

Senate Appeal Submission Checklist Grade & Standing

Student Name: _____

Student #: _____

	Ryerson email address
	Home phone number & cell phone number
	Advocate listed on page 3 (if required)
	No personal information of others without letter of permission
	Appeal Form signed and dated
	Retained copy of complete appeal package
	Additional attachments (list in space below)
	If claiming prejudice, have you consulted with the office of Discrimination and Harassment Prevention Services?*

Additional attachments (if you need more space, write on reverse of this page):

*If claiming prejudice, please note that this appeal will be placed on hold pending the decision of the Human Rights Services office.

If you have submitted a misconduct appeal, this grade/standing appeal will be placed on hold pending the decision of the Academic Integrity Council.

Note: Please ensure that you have all documents submitted at the previous levels (i.e. appeal forms, letters and decisions as well as supporting documents). Appeals must be submitted in person to the Senate Office, between 9:00 and 4:30 p.m.)

By signing below, I certify that all of the above information has been submitted to the Senate.

(This form must be completed, signed and submitted with your appeal documents to the Senate Office.)

Signature of Student

Date: (mm/dd/yyyy)

Signature of Senate Administrative Assistant

Date: (mm/dd/yyyy)