning.

The President showed a toque that can be purchased as part of the "Raise the Roof" program to support the homeless.
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2.   **Report of the Secretary of Academic Council**
      D. Schulman outlined the report as presented in the agenda.

3.   **The Good of the University** – K. Penny chaired.

      K. Alnwick clarified that CAAT Business Administration Diploma graduates and graduates of approved CAAT Business Administration Diplomas specializing in Computer Programming, Information Technology or Telecommunications, whose admission to Ryerson's Information Technology Management program was approved at Council's December 2003 meeting, will be following the revised ITM curriculum as approved by Academic Council on February 4, 2003.

      K. Marciniec reported that 400 toques had been sold at Ryerson during the day and that they would be available after the meeting. He also reported that the National Student Day of Action is February 4 and that there would be activities on and off campus. He distributed information on a student perspective on the Speech from the Throne.

      A. Deslauriers stated that graduate students have difficulty with delays related to scholarship and Academic Assistant pay. She also suggested there be a graduate student satisfaction survey. L. Grayson stated that the scholarship issue had not been brought to her attention, and she would look into the matter. The broader issue of a survey of graduate school should be left to the Graduate School.

      J. Cook raised three issues. First, he was pleased to see P. Stenton and A. Kahan at the table, but expressed his concern about the lack of a library representative on Council. He believes that the University should not operate as if the Ryerson Act cannot be changed. Second, he expressed concern about the lack of consultation on, and information concerning, the appointments of administrators. His third issue concerned decisions about the allocation of space, and particularly the limitation of the Faculty of Arts to four floors of Jorgenson Hall. He asserted

that administration could be moved to space on Yonge Street rather than assigning that space to Faculty of Arts departments.

C. Matthews spoke to the role of librarians on Council, and urged Council to do whatever possible to have a librarian elected to Council. M. Barber also spoke in favour of this. It was clarified that the issue had been brought to the Composition and By-Laws Committee several times. C. Lajeunesse commented that the Act would not be revised in the next year and a half. The possibility of amending the Act will be reviewed. D. Checkland questioned what would happen legally if a librarian was appointed.

V. Campbell spoke to the issue of space for the Faculty of Arts, as well as funding for Arts. She commented that most money, including SuperBuild funds, seems to be spent on technology programs. C. Lajeunesse commented that the first SuperBuild money was for the Sally Horsfall Eaton Center for Studies in Community Health.

J. Cook asked for clarification on the procedures for the reappointment of Vice Presidents and the Provost. C. Lajeunesse responded that the appointments of Academic Vice Presidents, Deans and Chairs are covered by the Reedyk report. The Vice Presidents of Administration and University Advancement are not covered by the Reedyk report, and are appointed by the Board by recommendation of the President. He has been delegated the responsibility of the appointment of the interim Provost by the Board. M. Dewson clarified that the Reedyk report (currently known as the AAA Policy), written by a committee chaired by Prof. Reedyk a number of years ago, sets out the policy for the selection of academic administrators. It is Board Policy and is available on the Vice Provost's website.

4. **Minutes**
   Motion to approve the Minutes of the January 13, 2004
   Moved by D. Mason, seconded by J. Monro
   It was noted that D. Mason and L. Grayson were present
   Page 19 – "advanced" should read "advance"
   Motion approved.

5. **Business Arising out of the Minutes**
   There was no further Business arising.

6. **Correspondence**
   There was no correspondence.

7. **Reports of Actions and Recommendations of Departmental and Divisional Councils**
   K. Alnwick reminded Council that changes are normally due in December, but the deadline was extended to the January meeting. The changes presented at this meeting were anticipated, but he clarified that implementation of late submissions is a concern.

   E. Aspevig reviewed the submissions from the Faculty of Arts and the Faculty of Community Services.

   M. Yeates presented the report from the School of Graduate Studies and moved the following:

Motion: That Academic Council approve the submission of the proposal for a Master of Arts in Public Policy and Administration to the Ontario Council of Graduate Studies for standard appraisal.
G. Inwood seconded

The submission is ready to go to OCGS. A summary of the report is presented in the agenda. A masters program has become a requirement for the middle management level in the field, and there is no masters program like the one proposed in Toronto. J. Shields, Department of Politics, addressed Council, stating that the external reviewers of the undergraduate program had urged the department to move in this direction and to build on its partnerships and its strong undergraduate program.

