

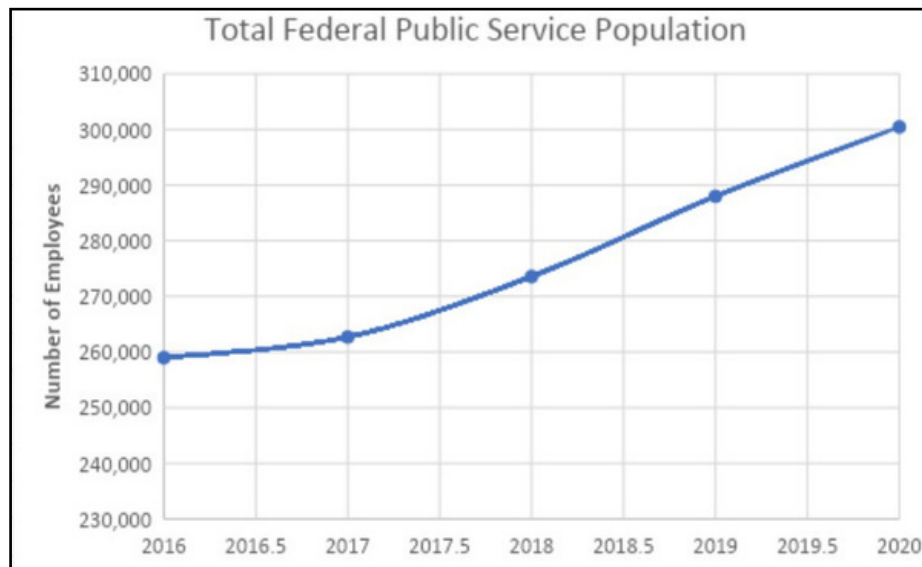
Let's Talk Business

For TRSM Students

These reports describe industry sectors and career paths of interest to TRSM students and Alumni. Each report leverages BCH employment data and the expertise of our staff. This collaborative effort engages staff, students, alumni and the University Business Librarian.

The Public Sector is One of The Largest Sectors in Canada

In the Federal government alone, there are over 300,000 employees, across 160 federal organizations, and it's growing, as demonstrated below.1



Employers Cross All Three Levels of Government

Whether you are interested in working on a federal, provincial, or municipal level, there are many options available in the public sector.

Canada

Federal

TRSM employers include: The Canadian Revenue Agency (CRA), Canadian Security Intelligence Service (CSIS), Canada Border Services Agency (CBSA), Public Service and Procurement Canada (PSPC), Innovation, Science and Economic Development Canada (ISED), and more.

Click [here](#) for a complete list of Federal offices.

Ontario

Provincial

TRSM students have found employment in: Office of the Auditor General of Ontario, Digital Service, Ministry of Energy, Ministry of Health, Ministry of Economic Development, Job Creation and Trade, and more.

Click [here](#) for a complete list of Provincial Ministries.

TORONTO

Municipal

Employment opportunities available in: City of Toronto, City of Brampton, City of Oshawa, City of Mississauga, Peel Regional Police.

Click [here](#) for a complete list of all Municipal Offices.

What Type of Work Can You Expect?

Like the list of employers, the type of work you do largely depends on the level of government you work for and the mandate of the division.

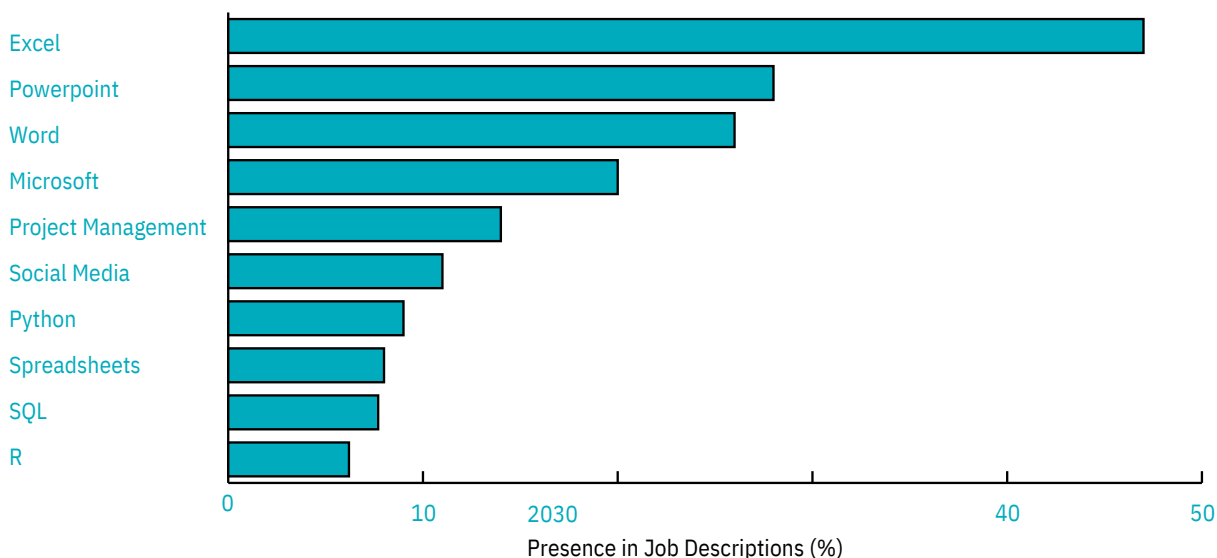
Here is a table that outlines the roles and responsibilities that are often assigned to each level of government:

