

REPORT OF ACADEMIC STANDARDS COMMITTEE

Report #F2010–1; October 2010

In this report Academic Standards Committee (ASC) brings to Senate its evaluation and recommendation on the following proposals:

- Curriculum changes in the *Bachelor of Social Work* program.
- Curriculum changes in the *Public Administration and Governance* program.
- The G. Raymond Chang School of Continuing Education: Course reductions in the *Environmental Engineering Science*, *Fundamental in Interior Design* and *Gerontology* certificate programs.

Further documentation on the items addressed in this and all other ASC reports is available for review through the Secretary of Senate.

1. Social Work: Curriculum Changes

The *School of Social Work (SSW)* offers a four-year undergraduate curriculum leading to a *Bachelor of Social Work (BSW)* degree. The *School* has undertaken a review of its curriculum, a process motivated by commentary from the *Canadian Association for Social Work Education* (the national social work accreditation body) and by input from program students. The proposed changes have been evaluated during two *School* curriculum retreats. They have been endorsed by the *Program Advisory Council* of the SSW.

The objectives of the proposed changes are to (i) eliminate excessive redundancy/repetition in the BSW curriculum and (ii) to lighten the course load in second year. The current second year load is 6 + 6 courses. The current first year required foundation courses SWP 130 and SWP 131 include material covered in subsequent courses. While this would be expected of foundation courses, both accreditation review and student feedback have suggested that the degree of repetition that currently exists is excessive. In the view of the *School*, the current level of repetition, rather than helping students understand core issues, exposes students to too much detail too early in their program.

A summary of the proposed changes is given below. Appendix 1 provides the complete revised curriculum.

- The first semester course SWP 130 *Foundations of Social Work I* will be revised to eliminate redundancy and provide a more compelling introduction to social work. At the recommendation of Curriculum Advising, the course will be renumbered (SWP 1xx)
- The second semester course SWP 131 *Foundations of Social Work II* will be deleted.
- The third semester professional course SWP 331 *Social Work Theories of Practice* will be repositioned to semester 2.
- One professionally-related course in Year 2 will be deleted.

The first two changes serve to reduce redundancy in foundation material while the second two changes reduce the year two course load from 6 + 6 to 5 + 5. Movement of SWP 331 to year one also provides students with deeper insight into social work theories at an earlier stage of their program than is the case with the current curriculum.

Recommendation

Having satisfied itself of the merit of this proposal, ASC recommends:

That Senate approve the proposed curriculum changes in the Bachelor of Social Work Program.

2. Public Administration and Governance: Curriculum Changes

The part-time degree program in *Public Administration and Governance* consists of three separate, but interrelated levels of study that allow students to set their own educational goals. Students may apply to graduate with a Certificate after completing Level-1 (8 courses), with an Advanced Certificate after completing Level-2 (8 courses) and with a Bachelor of Arts Degree after completing Level -3 (17–24 courses). Each level features a mix of program courses in Canadian politics and public administration, complemented by professionally-related and liberal studies courses.

The *Department of Politics and Public Administration* undertook a review of the program to ensure that it continues to meet the needs of program students and to make it attractive to a growing number of potential students. Overall, the program meets its objectives, but it was found that more flexibility would provide greater ability to complete the program. Most of the program courses are offered only in the evening (there are some exceptions), and most of the students who take them are mature students, many of whom are juggling jobs and family commitments as they pursue their education.

A summary of the proposed changes is given below. Appendix 2 provides the complete revised curriculum.

- Insofar as possible, *Public Administration and Governance* program courses will be designated as PPA courses in order to be consistent and to show that these courses are integral to the program.
- PPA courses will be renumbered to be representative of their level.

Level-1 (Certificate in Public Administration and Governance)

- The required course POL 332 will be renumbered and re-titled as PPA 120 *Canadian Politics & Government* and will be offered as an elective in Level-1 and Level-2.
- The course POG 315 *Equity and Human Rights* will be renumbered as PPA 125, will be offered in the evening through the Chang School, and will remain part of the degree and certificate programs. POG 315 will continue to be part of the *Politics and Governance* program and will be offered during the day. The evening course will be very similar (and an anti-requisite), but will ensure a focus on government institutions created to “protect” equity and human rights.
- The course POG 440 *Aboriginal Governance/Justice* will be renumbered and re-titled as PPA 124 *Aboriginal Politics and Governance*; it will be offered in the evening through the First Nations partnership at the introductory level. POG 440 will continue to be part of the *Politics and Governance* program as a 4th year elective.