It was clarified that this is not a cost-recovery program and the program will be instituted when there is funding. C. Johns was commended for her work on the proposal.

Motion approved.

M. Yeates then presented a series of courses from York University which will be cross-listed at Ryerson for the Communication and Culture Program.

8. **Reports of Committees**
    8.1 Report of the Nominating Committee
    K. Raahemifar reported and moved

Motion: That Academic Council approve the following slate of candidates to represent Academic Council on the Presidential Search Committee 2004-05.

Stalin Boctor, Dean, Faculty of Engineering and Applied Science
Michelle Dionne, Faculty, Department of Psychology
Maurice Mazerrole, Faculty, School of Business Management
Sue Williams, Dean, Faculty of Community Services

C. Cassidy seconded.

C. Cassidy gave some background on the Nominating Committee discussion. It is important that the representatives speak as Ryersonians. As there are only four Academic Council representatives on a committee of 13, there was no way to represent every constituent group, but it is important that the committee show themselves as more than a conglomerate of constituencies. It was recognized that the Board is required to ensure that all constituencies are represented. The committee wrote to the Chair of the Board asking that a minimum of two students be appointed from the Board.

The committee nominated two Deans as they have an important range of experience as faculty and as chairs. There is a whole level of University experience above the Faculty level which can only be experienced from the Dean's level up. It is important to have people who can articulate and appreciate this domain, and the Board cannot appoint Deans as there are none on the Board. Two deans were nominated who could bring a wide range of different, yet complimentary, experience and perspective. The other two nominees represent the future of Ryerson and the

hundreds of new faculty who will join Ryerson in the near future. They are young, articulate faculty, who are excited about Ryerson and who can bring this enthusiasm to the Presidential Search Committee.

D. Checkland asked if the Nominating Committee took into consideration that there were some members who were precluded due to term continuation limitations. It was explained that all members were considered who could be re-nominated for another term. He suggested that, in light of the upcoming discussion by the Board which may change its By-Law in this regard, the report be tabled for the next meeting.

Motion: To table the Report of the Nominating Committee until the next meeting of Academic Council.
D. Checkland moved, B. Lewis seconded.
24 approved, 19 opposed. **Motion approved**.

8.2 Report of the Academic Standards Committee
E. Aspevig moved and M. Zeytinoglu presented.

The report as presented was outlined.

Motion: That Academic Council approve the designation of Bachelor of Science (Computer Science) for students graduating from the Computer Science Program.
Seconded by S. Boctor

It was explained that the degree name reflects the program name.

Motion approved.

Motion: That Academic Council approve the proposed curriculum restructuring in Computer Science.

Seconded by D. Mason

The report was outlined as presented.

It was clarified that there will be a one or two-hour's reduction in lab hours.

J. Dianda noted that MTH 108 is a prerequisite to MTH 310, but has been moved to be taken after MTH310 in the new curriculum. Both D. Mason and S. Boctor confirmed that the prerequisite would be removed. K. Alnwick confirmed that the matter was a technicality and that based on the presentation made to ASC, the success of students was a primary concern. The calendar would reflect both the changes and the changes to the prerequisite.

Motion approved subject to correction of prerequisite for MTH 310.

9. **New Business**
    J. Cook requested an answer to the questions he had raised during "Good of the University" on space allocation.

It was agreed that there would be a discussion at the next meeting concerning the timing and logistics of the Academic Council consultation on the Presidential search.

10. Adjournment
The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Diane R. Schulman, PhD
Secretary of Academic Council

REPORT

AD HOC COMMITTEE TO STUDY A FALL STUDY BREAK

January 23, 2004

1. Committee Mandate:

The Committee was created to review options with respect to inclusion of a Fall semester Study Break to match the Study Break which occurs in the Winter semester. It is felt in many quarters that academic life in the Fall semester is extremely busy, particularly in semester-long courses and semester programs and that opportunity for reflection is at a premium. The compression of the Fall semester also limits a student's ability to pursue ideas and intellectual or academic activities outside of those directly related to course requirements. In researching practice at other Canadian universities, it was determined that only two (2) or three (3) Universities have a Fall study break in the traditional sense. To date the committee has met six times to discuss issues. In addition there has been ongoing electronic communication between committee members on a range of issues.