Federal	➔	Creates laws and manages programs and services that affect the whole country: International relations, immigration, criminal law, taxes, national defence, and foreign policy. ²
Provincial	➔	Make decisions regarding areas of the law that affect the province directly: Education, health care, the environment, agriculture and highways ³
Municipal	➔	Responsible for establishing by-laws and services that are administered in a specific city, town or village: Public parks, libraries, social services, local police and fire services, garbage removal, recycling, and public transportation. ⁴

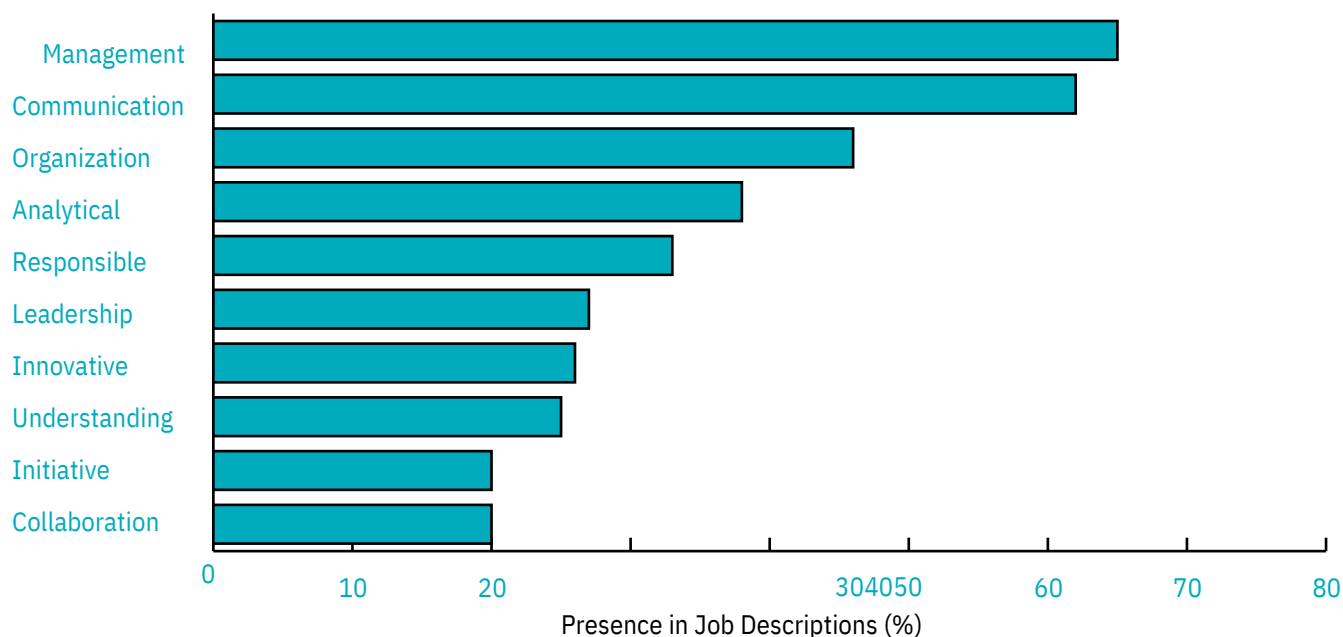
Skills to Succeed

Working in the public sector requires a strong skill-set, which is why the BCH has analyzed the data for 421 public sector job postings to see which skills were most desirable in 2021. Take a look at the two graphs below that outline both the technical and professional skills required in public sector.

Public Sector Technical Skills 2021



Public Sector Professional Skills 2021



Advice From our Students!