Level-2 (Advanced Certificate in Public Administration and Governance)

- The course POG 230 will be renumbered and re-titled as PPA 333 *Research Methods in Public Administration* and will be repositioned from Level-2 to Level-3. It will be offered only in the

evening. Thus, this course will no longer be required of students wishing only to achieve the Advanced Certificate, but would remain required of those students wishing to complete the degree program.

- PPA 623 *Public Policy* will be preserved as a required course but will be renumbered as PPA 211.
- PPA 525 *Theories of the State* will be renumbered as PPA 235 and added to a list of professional electives.
- POG 319 *Politics of Work and Labour* would be renumbered as PPA 319 and be added to the list of professional electives. The revised course will refocus on issues involving labour in the public sector.
- PPA 600 *Financial Management* will be renumbered as PPA 303 and be added to the list of professional electives.
- PPA 703 and PPA 705 will continue to be offered only through the First Nations partnership.
- The required professionally-related category designed to require an introduction to Economics will be expanded.

Level-3 (BA in Public Administration and Governance)

- Level-3 will include three distinct options: Research Paper, Practicum and Practicum–First Nations.
- Courses will be renumbered to reflect *3rd* and *4th* year levels.
- The existing “Required Group-2” courses will be reconfigured to delete the introductory courses and replace them with relevant *3rd* and *4th* year courses from the *Politics and Governance* program.
- **Practicum Option:** In order to be eligible to enrol in the Practicum (PPA 50A/B), students must have a minimum of two years of appropriate work experience in the public, para-public, or non-profit sectors, and must have their application approved by the Practicum Committee.
- **Practicum–First Nations Option:** The eligibility of First Nations students admitted through the First Nations partnership to enrol in the Practicum (PPA 50A/B) will be established as an admission criterion. Therefore, all students admitted through the partnership will be eligible to enrol in PPA 50A/B (formerly PPA 30A/B)
- All students who are accepted into the Practicum Options will be exempt from the Required Group-4 requirement in the Research Paper Option, and will have to take only two professionally-related courses.

Recommendation

Having satisfied itself of the academic merit of this proposal, ASC recommends:

That Senate approve the proposed curriculum changes in the Public Administration and Governance program.

3. Continuing Education: Certificate Revisions

The Chang School has recently reviewed a number of existing certificate programs. This review has identified certificate programs that may benefit from curriculum revisions and structural changes to promote completion within a more condensed time frame through a reduction in required courses and the adoption of more flexible course delivery options. In particular, the Chang School proposes the following changes:

- *Certificate in Environmental Engineering Science*: Reduction in the number courses required for the certificate from eight (four required and four elective) to six courses (four required and two electives).
- *Certificate in Fundamentals in Interior Design*: Reduction in the number courses required for the certificate from nine (eight required and one elective) to seven courses (four required and three electives);
- *Certificate in Gerontology*: Reduction in the number courses required for the certificate from eight (four required and four elective) to six courses (four required and two electives);

Appendix 3 provides the revised curricula of these certificate programs.

Recommendation

Having satisfied itself of the merit of this proposal, ASC recommends:

That Senate approve the proposed changes in the Environmental Engineering Science, Fundamental in Interior Design and Gerontology certificate programs.