2. Context:

Depending on the placement of Labor Day, there are between 108 and 114 days between Labor Day and Christmas Day. This period must accommodate: a 13-week teaching semester (91 days); 10 or ideally 12 days for formal exams; at least 2 days following formal exams for grading by faculty; and two days for academic promotion decisions. At least one further day is needed at the end of the semester for confirmation of communications to suspended and withdrawn students.

3. Term Length and Promotion Assessment:

At the outset of discussions it was recognized that the Fall semester is extremely tight given the University's current thirteen (13) weeks of instruction per semester. Considerable discussion occurred around the number of weeks of instruction. There was strong support from three (3) faculties for the preservation of the existing thirteen (13) weeks of instruction and no countervailing strong support for a reduction. There was also strong support for continuation of Fall academic standing (i.e. promotion) decisions for all semester programs as a means to continue provision of timely feedback to continuing students on their progress within their program . It must be acknowledged that there are NO alternatives to the Status Quo which do not result in reduction to the 13 week term (which is actually 12.8 in most fall semesters under current arrangements).

4. Orientation, Registration and Start of Fall Classes:

Ryerson schedules Orientation activities the week before Labour Day. Undergraduate Program classes begin the Tuesday following Labour Day. This schedule is earlier than almost all other Ontario (and Canadian) universities. It is felt that classes cannot begin any earlier (cost of student accommodation, etc.) To delay the start of classes to the Monday after Labor Day means that end-of-term activities are compromised. With the implementation/assistance of Ryerson=s new Student Information System (SIS), it is hoped that Fall registration can be condensed to 2 days (although this would not change the start of classes).

5. Formal Examinations:

It was agreed that additional examination dates should be provided in the fall semester to guard against unacceptable increases in the number of exam conflicts and the number of students writing two (2) and three (3) exams in a day (as a result of the increased enrolment with the double cohort). Specifically, it was agreed that the fall semester formal exam schedule should include twelve (12) exam days. The Winter semester exam schedule will continue to include fifteen (15) days. The Winter semester exam schedule should also continue to end by April 30 if at all possible to avoid rental problems for students.

6. Academic Standing Determination/Promotion:

As noted above, semester programs will continue to do Academic Standing/Promotion assessment at the end of the Fall semester. We will continue to ensure that Fall semester suspension notices are forwarded to students no later than December 24th to prevent registration week disasters in January. Currently two (2) days are provided to Program Departments to finalize promotion standings. With the advent of a new SIS in future, this may be shortened, but currently large programs and Engineering need this time period.

7. Grading:

Faculty have traditionally had a minimum of two (2) days between the last formal exam date and the deadline for grade submission. This time must be preserved (or extended) to the greatest extent possible with the overall increase in enrolment and the resulting increases in the size of many classes.

8. Principles:

- All options to be proposed should ideally have thirteen (13) weeks of instruction; (Status Quo semester has 12.8);
- All options proposed should continue the practice Fall promotion decisions;
- All options should start fall classes the Tuesday following Labour Day;
- All options should preserve existing grading time to the maximum extent possible;
- All options should provide 12 days of Fall semester exams;
- All options should end Winter exams by April 30th
- Winter semester should proceed as usual

9. Conclusions:

It is not possible to include a full week "Study Break" in the Fall semester without seriously compromising the 13 weeks of instruction or other key activities. Whatever decisions are made regarding changes in semester dates, there must be an increase in Fall semester final examination dates to 12. Appendix One lists the   various alternate scenarios for Fall semester dates which were considered at length. Following extensive discussion, it must be confirmed that the Committee has been unable to reach a consensus to recommend any one of the options identified. It is the view of the Committee that the legitimate differences of informed opinion which exist within the Committee on this matter reflect the same differences of opinion which exist within Academic Council as a whole.

10. Recommendation:

That Ryerson continue with the Status Quo for Fall semester dates while seeking a means to expand examination dates to 12 for December 2004.

