Sk8105 Mid-Term Field Practicum Evaluation

# Instructions

1. Field Instructor completes the evaluation form in collaboration with the student.
2. Field Instructor and the student electronically sign the completed evaluation form.
3. Field instructor submits the completed and signed learning plan to the Faculty Consultant.\*
4. Faculty Consultant reviews the completed evaluation form and provides feedback to the student and Field Instructor.
5. Faculty Consultant electronically signs the evaluation form.

\* If the student submits the form to relieve the administrative burden from the Field instructor, then the Field instructor must be copied in the email submission.

# Placement Information

| Information | Response |
| --- | --- |
| Student’s name |       |
| Placement setting |       |
| Field Instructor’s name |       |
| Field Instructor’s telephone number |       |
| Field Instructor’s email |       |
| Faculty Consultant’s name |       |
| Number of field practicum hours completed at mid-term |       |

**Please review and discuss the** [**MSW Field Education Manual**](https://www.torontomu.ca/content/dam/social-work/pdfs/student-resources/graduate/msw-field-education-manual.pdf)**, course outline, and the learning plan in preparing this evaluation. While the evaluation is a collaboration effort between the student and the Field Instructor, it is the Field Instructor’s responsibility to complete the evaluation. It is the student’s responsibility to submit the completed evaluation to the Faculty Consultant.**

# Questions

1. **Provide a brief description of the student’s practice activities to date.**

1. **Provide general comments about the student’s learning and performance in this placement to date.**

1. **Describe the student’s areas of strengths that you have observed to date.**

1. **Describe any areas related to the student’s specific learning goals that you see as requiring attention or improvement.**

# Recommendations

**Please rate the student’s performance at the mid-term of the placement.**

[ ]  Exceeding Expectations: Student’s performance to date is excellent. The student is performing exceptionally well.

[ ]  Meeting expectations: Student’s performance to date is good. The student is performing well towards the goals and objectives established. I have no concerns

[ ]  Needs to improve: Student’s performance to date is not meeting expectations. There are areas that require further learning and development. These areas are highlighted below.

**If the student needs to improve, please outline the specific area(s) and a plan for improvement.**

* 1. **What areas require immediate attention and improvement in order for the student to meet expectations?**
	2. **What is the plan for addressing these issues (e.g., timeframe, training opportunities, etc.)?**

# Electronic Signatures

[ ]  By checking this box and typing my name, I understand that I am electronically signing this evaluation form.

Field Instructor Name:

Date:

[ ]  By checking this box and typing my name, I understand that I am electronically signing this evaluation form.

Student Name:

Date:

[ ]  By checking this box and typing my name, I understand that I am electronically signing this evaluation form.

Faculty Consultant Name:

Date:

# For Internal Office Use Only

| To be completed by the Faculty Consultant upon receipt of the completed field practicum evaluation |
| --- |
| [ ]  The Field Instructor listed in the *Signatures* section of this form is the **same individual** listed on the placement roster  |
| [ ]  The Field Instructor listed in the *Signatures* section of this form is **someone different** than the individual listed on the placement roster\* |
| [ ]  I am not sure\*  |

\*Please notify the Field Education Office of change in field instruction.