MARIIAANDREIKO

4th Year Accounting and Finance Student



My name is Mariia Andreiko, and I am a 4th year Accounting and Finance student, majoring in Finance (Co-op) and minoring in Economics. Throughout my co-op journey, I had an opportunity to work for two Ministries of Ontario: at the Ministry of Government and Consumer Services as a Business Financial Officer and at the Ministry of Energy, Northern Development and Mines as a Project Analyst. In these roles, I have gathered tremendous experience in data analysis, improved my communication and technical skills. The two pieces of advice I carried away from these experiences were:

Never be afraid to step out of your comfort zone & show initiative towards the projects/ tasks you would like to contribute more to. Such drive and willingness to put your best self forward is always encouraged.

Don't shy away from asking questions as you can utilize that as a chance to learn more and improve even further in your work!

What Are Crown Corporations?

These organizations are wholly owned by the state but run at arm's length from the government. In these situations, it is private enterprise who are providing services to the public. Crown corporations have been most common in sectors such as transportation, telecommunications, utilities and power generation, but they extend into many parts of the economy, including alcohol sales, gaming, finance, business development, insurance, agriculture and culture.⁵

A few examples of Crown Corporations that employ TRSM students are: Canada Post, Canada Pension Plan Investment Board, and Canadian Broadcasting Corporation (CBC).



They Also Offer Training Programs

The 'Ontario Internship Program' is a training program for students who are in the last two years of their undergraduate program, or recent graduates. It is a paid developmental opportunity for students who are interested in working in the public sector post-graduation. Click [here](#) to to learn more.

Canada's 'Federal Student Work Experience Program' is Canada's largest student employment program designed for students who are interested in working in the public sector, where they can accumulate a wealth of experience by working in one of the many positions offered by the Government of Canada. Click [here](#) to find out more.

Interview Tips for Public Sector Positions

TIP #1



The Ontario Public Service (OPS) uses job interview panels made up of at least two, usually three people. They tend to use pre-set questions. To help you know what to expect, they have developed a tip sheet found in the 'Free Resources' section of this report. Read up on the kinds of questions that may be asked and how you can get up to speed on issues of concern for the Ministry you are applying to join.⁶



TIP #2

Research the Ministry, the division and their values. Knowing how their values align with your own, is an important part of preparing for the interview. The Employee and Organization Directory, otherwise known as INFO-GO is a great tool that you can use to research several organizations. Click [here](#) to access the resource.⁷

STAR

The STAR format stands for Situation, Task, Action, Result:



TIP #3

Be prepared with STAR answers (also known as PAR) to interview questions being asked of you. Connect your responses to school work and community/work experience (see Hub Insights report on 'Acing a Behavioural Interview' to learn more).⁸

Want to Learn More for Free?



OPS Careers

The Ontario Public Service (OPS) careers website goes in-depth on what it's like (and what is required) to work for the OPS. There is also a built-in job search function on the website. Interested? Click [here](#).



Ontario.ca

The jobs and employment section on the government website of Ontario contain information regarding job opportunities, training, apprenticeships and more. Click [here](#)



LinkedIn Learning

Check the LinkedIn Learning, which contains dozens of guides and videos designed to teach individuals all there is to know about various positions in industry. Click [here](#) to learn more.



Visit the Business Career Hub

Employer Events

The BCH hosts several employer events to prepare you for your professional career. Refer to your weekly 'BCH Careers Newsletter' for a list of upcoming events.

Bootcamps/Prep Programs

Advance your technical and soft skills, earn digital badges, and gain an advantage in today's workforce through bootcamps. [Click here to register for current bootcamps.](#)

Coaching & Mock Interview

For career coaching, interview prep and more, [schedule a 1:1 appointment](#) with a Career Consultant or a Co-op Coordinator.

Career Consultant

Paige Fong

Paige Fong is Career Consultant and a proud alumnus of Ted Rogers School of Management, with experience in Talent Acquisition supporting Public Sector and Non-Profit clients. Paige is passionate about career development, experiential learning, building meaningful relationships, and empowering others to realize and apply their strengths.



Student Contributor

Areej Khokhar

Areej is a 5th-year co-op student majoring in Marketing in the Business Management Program at the Ted Rogers School of Management, Toronto Metropolitan University. She worked as an eCommerce Customer Service Representative for Avetti Commerce, Marketing Administrator for PICCO Group of Companies, and is currently working for the Business Career Hub as an Events Operations Coordinator. She is also the President of the Toronto Metropolitan Pakistani Students' Association (PSA).



Data Sources

- 1 Government of Canada (2020) [Total Federal Public Service Population \(March 2016 to March 2020\)](#)
- 2-4 Legislative Assembly of Ontario [Levels of Government](#)
- 5 Stastna, K (2012, April) [What are Crown corporations and why do they exist?](#)
- 6 Ontario Public Service Careers (2021, October) [Interview Tips](#)