Keith C. Alnwick
Registrar and Chair of Ad Hoc Committee

Stalin Boctor	John Cook
Cathy Faye	Sue Giles
Des Glynn	Issa Guindo
Suanne Kelman	Dawn Little
Jim Mars	Truc Nguyen
Tania Petrov	Peter Pille
Fil Salustri	Mehmet Zeytinoglu

APPENDIX ONE: OPTIONS CONSIDERED AND REJECTED

ALTERNATIVE ONE: FOUR-DAY STUDY BREAK BETWEEN END OF CLASSES AND START OF EXAMS
(12.2 weeks of instruction including 11 Monday classes, 12 Thursday and Friday classes and 13 Tuesday and Wednesday classes)

ALTERNATIVE TWO: FIVE-DAY STUDY BREAK IN OCTOBER (plus 2-day break between classes and exams)
(12.2 weeks of instruction including 11 Monday classes, 12 Tuesday and Friday classes, 13 Wednesday and Thursday classes)

ALTERNATIVE THREE: FOUR-DAY STUDY BREAK IN OCTOBER (plus 2-day break between classes and exams)
(12.4 weeks of instruction including 11 Monday classes, 12 Friday classes, 13 Tuesday, Wednesday and Thursday classes)

ALTERNATIVE FOUR: MODIFIED STATUS QUO WITH ELIMINATION OF FINAL MONDAY CLASS AND AN INCREASE IN EXAM DATES TO 12.
(12.6 weeks of instruction, missing 2 Monday classes)

STATUS QUO: USING CURRENT SCHEDULING SCENARIO:
(There are only 10 days of exams listed for the Status Quo.)
(12.8 weeks of instruction, missing 1 Monday class)

To: Dr. Diane Schulman
        Secretary, Academic Council

From: Peter Luk

Re: Name Change

Date: February 20, 2004

The following is a REVISED (and final) VERSION for Academic Council=s information and endorsement (due to the Calendar requirement of Ano more than 21 characters in a name@):

       Current Name of Subject Area: Entrepreneurship

       Proposed Name of Subject Area: Entrepreneur/Strategy

       Rationale: Strategy is an extension of Entrepreneurship. Hence, this name change will better position the Subject Area to provide relevant outreach to the entrepreneurial community at large.

       Approval by Subject Area: February 16, 2004

       Approved by Business Council: February 20, 2004

       Endorsed by: Director, SBM and Dean, Faculty of Business, February 20, 2004

       Thank you for your patience and continuing support.

Ryerson University
School of Graduate Studies

REPORT TO ACADEMIC COUNCIL FOR MARCH 2, 2004

For information, the School of Graduate Studies submits the following York University course for the joint graduate program in Communication and Culture, to be offered in Summer 2004.

This course is submitted for information purposes in order to have the course listed on RISIS for the registration of Ryerson students. No Ryerson teaching faculty or department is affected by these changes.

COCU tba (Elective Course)
York University Summer Seminar
"Social and Cultural Theory: Ecomedia – Communication and Nature"
Programs Affected: GCAC, GCAP, GCDC
Program Approval Date: January 16, 2004
SGS Council Received For Information: February 17, 2004

Submitted by:

_____
Dr. Maurice Yeates
Chair
School of Graduate Studies Council

CE COURSE CHANGE FORMS

Note on the Report of the Nominating Committee

At the February 3, 2004 meeting the slate of candidates for the Presidential Search Committee was tabled pending the outcome of the Board of Governor's review of its By- Laws. This review was scheduled for February 23, 2004. The Nominating Committee was charged with re-evaluating the slate in light of any changes made to these By-Laws.

The agenda deadline for the March 2, 2004 Academic Council meeting was February 17, 2004, before the date of the Board meeting.

In addition, the Nominating Committee is unable to meet until March 1, 2004 as some members were not available during the Study Week from February 23-27, 2004.

Therefore, the report of the Nominating Committee will be distributed at the March 2, 2004 Academic Council meeting.

Report of the Nominating Committee
March 2, 2004 - #W2004-2

At the February 3, 2004 Academic Council meeting, the Nominating Committee presented a slate of nominees to the Presidential Search Committee. Academic Council approved a motion that the committee reconsider its nominations in light of a pending motion from the Board of Governors to amend its By-Laws regarding eligibility for the Search Committee. This amendment was to be discussed at a special meeting to be held on February 27, 2004.

The Nominating Committee received information from the Board (see Appendix) that, due to a lack of quorum, the February 27 meeting was not held. It also received information on the proposed motion.