Respectfully Submitted,



Chris Evans, Chair for the committee

ASC Members:

Keith Alnwick, Registrar
 Diane Schulman, Secretary of Academic Council (non-voting)
 Chris Evans, ASC Vice-Chair, Vice Provost Academic
 Marsha Moshe, Arts
 Andrew Hunter, Philosophy
 Jane Saber, Business Management
 Tim McLaren, Information Technology Management
 Alex Bal, Image Arts
 Gene Allen, Journalism

Pamela Robinson, Urban Planning
 Jacquie Gingras, Nutrition
 Jacob Friedman, Mechanical & Industrial Engineering
 Noel George, Chemistry & Biology
 Cecile Farnum, Library
 Des Glynn, Continuing Education
 Andrew West, Politics & Public Administration
 Jennifer Cartwright, Business Management

Appendix 1: Social Work: Revised Curriculum

Revised Program Commencing Fall 2011

1st SEMESTER

REQUIRED:

| | |
|---------|--------------------------------|
| POL 27A | Canadian Politics & Governance |
| PSY 102 | Introduction to Psychology I |
| SOC 11A | The Social World |
| SWP 1XX | Foundations of Social Work I |

LIBERAL STUDIES: One course from Table A

2nd SEMESTER

REQUIRED:

| | |
|---------|--|
| POL 27B | Canadian Politics & Governance |
| PSY 202 | Introduction to Psychology II |
| SOC 11B | The Social World |
| SWP 331 | Social Work Theories of Practice ^{a)} |

LIBERAL STUDIES: One course from Table A

3rd SEMESTER

REQUIRED:

| | |
|---------|-----------------------------------|
| SWP 302 | Social Policy: Welfare & Programs |
| SWP 335 | Power, Resistance and Change |

PROFESSIONALLY-RELATED: Two courses chosen from the list below

LIBERAL STUDIES: One course from Table B

- a) **IMPORTANT NOTE:** This course will be offered twice in 2011/2012 so it will be available to students entering under the new curriculum (first-year in 2011/2012) and students who entered in 2010/2011 (second-year in 2011/2012).

4th SEMESTER

REQUIRED:

SWP 402 Social Policy and Inclusion
SWP 341 Transformative Social Work Practice
SWP 435 Aboriginal Approaches to Social Work

PROFESSIONALLY-RELATED: One course chosen from the list below

LIBERAL STUDIES: One course from Table B

5th SEMESTER (No change from current curriculum)

REQUIRED:

SWP 31A Social Work Practice Seminar
SWP 36A Field Practicum
SWP 538 Social Work Research: Part I

PROFESSIONAL: One course from Table 1

LIBERAL STUDIES: One course from Table B

6th SEMESTER (No change from current curriculum)

REQUIRED:

SWP 31B Social Work Practice Seminar
SWP 36B Field Practicum
SWP 638 Social Work Research: Part I

PROFESSIONAL: One course from Table 1

LIBERAL STUDIES: One course from Table B

7th SEMESTER (No change from current curriculum)

REQUIRED:

SWP 50A Advanced Social Work Practice Seminar
SWP 51A Field Practicum

PROFESSIONAL: One course from Table 1

PROFESSIONALLY-RELATED: One course chosen from the list below

8th SEMESTER (No change from current curriculum)

REQUIRED:

SWP 50B Advanced Social Work Practice Seminar
SWP 51B Field Practicum

PROFESSIONAL: One course from Table 1

PROFESSIONALLY-RELATED: One course chosen from the list below

List of Professionally-Related Courses

Year 2--Three courses chosen from the following:

CRM 202 Victims and the Criminal Process
ECN 104 Introductory Microeconomics
ECN 204 Introductory Macroeconomics
GEO 27A/B Urban Social Geography
POL 122 Local Government in Canada
POG 100 People, Power and Politics
POG 225 Global Governance
POG 315 Equity and Human Rights
POG 319 The Politics of Work and Labour
POG 320 Social Identity and Citizenship
POG 340 Intro to Comparative Politics
PSY 124 Social Psychology
PSY 217 Psychology and Design
PSY 302 Child Development
PSY 325 Behavioural Disorders
PSY 335 Clinical Psychology
PSY 402 Adult Development
SOC 605 Canadian Families: Myth and Legal Reality
SOC 606 Work and Family in the 21st Century
SOC 700 Men and Masculinities in the 21st Century

Year 4--Two courses chosen from the following:

CRM 100 Introduction to Canadian Criminal Justice
FNY 403 Food Security Concepts and principles
GEO 581 GIS, geography Data and Mapping
GEO 681 GIS and Geographic Analysis
HST 508 The Child in History
PHL 400 Human Rights and Justice
PHL 507 Ethics and Disability
POG 412 Government and the Economy
POG 440 Aboriginal Governance/Justice