When the Nominating Committee reconvened on March 1, 2004, it considered the following:
- As the Board of Governors will not make its appointments to the Presidential Search Committee until the representatives of Academic Council are appointed, it is important that Academic Council expedite the appointment of its representatives. The work of the Search Committee cannot begin until all members are appointed.
- The spirit of the motion to Academic Council regarding the reconsideration of its nominees was that, in light of the potential amendment to the By-Laws of the Board of Governors, all current members of Academic Council be considered for the Search Committee.
- In the event that the Board of Governors By-Law amendment is not approved and a nominee to the Presidential Search Committee becomes ineligible, the Nominating Committee will reconvene to recommend a replacement for approval by Academic Council.

In light of these considerations and principles, and after consideration was given to all current members of Academic Council who would not be eligible to serve in 2004-05, the Nominating Committee decided that the slate originally presented will stand.

The motion which was tabled at the February 3, 2004 meeting is as follows:

MOTION: That Academic Council approve the following slate of candidates to represent Academic Council on the Presidential Search Committee 2004-05:

Stalin Boctor, Dean, Faculty of Engineering and Applied Science
Michelle Dionne, Faculty, Department of Psychology
Maurice Mazerolle, Faculty, School of Business Management
Sue Williams, Dean, Faculty of Community Services

Respectfully submitted,

C. Cassidy, Acting Chair, for the Committee
M. Barber, S. Boctor, M. Dionne, J. Gryn, B. Lewis, C. Livett, D. Shipley, D. Schulman (ex-officio, non-voting) K. Raahemifar (not present), A. Pevec(not present)

Appendix to the Report of the Nominating Committee W2004-2

<u>**Re: Amendment to Article 13.3**</u>

Board's General By-Laws

- At a February 16, 2004 meeting, the Executive Committee approved a motion recommending an amendment to Article 13.3 of the General By-Laws, <u>Procedure to Appoint a President at End of Term,</u>

- The amendment proposed to provide flexibility to the Board of Governors with respect to the continuation on the Presidential Search Committee of individuals no longer members of Academic Council or the Board of Governors (see attached).

- A special meeting of the Board of Governors, scheduled for February 23, 2004 at which the amendment was to be considered, did not achieve quorum at the last minute.

- Consequently, the Board will be unable to consider the amendment until its meeting on March 29, 2004.

<u>**EXISTING BY-LAW**</u>

<u>Excerpt from By-Law No. 1, Article 13.3 – General By-Laws of</u>
Ryerson University

13.3   Procedure to Appoint President at End of Term

In the event that an individual holding the office of President is not re-appointed for a further term of office on or before that date which is eighteen months prior to the last day of his or her term as President (because such individual does not wish to, or is not eligible to serve a further term or for any other reason), the Chair shall strike a Presidential Search Committee with a mandate to identify individuals to serve as President upon the completion of the existing President's term of office and to recommend to the Board the appointment of one or more of such individuals. Each Presidential Search Committee will be comprised of:

(a)   the Chair, who shall chair such Committee;

(b)   the Vice Chair;

(c)   seven other members of the Board, appointed by the Board; and

(d)   four members of the Academic Council, appointed by the Academic Council,

it being the intention that each Presidential Search Committee once formed will be comprised of one or more members of the Administrative Staff, Alumni, Teaching Faculty and Students. For greater certainty, in the event that an individual appointed pursuant to Section 13.3(c) or (d) to a Presidential Search Committee resigns or ceases to be a member of the Board or the Academic Council, such individual shall be replaced by another member of the Board or Academic Council appointed pursuant to Section 13.3(c) or (d), as the case may be.

PROPOSED AMENDMENT

Excerpt from By-Law No. 1, Article 13.3 – General By-Laws of
Ryerson University

13.3   Procedure to Appoint President at End of Term

In the event that an individual holding the office of President is not re-appointed for a further term of office on or before that date which is eighteen months prior to the last day of his or her term as President (because such individual does not wish to, or is not eligible to serve a further term or for any other reason), the Chair shall strike a Presidential Search Committee with a mandate to identify individuals to serve as President upon the completion of the existing President's term of office and to recommend to the Board the appointment of one or more of such individuals. Each Presidential Search Committee will be comprised of:

(e)   the Chair, who shall chair such Committee;

(f)   the Vice Chair;

(g)   seven other members of the Board, appointed by the Board; and

(h)   four members of the Academic Council, appointed by the Academic Council,

it being the intention that each Presidential Search Committee once formed will be comprised of one or more members of the Administrative Staff, Alumni, Teaching Faculty and Students. *In the event that an individual appointed pursuant to Section 13.3(c) or (d) to a Presidential Search Committee resigns, such individual shall be replaced by another member of the Board or Academic Council appointed pursuant to Section 13.3(c) or (d), as the case may be. In the event that an individual appointed pursuant to Section 13.3(c) or (d) to a Presidential Search Committee ceases to be a member of the Board or the Academic Council, such individual shall be replaced by another member of the Board or Academic Council appointed pursuant to Section 13.3(c) or (d), as the case may be, unless the Board or the Academic Council, as the case may be, passes a resolution to continue the individual as a member of the Presidential Search Committee. Similarly, in the event that an individual appointed pursuant to Section 13(a) or (b) to a Presidential Search Committee ceases to hold the position of Chair or Vice-Chair, such individual shall be replaced by the newly appointed Chair or Vice-Chair, as the case may be, unless the Board passes a resolution to extend the term of such individual on the Presidential Search Committee.*

In this report the Academic Standard Committee presents its evaluation and recommendation on the *Advanced Certificate in Applied Digital Geography and Geographic Information Systems (GIS)* proposal developed by the Department of Geography in cooperation with the Division of Continuing Education.

Further documentation on the items addressed in this and all other ASC reports is available for review through the Secretary of Academic Council

Advanced Certificate in Applied Digital Geography and GIS

The proposal of an *Advanced Certificate in Applied Digital Geography and GIS* is based on the significant advances in the field of GIS since the first Applied Digital Geography and GIS certificate program began in 1997. Advancements in computer technology and the continuing merger of information technology and GIS demand more specialized knowledge and advanced technical skills.

The goal of the *Advanced Certificate in Applied Digital Geography and GIS* is to provide a high level of education and training in management, visualisation and analysis of spatial data as an aid to spatial decision-making. The proposed advanced certificate program forms a comprehensive package of principles and practices in GIS, aimed at professionals wishing to upgrade their knowledge and skills.

Curriculum

The *Advanced Certificate in Applied Digital Geography and GIS* requires the successful completion of six courses.

Specialty Courses: *Required:* minimum of 4, maximum of 5.
- CODG xxx Spatial Database Management Systems
- CODG xxx Spatial Statistical Methods
- CODG xxx Advanced GIS Programming
- CODG xxx Internet GIS
- One course not previously taken from the 130-level courses in the *Certificate in Applied Digital Geography and GIS* program:

    CODG 130 Legal and Ethical Issues Using GIS and Digital Data
    CODG 131 Issues and Innovations
    CODG 132 Customizing GIS Software: Applications Programming
    CODG 133 Map Algebra: Understanding Topology and Overlay
    CODG 134 Enterprise GIS: A Practical Business Perspective
    CODG 135 Digital Image Processing and Applications.

Integrating Courses: *Required:* minimum of 1, maximum of 2.
- CODG xxx GIS Implementation
- CODG xxx GIS Project

Admission Requirements

Students expecting to enrol in the advanced certificate program will have successfully completed the *Certificate in Applied Digital Geography and GIS*, or its equivalent, and have two years of professional practice in GIS or a related field. An interview with the Academic Coordinator is required.

ASC Evaluation

The proposed Advanced Certificate responds to societal need, exhibits an appropriate blend of academic breadth and depth. The proposed *Advanced Certificate in Applied Digital Geography and GIS* builds on the current Certificate program and offers the opportunity for professionals with a strong GIS background to upgrade their knowledge and skills.

Recommendation

Having satisfied itself of the merit of this proposal, the Academic Standards Committee recommends:

> *That Academic Council approve the Certificate program in Certificate in Applied Digital Geography and GIS.*

Respectfully submitted by

Errol Aspevig,
for the 2003/2004 Academic Standards Committee

K. Alnwick (Registrar)   B. Murray (Philosophy)
Z. Fawaz (Aerospace)   K. Penny (Hospitality and Tourism Management)
K. Gates (Nursing)   D. Phelan (Library)
D. Glynn (Continuing Education)   D. Schulman (Secretary of Academic Council; ex-officio)
R. Keeble (Urban and Regional Planning)   D. Snyder (Image Arts)
C. Livett (student, Geographic Analysis)   R. Stagg (History)
L. McCarthy (Chemistry and Biology)   D. Sydor (Business Management)
A. Mitchell (Interior Design)   M. Zeytinoglu (Electrical and Computer Engineering)
H. Moreau (student, Business Management)