POG 443 Global Cities
PPA 322 Canadian Public Administration I
PPA 422 Canadian Public Administration II
PSY 602 Developmental Psychopathology
PSY 605 Psychology of Health and Health Care
PSY 802 Death, Dying and Bereavement
PSY 805 Adjustment, Stress and Coping
PSY 806 Behaviour Modification
PSY 808 Community Psychology
SOC 31A/B Sociology of Health
SOC 608 Feminism and Society

Appendix 2: Public Administration & Governance: New Curriculum

LEVEL-1

REQUIRED:

- PPA 101 Canadian Public Administration I: Institutions (formerly PPA 322)
- PPA 102 Canadian Public Administration II: Processes (formerly (PPA 422)
- PPA 125 Equity and Human Rights

REQUIRED GROUP-1: Two courses from the following:

- PPA 120 Canadian Politics & Government (formerly POL 332)
- PPA 121 Ontario Politics and Government
- PPA 122 Local Politics and Government (formerly POL 122)
- PPA 124 Aboriginal Politics and Governance

PROFESSIONALLY-RELATED: Two courses from Table I.

LIBERAL STUDIES: One course from Table A.

NOTE: Upon successful completion of Level-1, students may apply for a *Certificate in Public Administration and Governance*.

LEVEL-2

REQUIRED:

- PPA 211 Public Policy (formerly PPA 623)

REQUIRED GROUP-2: Three courses from the following (not previously taken):

- PPA 120 Canadian Politics & Government (formerly POL 332)
- PPA 121 Ontario Politics & Government
- PPA 122 Local Politics & Government (formerly POL 122)
- PPA 124 Aboriginal Politics & Governance
- PPA 235 Theories of the State (formerly PPA 525)
- PPA 303 Financial Management (formerly PPA 600)
- PPA 319 Politics of Work and Labour (formerly POG 319)
- PPA 703† Dispute Resolution in an Aboriginal Context
- PPA 705† Sustainable Development and First Nations

PROFESSIONALLY-RELATED: One course from the following:

- ECN 104 Introductory Microeconomics
- ECN 204* Introductory Macroeconomics
- ECN 210 Inflation and Unemployment in Canada
- ECN 220 Evolution of the Global Economy
- ECN 320 Introduction to Financial Economics

PROFESSIONALLY-RELATED: Two courses from Table I.

LIBERAL STUDIES: One course from Table A.

† offered only through First Nations partnership

* recommended for those who wish to pursue a Minor in Economics

LEVEL-3 Research Paper Option

REQUIRED:

PPA 333 Research Methods in Public Admin

PPA 51A/B Public Policy Research Paper (formerly PPA 31A/B)

REQUIRED GROUP-3: Eight courses from the following (not previously taken):

PPA 235 Theories of the State (formerly PPA 525)

PPA 301 Administrative Law (formerly PPA 629)

PPA 303 Financial Management (formerly PPA 600)

PPA 319 Politics of Work and Labour (formerly POG 319)

PPA 335 Theories of Bureaucracy (formerly PPA 624)

PPA 401 Collaborative Governance (formerly PPA 601)

PPA 402 Program Planning & Evaluation (formerly PPA 602)

PPA 403 E-government (formerly POG 413)

PPA 404 Issues in Public Administration (formerly PPA 604)

PPA 414 Comparative Public Policy (formerly PPA 603)

PPA 425 Intergovernmental Relations (formerly PPA 650)

REQUIRED GROUP-4: Two courses from the following:

POG 310 Provincial Politics

POG 316 Social Policy

POG 317 Education Politics and Policy

POG 411 Canadian Foreign Policy

POG 412 Government and the Economy

POG 415 Environmental Politics & Policy

POG 443 Global Cities

LIBERAL STUDIES: One course from Table A; Three courses from Table B.

PROFESSIONALLY-RELATED: Seven courses from Table I.

LEVEL-3 Practicum Option

REQUIRED

- PPA 333 Research Methods in Public Admin
- PPA 50A/B Practicum (formerly PPA 30A/B)

REQUIRED GROUP-3: Eight courses from the following (not previously taken):

- PPA 235 Theories of the State (formerly PPA 525)
- PPA 301 Administrative Law (formerly PPA 629)
- PPA 303 Financial Management (formerly PPA 600)
- PPA 319 Politics of Work and Labour (formerly POG 319)
- PPA 335 Theories of Bureaucracy (formerly PPA 624)
- PPA 401 Collaborative Governance (formerly PPA 601)
- PPA 402 Program Planning & Evaluation (formerly PPA 602)
- PPA 403 E-government (formerly POG 413)
- PPA 404 Issues in Public Administration (formerly PPA 604)
- PPA 414 Comparative Public Policy (formerly PPA 603)
- PPA 425 Intergovernmental Relations (formerly PPA 650)

LIBERAL STUDIES: One course from Table A; Three courses from Table B.

PROFESSIONALLY-RELATED: Two courses from Table I.

LEVEL-3 Practicum–First Nations Option

REQUIRED

- PPA 333 Research Methods in Public Admin
- PPA 50A/B Practicum (formerly PPA 30A/B)

REQUIRED GROUP-3: Eight courses from the following (not previously taken):

- PPA 303 Financial Management (formerly PPA 600)
- PPA 335 Theories of Bureaucracy (formerly PPA 624)
- PPA 402 Program Planning & Evaluation (formerly PPA 602)
- PPA 425 Intergovernmental Relations (formerly PPA 650)
- PPA 700 Comparative Aboriginal Politics/Policy
- PPA 701 Public/Private Partnerships
- PPA 702 Administrative Law in Aboriginal Context
- PPA 703 Dispute Resolution in Aboriginal Context
- PPA 704 Current Issues in Aboriginal Governance
- PPA 705 Sustainable Development and First Nations

LIBERAL STUDIES: One course from Table A; Three courses from Table B.

PROFESSIONALLY-RELATED: Two courses from Table I.

Appendix 3: Continuing Education: Revised Curricula

A3.1. Environmental Engineering Science Certificate

Required:

| | |
|----------|--|
| CKES 102 | Hydrogeology Soil and Ground Water Science |
| CKES 120 | Environmental and Atmospheric Processes |
| CKES 210 | Applied Environmental Analysis |
| CKES 220 | Environmental Law and Practice |

Elective: Select two courses

| | |
|----------|---|
| CKES 110 | Environmental Biotechnology Waste Treatment and Remediation |
| CKES 121 | Toxicology and Risk Assessment |
| CKES 130 | Applied Ecology |
| CKES 160 | Waste Management |
| CKES 170 | Water Treatment |
| CKES 180 | Site Assessment |
| CKES 190 | Renewable Energy and Green Technology |

A3.2. Fundamental in Interior Design Certificate

Required:

| | |
|----------|-----------------------------------|
| CDID 150 | Design Theory |
| CDID 151 | Interior Design I: Drafting |
| CDID 152 | Interior Design I: Space Planning |
| CIRC 102 | Communications I |

Elective: Select three courses

| | |
|----------|---------------------------------|
| CDID 153 | Interior Materials and Finishes |
| CDID 155 | Design Dynamics I: Portfolio 1 |
| CDID 156 | Design Dynamics I: Portfolio 2 |
| CDID 157 | Kitchen and Bathroom Design |
| CIRC 103 | Communications II |
| CIRH 101 | History of Design I |

A3.3. Gerontology Certificate

Required:

| | |
|----------|--|
| CINT 904 | Health Promotion and Community Development |
| CVGE 140 | Introduction to Aging Part I |
| CVGE 141 | Introduction to Aging Part 2 |
| CVGE 205 | Research and Practice |

Elective: Select two courses

| | |
|----------|---|
| CGER 298 | Ability, Disability and Aging |
| COPS 608 | Psychology of Aging |
| CPSY 402 | Adult Development |
| CPSY 802 | Death, Dying, and Bereavement |
| CSOC 606 | Work and Families in the 21st Century |
| CVGE 271 | Capacity, Decision Making and Law |
| CVGE 297 | Aging and Interpersonal Skills |
| CVLT 102 | Principles of Long Term Care Service Delivery |